

MONROE COUNTY ROAD COMMISSION

REGULAR MEETING AGENDA

October 24, 2016- 5:30 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. OPENING PRAYER
5. APPROVAL OF REGULAR MEETING AGENDA
6. PUBLIC COMMENT
7. CONSENT AGENDA (with immediate effect)
 - 1) Approval of Minutes – October 10, 2016 Regular Meeting Minutes
 - 2) Approval of Journal Entry

No. 657 Vendor Checks #69125-69162	\$ 636,496.97
No. 675 Payroll Checks #63243-63255 & Advice #20001-20085	\$ 227,525.23
 - 3) Township Contracts – N/A
 - 4) Approve the Resolution to lift the 25 ton weight limit and signs for the portion of Chinavare Road (US Turnpike to Labo Road), Berlin Charter Township, Monroe County, Michigan, effective 10/25/2016 through 12/20/2016 or completion of the hauling operation.
 - 5) Approve and sign the Drainage Easement with Kenneth Arting, Milan Township, Monroe County, Michigan.
8. UNFINISHED BUSINESS
9. NEW BUSINESS
10. REPORT OF OFFICERS
11. PUBLIC COMMENT
12. COMMISSIONER'S COMMENT
13. ADJOURNMENT

**MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS
MONROE, MICHIGAN
October 10, 2016**

1. At a Regular Meeting of the Board of County Road Commissioners at their offices located at 840 S. Telegraph Road, Monroe, Michigan on Monday, October 10, 2016 the meeting was called to order by Chairman Iacoangeli at 5:30 p.m.

2. Roll Call by Deputy Clerk as follows:

PRESENT

Dan Minton
Stephen J. Pace
Charles A. Londo
Paul Iacoangeli

EXCUSED

Bruce R. Stammer, Jr.

A quorum being present, the Board proceeded to transact business.

3. Commissioner Iacoangeli led the Pledge of Allegiance.

4. Commissioner Iacoangeli led the Opening Prayer.

5. Commissioner Minton moved, seconded by Commissioner Pace to approve the October 10, 2016 regular meeting agenda as presented. Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried.

6. Public Comment -

David Hoffman, County Commissioner, wanted to follow up on the complaint he mentioned on Lulu Road, mentioned a three drop/sink areas on north US-23 near Buck and Knobby; and no markings for distinguished lanes on N. Dixie Hwy, near Holiday Inn.

7. The following items were listed on the Consent Agenda: *(with immediate effect)*

Commissioner Londo asked that #1, 4, 5, 6 and 8 be removed for further discussion.

1) Pulled for further discussion.

2) Approval of Journal Entry

No. 613 Cafeteria Plan pmts - 2016, 3 rd quarter	\$ 14,209.80
Checks #63216-63231	
No. 617 Vendor Checks #69030-69074	\$ 987,265.60
No. 622 Vendor Checks #69075-69079	\$ 18,532.39
No. 636 Payroll Checks #63233-63242 & Advice #19914-20000	\$ 231,426.33
Employers FICA on 3 rd Party Sick Check #63232	\$ 36.07
Bank Service Charge - September 2016	\$ 91.35
No. 637 Vendor Checks #69080-69124	\$ 69,852.40

3) Township Contracts - N/A

4) Pulled for further discussion.

5) Pulled for further discussion.

6) Pulled for further discussion.

7) Approve and sign the Agreement with MDOT for the Traffic Signal Installation at US-24 (Telegraph Road) at Dunbar Road, Monroe Charter Township, Monroe County, Michigan; and authorize the Managing Director to sign the agreement on behalf of the Board.

8) Pulled for further discussion.

- 9) Approve and sign the Drainage Covenant with Roman Catholic Archdiocese of Detroit/St. Charles Borromeo Church, Berlin Charter Township, Monroe County, Michigan.
- 10) Approve and sign the final plat for Brookwood Plat Two Subdivision, Bedford Township, Monroe County, Michigan.

Commissioner Minton moved, seconded by Commissioner Pace to approve the October 10, 2016 Consent Agenda items #2, 7, 9 and 10. Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried.

Further discussion items:

- 1) Approval of Minutes- September 26, 2016 Regular Meeting Minutes

Commissioner Londo inquired as to the status of the Lulu Road concern that was mentioned by County Commissioner Hoffman at the 9/26/2016 meeting.

Mr. Pierce explained that he spoke with the homeowner last week and the issue is not one that is affecting or hindering the road system. The Road Commission's responsibility is to keep the water off the road using the roadside ditches, not to drain private property. The majority of homeowners are using the roadside ditches to drain their private water issues. This homeowner is concerned about his yard flooding but understands the Road Commission position at this time. This issue is on the list to be followed up on with the jet truck, but does not pose an immediate problem to the road system.

Commissioner Minton moved, seconded by Commissioner Pace to approve the 9/26/2016 regular meeting minutes as presented. Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried.

- 4) Authorize the Managing Director to enter into an agreement with The Mannik & Smith Group, Inc. in the amount of \$10,000 for construction engineering, inspection and staking services on the Clover Lane drainage improvements project, Bedford Township, Monroe County, Michigan.
- 5) Authorize the Managing Director to enter into an agreement with The Mannik & Smith Group, Inc. in the amount of \$9,000 for construction engineering and inspection services on the Chapel Creek Special Assessment District project, Bedford Township, Monroe County, Michigan.
- 6) Authorize the Managing Director to enter into an agreement with The Mannik & Smith Group, Inc. in the amount of \$15,000 for construction engineering and inspection services on the Bay West Special Assessment District project, Frenchtown Charter Township, Monroe County, Michigan.

Commissioner Londo inquired about items #4, 5, and 6. Mr. Assenmacher explained that memos from Bedford and Frenchtown Township were included in the board packet to show who is paying for that services, and the written request from each township to use their engineering firm on these projects especially when the township is paying 100% of the costs.

Commissioner Pace asked Mr. Costello if there was any legal issues with the townships request. Mr. Costello indicated depends on the service being provided, but in this case there was no conflict. Mr. Assenmacher added that the MCRC staff is used to working with the townships engineers and they are overseeing our asset.

Commissioner Londo moved, seconded by Commissioner Minton to approve items #4, 5, 6 as presented. Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried

8) Approve the 2017 Monroe County Road Fund General Appropriations Act Resolution.

Commissioner Londo felt this item was important enough to deserve a separate Approval and not be lumped in the consent agenda.

**RESOLUTION
2017 MONROE COUNTY ROAD FUND
GENERAL APPROPRIATIONS ACT**

The Board of County Road Commissioners passed the 2017 MCRC Budget at their regular meeting held on Monday, September 26, 2016. This Resolution providing for adoption of the 2017 MONROE COUNTY ROAD FUND GENERAL APPROPRIATIONS ACT by the Board of County Road Commissioners of the County of Monroe was offered by Commissioner *Londo* and supported by Commissioner *Pace*.

BE IT RESOLVED that the 2017 MONROE COUNTY ROAD FUND GENERAL APPROPRIATIONS ACT shall be and is hereby approved in accordance with the attached documents setting forth the Revenues, Expenditures and the projected Fund Balance at End of Fiscal Year for the fiscal year 2017.

BE IT FURTHER RESOLVED that for the year 2017, **the Managing Director** shall be and is hereby appointed as the Chief Administrative Officer and Administrative Officer for the Board of County Road Commissioners of the County of Monroe in accordance with Sections 2b(3)(g) and 2a(1) of the Michigan Uniform Budgeting and Accounting Act.

BE IT FURTHER RESOLVED that for the year 2017, the **Director of Finance** shall be and is hereby appointed as the Fiscal Officer for the Board of County Road Commissioners of the County of Monroe in accordance with Section 2c(2) of the Michigan Uniform Budgeting and Accounting Act.

BE IT FURTHER RESOLVED that the Chief Administrative Officer shall be and is hereby authorized to:

- a) Prorate budgeted distributive expenses to other budgetary accounts in the same manner as actual distributive expense is prorated at year-end; and
- b) Adjust the budget at fiscal year-end if necessary to increase budgeted expenditure and revenue accounts regarding Michigan Department of Transportation contracted Federal and State aid projects; and
- c) To transfer line item amounts approved in the General Appropriations Act to another line item without prior approval; but any transfers between departmental appropriations are subject to approval of the Board of County Road Commissioners at their next regular Board Meeting; and
- d) To adjust or prorate the budget by reclassifying expenditures by line item or by activity based on the account coding as described in the Road Commission

Accounting Manual and in accordance with the accounting specifications and procedures of Act 51 and the Uniform Accounting and Budgeting Act; and

- e) To transfer up to 30% from the Primary Road Fund to the Local Road Fund if necessary to alleviate a debit balance in the Local Road Fund account; and
- f) To transfer up to 15% from the Local Road Fund to the Primary Road Fund if necessary to alleviate a debit balance in the Primary Road Fund account.
- g) To hire permanent and temporary employees at the necessary times, up to the authorized strength levels as described in the attached documents.
- h) Assign fund balance in accordance with Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.
 - Non-spendable fund balance – will represent all inventory, prepaid amounts and non-current receivables;
 - Restricted fund balance – will be limitations imposed by external sources, such as creditors (through debt covenants), grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provisions or enabling legislation;
 - Committed fund balance – as designated by the Board. May include existing construction projects that extend across fiscal years;
 - Assigned fund balance – amounts intended for a specific purpose (expressed intent, neither restricted or limited);
 - Unassigned fund balance – general fund that cannot be classified above.

BE IT FURTHER RESOLVED that the Director of Finance shall be and is hereby authorized to perform the above described actions in the absence of the Chief Administrative Officer, subject to approval of the Chief Administrative Officer upon his return to duty, or when appropriate, subject to the approval of the Board of County Road Commissioners at their next regular Board Meeting.

Vote: YES 4
COMMISSIONERS
NO 0
EXCUSED 1

BOARD OF COUNTY ROAD

MONROE COUNTY, MICHIGAN

Paul Iacoangeli, Chairman
Dan Minton, Vice Chairman
Charles A. Londo, Commissioner
Stephen J. Pace, Commissioner
Bruce R. Stammer, Jr., Commissioner

I hereby certify this to be a true copy of Board action dated October 10, 2016 at Monroe County, Michigan

Cheryl A. U'Ran

Cheryl A. U'Ran, Deputy Clerk

Monroe County Road Commission
Regular Meeting Minutes
October 10, 2016 - Page 5

Monroe County Road Commission
Budget Summary
Fiscal Year 2017 Budget

Source of Funds	FY2016 Actual (11 Mos)	FY2016 Amended Budget	FY2017 Adopted Budget
Michigan Transportation Fund	\$ 10,934,255	\$ 11,438,000	\$ 14,497,000
Federal Grants	2,988,303	6,952,951	3,433,378
State Grants	2,831,915	2,882,379	156,450
Economic Development Fund	884,584	843,044	79,500
State Maintenance Contract	2,444,921	2,390,000	2,358,000
Contributions From Local Units	4,360,452	7,916,754	3,830,551
Charges for Services	474,202	543,050	383,800
Interest and Rents	42,972	42,900	41,400
Other Revenue	97,954	147,600	60,100
Total Revenue and Other Financing Sources	\$ 25,059,559	\$ 33,156,678	\$ 24,840,179

Summary of Expenditures by Department	FY2016 Actual (11 Mos)	FY2016 Amended Budget	FY2017 Adopted Budget
000 - Non-Departmental	\$ 5,630,085	\$ 7,767,616	\$ 7,597,286
101 - Customer Service	35,311	42,002	48,944
102 - Executive Division	178,322	204,190	203,320
103 - Finance	254,828	282,890	264,310
105 - Human Resource	90,343	114,321	121,170
107 - Facilities	140,717	199,000	171,400
108 - Legislative	36,964	40,253	46,250
1.11 - Information Systems	142,242	162,300	164,400
203 - Design & Construction	522,723	625,603	664,840
301 - Maintenance Operations	24,562	40,365	78,600
302 - Projects Division	3,875,973	7,640,862	3,134,250
303 - East District	1,566,557	2,028,813	2,088,655
306 - West District	1,319,943	1,663,642	1,558,625
307 - Speciality Crews	447,880	459,843	566,470
308 - Bridge Crew	54,365	87,852	387,700
309 - Sign Shop	478,086	619,480	679,590
310 - Mechanics & Fleet	690,630	754,008	756,550
311 - Master Projects	5,333,228	10,862,223	5,190,000
316 - State Maintenance	866,339	864,726	1,000,000
Total Expenditures	\$ 21,689,097	\$ 34,459,988	\$ 24,722,360
Budgeted Net Surplus (Deficit)	\$ 3,370,461	\$ (1,303,311)	\$ 117,819
Fund Balance - Prior Year End		\$ 6,403,509	\$ 5,100,198
Projected Fund Balance - Current Year End		\$ 5,100,198	\$ 5,218,017

Note: In order to provide more meaningful department reports going forward, there are several changes to the budget for FY2016. Major changes include budgeting at a Department level (vs. an Activity level in FY2015 and prior years) and adding Facilities, Information Systems, Maintenance Operations and Master Projects as individual departments. An employee's labor will also be tracked in their home department, rather than spread out to various supervisors (this will help supervisors keep track of actual hours against the budget). Therefore, FY2015 department information is not deemed reliable and not presented for comparison.

Commissioner Londo moved, seconded by Commissioner Pace to approve the 2017 Monroe County Road Fund General Appropriations Act Resolution in conjunction with the approved 2017 MCRC Budget. Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried

8. Unfinished Business - None.

9. New Business – None.

10. Report of Officers –

Randy Pierce (Managing Director/Superintendent of Maintenance) – Mr. Pierce had nothing additional to report.

Commissioner Pace inquired about the Labo Road/Telegraph Road property status.

Mr. Pierce explained the property would not be ready this year for the salt tent. Culverts need to be installed, drainage issues addressed, and TOPO shots need to be taken, etc. It will provide a good training opportunity for new operators.

Phillip C. Masserant (Director of Finance) – Mr. Masserant had nothing additional to report.

Keith C. Richard (Director of Operation) – Mr. Richard had nothing additional to report.

Commissioner Pace again stated the chip seals this year done by Road Commission crews look really good. Mr. Richard stated it was nice to hear and the crews did a good job. The Road Commission has received a lot of nice compliments.

Scott Assenmacher (County Highway Engineer) – Mr. Assenmacher had nothing additional to report.

Philip Costello (General Counsel) – Mr. Costello had nothing additional to report.

11. Public Comment -

David Hoffman, County Commissioner, indicated he was only following up on the Lulu Road concern because the Chairman of the Board directed him to take care of the situation. He stated it wouldn't take much to go out there and dig alongside of his drive to make this homeowner happy. There are a handful of situations like this and it wouldn't take much to fix these and make the citizens happy and make us all look good.

12. Commissioners' Comments -

Commissioner Pace again stated the chip seals done by the Road Commission crews look good and very professionally done. He also wanted to mention his concern that something needs to be done with N. County Line Road.

Commissioner Stammer was excused.

Commissioner Londo inquired about the status of the request from DTE to do some work for them inside the facility plant. Mr. Pierce explained DTE was given an estimate, but we learned that the Road Commission couldn't contract with a private company like DTE.

Commissioner Minton indicated that DTE contracted with Ajax Paving to get the work done.

Commissioner Minton had nothing additional to report.

Commissioner Iacoangeli explained that often citizens/residents offer to pay or perform work themselves, but the necessary permits need to be secured before working the road right-of-way. There are also liability issues and concerns associated with individuals working within the right-of-way, so it is often discouraged. Commissioner Iacoangeli agreed with Mr. Pierce that complaints and service requests need to be reviewed and evaluated as it directly affects the traveling portion of the roadway. Often times moving equipment and re-mobilizing to accommodate one person or address several small jobs across the county is cost prohibitive. It would be nice to make everyone happy, but that isn't realistic.

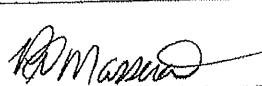
Commissioner Iacoangeli stated the staff does a good job with the manpower and resources available. He felt the current process is working well in addressing concerns and keeping costs down. He suggested Commissioner Hoffman stay in communication with the staff to get updates on service requests and complaints being handled.

13. Adjournment -

Chairman Iacoangeli stated if there are no objections, the meeting is adjourned at 5:55 p.m.

Cheryl A. U'Ran, Deputy Clerk

MONROE COUNTY
JOURNAL ENTRY

DATE:			10/13/2016	NUMBER:		657
ACCOUNT NUMBER			DESCRIPTION AND EXPLANATION OF ENTRY	AMOUNT		
Fund	Activity	Account		Debit	Credit	
201	00000	001000	Cash - County Road		\$636,496.97	
201	44900	974500	Capital Outlay - County Road	\$636,496.97		
			<i>To Cover Vendor Checks dated 10/14/2016</i>			
			<i>Checks # 69125 - 69162</i>			
			Transfer \$ 636,496.97			
			From: County Road Account			
			#100-90015-2			
			To: County Road Vendor Account			
			#100-90020-5			
			<u>Funds will be transferred internally at</u>			
			<u>MB&T by the County Treasurer</u>			
			TOTAL	\$636,496.97	\$636,496.97	
			PREPARED BY:	Joy Bagnall		
			APPROVED BY:			

Date 10/13/2016
Time 12:27:56

Monroe County Road Commission
AP - Check Register

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jbagnall

----- Check -----		----- Vendor -----		Check
Number	Date	Number	Name	Amount
69125	10/14/2016	A00162	Aggregate Industries - Midwest	496.88
69126	10/14/2016	A00077	Arrow Uniform Rental	152.04
69127	10/14/2016	B00020	Blue Cross Blue Shield	92,448.56
69128	10/14/2016	B00156	Blue Cross Blue Shield of Mich	48,508.34
69129	10/14/2016	C00101	Cadillac Asphalt LLC	118,213.81
69130	10/14/2016	C00101	Cadillac Asphalt LLC	190,640.77
69131	10/14/2016	C00214	Carleton Farms Landfill	1,574.80
69132	10/14/2016	C00252	Charter Communications	140.00
69133	10/14/2016	C00043	Consumers Energy	30.07
69134	10/14/2016	C00043	Consumers Energy	1,150.34
69135	10/14/2016	C00043	Consumers Energy	25.18
69136	10/14/2016	C00294	Costello, Philip A. PLLC	2,000.00
69137	10/14/2016	F00011	Flint New Holland Inc	59.03
69138	10/14/2016	G00098	Geddis Paving & Exc., Inc.	61,735.37
69139	10/14/2016	H00074	Hennessey Engineers Inc	2,096.75
69140	10/14/2016	H00012	Herkimer Radio Service	105.00
69141	10/14/2016	K00064	Knight Technology Group, Inc.	3,245.00
69142	10/14/2016	L00062	Lyden Oil Company	362.34
69143	10/14/2016	M00013	Manpower Inc.	1,434.40
69144	10/14/2016	M00265	McAfee	112.50
69145	10/14/2016	M00243	Michigan Pavement Markings LLC	62,809.76
69146	10/14/2016	V00039	Monroe Bank & Trust	225.14
69147	10/14/2016	M00191	Monroe County Finance Dept	1,625.75
69148	10/14/2016	M00096	Moriarty Co, Howard T.	154.56
69149	10/14/2016	N00078	Networkfleet, Inc	797.20
69150	10/14/2016	P00106	Progressive Sweeping Cont. Inc	3,737.50
69151	10/14/2016	R00111	Road Runr Maintenance	3,484.42
69152	10/14/2016	S00230	Selking International	132.83
69153	10/14/2016	S00232	Spicer Group Inc.	9,072.25
69154	10/14/2016	S00174	Stevens Disposal	218.50
69155	10/14/2016	S00039	Stoneco of Michigan	2,861.29
69156	10/14/2016	S00169	Stoneco of Michigan	1,067.93
69157	10/14/2016	T00009	Stoneco of Michigan	101.20
69158	10/14/2016	B00160	Telesystem	112.42
69159	10/14/2016	T00003	Terminix International	40.00
69160	10/14/2016	T00046	The Blade	626.74
69161	10/14/2016	T00095	TTL Associates Inc	23,772.90
69162	10/14/2016	C00015	Verizon Wireless	1,125.40

Report Total

636,496.97

Monroe County Road Commission
AP - Open Invoice by Fund
Fund - 201

Vendor Number Name	Invoice Number Date	Due Date	Gross Amount	Discount Amount	Net Amount	Status	Payment Type
C00101 Cadillac Asphalt LLC	414129-21 09/30/2014	10/30/2014	200,000.00		200,000.00	Held	Check
	EST 1 CHAPEL CRK 09/30/2016	10/30/2016	6,221.78		6,221.78	Active	Check
	EST1-MON HMA 09/27/2016	10/27/2016	13,865.99		13,865.99	Held	Check
	EST2-MON HMA 09/30/2016	10/30/2016	10,033.72		10,033.72	Active	Separate Check
			230,121.49		230,121.49		
G00003 Garst Lp Gas Inc.	258122 05/05/2015	06/05/2015	-94.24		-94.24	Held	Check
	266070 08/17/2016	09/17/2016	20.72		20.72	Held	Check
			-73.52		-73.52		
G00098 Geddis Paving & Exc., Inc.	EST1 CLOVERLANE 09/30/2016	10/30/2016	3,249.23		3,249.23	Active	Check
G00059 Gerken Paving Inc.	207-16*1 WAR 10/04/2016	11/04/2016	8,812.40		8,812.40	Held	Check
	207-16*2 NSTONY 10/06/2016	11/06/2016	8,104.34		8,104.34	Held	Check
	207-16*2 WAR 10/06/2016	11/06/2016	38,669.89		38,669.89	Held	Check
			55,586.63		55,586.63		
M00107 M-50 Truck Tractors & Auto Inc	395809 09/20/2016	10/20/2016	-0.40		-0.40	Held	Check
M00012 Mannik & Smith	64128 10/06/2016	11/06/2016	349.38		349.38	Held	Check
	64129 10/06/2016	11/06/2016	2,138.68		2,138.68	Held	Check
	64130 10/06/2016	11/06/2016	334.19		334.19	Held	Check
			2,822.25		2,822.25		

Monroe County Road Commission
AP - Open Invoice by Fund
Fund - 201

Vendor Number Name	Invoice Number	Date	Due Date	Gross Amount	Discount Amount	Net Amount	Status	Payment Type
M00245 Michigan Paving & Materials Co	146850	10/01/2016	11/01/2016	3,821.74		3,821.74	Held	Check
P00100 Pavement Maintenance	16025-01	10/05/2016	11/05/2016	194,768.18		194,768.18	Held	Check
P00104 Pavex Corporation	#1 BAY WEST	09/30/2016	10/30/2016	773.45		773.45	Held	Check
	EST 1 COLE-VIV	11/04/2015	12/04/2015	566.36		566.36	Held	Check
	EST 3 COLE-VIV	12/18/2015	01/18/2016	1,501.93		1,501.93	Held	Check
	EST 4 COLE-VIV	01/15/2016	02/15/2016	630.00		630.00	Held	Check
	EST2 COLE-VIV	11/30/2015	12/30/2015	2,373.73		2,373.73	Held	Check
				5,845.47		5,845.47		
	Fund Total for 201			496,141.07		496,141.07		
	Report Total			496,141.07		496,141.07		

Date 10/13/2016
Time 12:16:26

Monroe County Road Commission
AP - Payment Selection Register

Vendor -----		Invoice -----				Discount		Net		Pay		Discount	
Number	Name	Number	Date	Due Date	Gross Amount	Amount	Amount	Amount	Amount	Amount	Amount	Lost	Comments
A00162	Aggregate Industries - Midwest	706494607	09/29/2016	10/29/2016	90.24			90.24	90.24				Stone
		706494608	09/29/2016	10/29/2016	94.24			94.24	94.24				Stone
		706494609	09/29/2016	10/29/2016	188.96			188.96	188.96				Stone
		706494610	09/30/2016	10/30/2016	123.44			123.44	123.44				Stone
A00077	Arrow Uniform Rental	14-802765	10/05/2016	11/05/2016	496.88			496.88	496.88				Rental Mats & Uniforms
B00156	Blue Cross Blue Shield of Mich	NOV 51033602	10/06/2016	11/06/2016	48,508.34			48,508.34	48,508.34				Health-Medicare Plus Group
B00020	Blue Cross Blue Shield	NOV 70096420010	10/09/2016	11/09/2016	51,995.35			51,995.35	51,995.35				Health-Active 543
		NOV 70096420011	10/09/2016	11/09/2016	13,998.44			13,998.44	13,998.44				Health-Active Afscmc
		NOV 70096420013	10/09/2016	11/09/2016	8.40			8.40	8.40				Health-Retired Mgmt
		NOV 70096420014	10/09/2016	11/09/2016	4,636.01			4,636.01	4,636.01				Health-Retired 543
		NOV 70096420015	10/09/2016	11/09/2016	600.44			600.44	600.44				Health-Retired Afscmc
		NOV 70096420017	10/09/2016	11/09/2016	93.10			93.10	93.10				Health-Retired Afscmc 5/10 co-Pay
		NOV 70096420018	10/09/2016	11/09/2016	98.38			98.38	98.38				Health-Retired 543
		NOV 70096420019	10/09/2016	11/09/2016	185.88			185.88	185.88				Health-Retired Afscmc
		NOV 70096420020	10/09/2016	11/09/2016	4,412.02			4,412.02	4,412.02				Health-Retired 543 10/20 Co-Pay
		NOV 70096420021	10/09/2016	11/09/2016	924.44			924.44	924.44				Health-Retired Afscmc 10/20 Co-Pay
		NOV 70096420022	10/09/2016	11/09/2016	46.47			46.47	46.47				Health-Retired Afscmc 10/40 Co-Pay
		NOV 70096420024	10/09/2016	11/09/2016	15,449.63			15,449.63	15,449.63				Health-Retired 543 10/40 Co-Pay
C00101	Cadillac Asphalt LLC	EST 1 CHAPELCRK EST2-MON HMA	09/30/2016	10/30/2016	124,435.59			124,435.59	118,213.81				Cons-Chapel Creek
			09/30/2016	10/30/2016	200,674.49			200,674.49	190,640.77				Cons-Monroe HMA
					325,110.08			325,110.08	308,854.58				

Monroe County Road Commission
AP - Payment Selection Register

Vendor	Number	Name	Invoice	Date	Due Date	Gross Amount	Discount Amount	Net Amount	Pay Amount	Discount Lost	Comments
C00214	3069-000014206	Carleton Farms Landfill	09/30/2016	10/30/2016	1,574.80			1,574.80	1,574.80		Non-Mthly Disposal
C00252	10/13-11/12/16	Charter Communications	10/04/2016	11/04/2016	140.00			140.00	140.00		Internet-Monroe
C00043	APR-JUL21360217	Consumers Energy	07/30/2016	08/30/2016	-144.38			-144.38	-144.38		Electricity-Bedford Salt Bldg
	AUG 2136 0217		07/30/2016	08/30/2016	66.42			66.42	66.42		Electricity-Bedford Salt Bldg
	AUG 2136 0217		08/31/2016	09/30/2016	51.58			51.58	51.58		Electricity-Bedford Salt Barn
	SEP 0026 5924		09/30/2016	10/30/2016	1,150.34			1,150.34	1,150.34		Electricity-Traffic Signals
	SEP 2136 0217		09/30/2016	10/30/2016	56.45			56.45	56.45		Electricity-Bedford Salt Barn
	SEP 5301 1654		09/30/2016	10/30/2016	25.18			25.18	25.18		Electricity-Traffic Sign & Flashers
C00294	3707-SEP 2016	Costello, Philip A. PLLC	10/07/2016	11/07/2016	2,000.00			2,000.00	2,000.00		Lawyer Retainer for Month
F00011	267513	Flint New Holland Inc	08/11/2016	09/11/2016	364.13			364.13	364.13		Pts for equip-See CM 268633
	268633		10/05/2016	11/05/2016	-305.10			-305.10	-305.10		Pts Inv-See invoice 267513
G00098	EST1 CLOVERLANE	Geddis Paving & Exc., Inc.	09/30/2016	10/30/2016	64,984.60			64,984.60	61,735.37		Cons-Clover Lane Drain
H00074	152349	Hennessey Engineers Inc	09/29/2016	10/29/2016	2,096.75			2,096.75	2,096.75		Eng Svcs-Armstrong
H00012	17049	Herkimer Radio Service	10/03/2016	11/03/2016	105.00			105.00	105.00		Radio Mtc
K00064	8370	Knight Technology Group, Inc.	10/11/2016	11/11/2016	3,245.00			3,245.00	3,245.00		Computer Support-Mike Pouter
L00062	1256677	Lyden Oil Company	09/28/2016	10/28/2016	366.00	3.66		362.34	362.34		Oil Inv
M00013	30594303	Manpower Inc.	10/05/2016	11/05/2016	717.20			717.20	717.20		Temp Employee Svcs
	30622603		10/12/2016	11/12/2016	717.20			717.20	717.20		Temp Employee Svc

Monroe County Road Commission
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Vendor -----		Invoice -----				Discount		Pay		Discount	
Number	Name	Number	Date	Due Date	Gross Amount	Amount	Amount	Amount	Lost	Comments	
M00265	McAfee	950708765	10/02/2016	11/02/2016	1,434.40	1,434.40	1,434.40	1,434.40		Spam/Email Protection Fee	
M00243	Michigan Pavement Markings LLC	MON-1601	08/05/2016	09/05/2016	62,809.76	62,809.76	62,809.76	62,809.76		Pavement Marking	
V00039	Monroe Bank & Trust	6104CH-1	09/20/2016	10/20/2016	13.99	13.99	13.99	13.99		Pts for equip	
		6104CH-2	09/28/2016	10/28/2016	211.15	211.15	211.15	211.15		Equip Capital-Attenuator	
M00191	Monroe County Finance Dept	3033-APR 2016	10/06/2016	11/06/2016	297.90	297.90	297.90	297.90		Phone-Monroe	
		3033-AUG 2016	10/06/2016	11/06/2016	266.36	266.36	266.36	266.36		Phone-Monroe	
		3033-JUL 2016	10/06/2016	11/06/2016	254.58	254.58	254.58	254.58		Phone-Monroe	
		3033-JUN 2016	10/06/2016	11/06/2016	266.44	266.44	266.44	266.44		Phone-Monroe	
		3033-MAR 2016	10/06/2016	11/06/2016	268.18	268.18	268.18	268.18		Phone-Monroe	
		3033-MAY 2016	10/06/2016	11/06/2016	272.29	272.29	272.29	272.29		Phone-Monroe	
M00096	Moriarty Co, Howard T.	00304723	09/30/2016	10/30/2016	154.56	154.56	154.56	154.56		Gloves	
N00078	Networkfleet, Inc	OSV0000510124	10/01/2016	11/01/2016	797.20	797.20	797.20	797.20		GPS-Mthly Data Fee	
P00106	Progressive Sweeping Cont. Inc	080609	09/28/2016	10/28/2016	3,737.50	3,737.50	3,737.50	3,737.50		Cons-Cone/Stewart/Secor	
R00111	Road Runr Maintenance	18094	09/30/2016	10/30/2016	3,484.42	3,484.42	3,484.42	3,484.42		Janitorial Svs-I75 Rest Area	
S00230	Selking International	10510316	09/29/2016	10/29/2016	332.83	332.83	332.83	332.83		Pts for equip/Core Charge-See CM 10510339	
		10510339	09/29/2016	10/29/2016	-200.00	-200.00	-200.00	-200.00		Core Return-See Invoice 10510316	
					132.83	132.83	132.83	132.83			

Monroe County Road Commission
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Vendor	Number	Name	Invoice	Date	Due Date	Gross Amount	Discount Amount	Net Amount	Pay Amount	Discount Lost	Comments
S00232	182972	Spicer Group Inc.	09/29/2016	10/29/2016	4,599.00		4,599.00	4,599.00	4,599.00		Eng Svcs-Salt Storage
	182992		09/29/2016	10/29/2016	4,473.25		4,473.25	4,473.25	4,473.25		Eng Svcs-Sterns
					9,072.25		9,072.25	9,072.25	9,072.25		
S00174	514146	Stevens Disposal	10/10/2016	11/10/2016	218.50		218.50	218.50	218.50		Disposal-Monroe
S00039	916224-2	Stoneco of Michigan	09/20/2016	10/20/2016	576.61		576.61	576.61	576.61		Hauling
	917818		10/01/2016	10/31/2016	311.96		311.96	311.96	311.96		Stone
	917822		10/01/2016	10/31/2016	633.79		633.79	633.79	633.79		Stone
	917980		10/01/2016	10/31/2016	436.91		436.91	436.91	436.91		Stone
	918194		10/01/2016	10/31/2016	674.81		674.81	674.81	674.81		Stone
	918230		10/01/2016	10/31/2016	227.21		227.21	227.21	227.21		Stone
					2,861.29		2,861.29	2,861.29	2,861.29		
S00169	917700	Stoneco of Michigan	10/01/2016	11/01/2016	668.41		668.41	668.41	668.41		Stone
	917709		10/01/2016	11/01/2016	236.84		236.84	236.84	236.84		Stone
	917911		10/01/2016	11/01/2016	104.65		104.65	104.65	104.65		Stone
	918177		10/01/2016	11/01/2016	58.03		58.03	58.03	58.03		Stone
					1,067.93		1,067.93	1,067.93	1,067.93		
T00009	918091	Stoneco of Michigan	10/01/2016	11/01/2016	101.20		101.20	101.20	101.20		Stone
B00160	11735467	Telesystem	10/01/2016	11/01/2016	112.42		112.42	112.42	112.42		Internet-Bedf Salt Bldg
T00003	358697934	Terminix International	09/27/2016	10/27/2016	40.00		40.00	40.00	40.00		Pest Control-Office
T00046	WE432591	The Blade	09/30/2016	10/30/2016	626.74		626.74	626.74	626.74		Adv-Mechanic
T00095	13991-005	TTL Associates Inc	09/25/2016	10/25/2016	2,035.75		2,035.75	2,035.75	2,035.75		Eng Svcs-Seventh St
	14464-002		09/26/2016	10/26/2016	21,737.15		21,737.15	21,737.15	21,737.15		Eng Svcs-Ida West

Monroe County Road Commission
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Vendor Number	Vendor Name	Invoice Number	Date	Due Date	Gross Amount	Discount Amount	Net Amount	Pay Amount	Discount Lost	Comments
C00015	Verizon Wireless	9772809258	09/28/2016	10/19/2016	23,772.90		23,772.90	23,772.90		
		9772824565	09/28/2016	10/19/2016	1,092.71		1,092.71	1,092.71		Cell Phones
					1,125.40		1,125.40	1,125.40		Cell Phones
Report Totals					656,005.36	3.66	656,001.70	636,496.97		

MONROE COUNTY ROAD COMMISSION AGENDA FACT SHEET

RELATING TO: Chinavare Road (25 Ton Posting) Temporary Removal

DISCUSSION: Mr. Ryan Masserant of 9600 Chinavare Road requests to bring in sand, gravel and concrete for home and septic field building purposes. Chinavare Road is currently posted at 25 Ton. The MCRC has entered into a Truck Haul and Road Maintenance Agreement to protect the roads from damage during the operation. The road postings may be temporarily lifted for around two (2) months.

MANAGING DIRECTOR RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: October 24, 2016

REASON FOR DEADLINE: Hauling operations are requested to begin as soon as October 25, 2016 and postings must be removed.

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Sign Shop will need to remove signs.

FINANCES

COST AND REVENUE PROJECTIONS:

No cost to MCRC. \$300 agreement fee applied.
Sign removal and replacement will be charged against deposit.

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

SOURCE OF FUNDS:

MCRC

Account Number

Amount

\$0

\$

Other Funds

\$

Mr. Ryan Masserant

\$

* If Necessary

\$ 300.00 Fee

\$

Budget Approval: NA

FACT SHEET PREPARED BY: Scott Assenmacher *SA*

MONROE COUNTY **DATE:** 10/17/16

MEETING DATE: October 24, 2016

OCT 14 2016
ROAD COMMISSION

MONROE COUNTY ROAD COMMISSION

RESOLUTION

WHEREAS, Chinavare Road between US Turnpike and Labo Road is a County Road in Berlin Charter Township under the jurisdiction of the Board of County Road Commissioners of Monroe County, and

WHEREAS, the Michigan Vehicle Code gives the Board of County Road Commissioners the authority to place/lift weight limits into effect by Board Resolution,

WHEREAS, the Monroe County Road Commission County Highway Engineer, Scott F. Assenmacher, has examined the road and determined that accommodation of home construction at 9600 Chinavare Road is necessary for the property owner. To accommodate the construction, he recommends that the weight reductions for a portion of Chinavare Road be lifted for the duration of the activity.

NOW THEREFORE BE IT RESOLVED, that the following weight limit be lifted and signs stating the reduced weight of 25 tons for the following portion of Chinavare Road should be removed for the duration of the activity:

Chinavare Road, US Turnpike to Labo Road

This Resolution shall apply *only* during the following dates after which the 25 ton weight restriction will be restored and the signs re-erected.

Effective Date: October 25, 2016.

Date of Termination: December 20, 2016 or upon completion of the hauling operation.

This Resolution is adopted at a regular meeting of the Board of County Road Commissioners, County of Monroe, on October 24, 2016.

Vote:

BOARD OF COUNTY ROAD COMMISSIONERS
OF MONROE COUNTY, MICHIGAN:

Paul Iacoangeli, Chairman
Dan Minton, Vice Chairman
Charles A. Londo, Member
Stephen J. Pace, Member
Bruce R. Stammer Jr, Member

I hereby certify this to be a true
copy of Board action this the
_____ day of _____, 2016.

Cheryl A. U'Ran, Clerk

DRAINAGE EASEMENT

For NO MONETARY CONSIDERATION, Kenneth Arting, Trustee of Kenneth Arting Trust, (Grantor), of 17693 Milwaukee Road, Dundee, MI 48131, do hereby grant, convey and dedicate to the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF MONROE, a Municipal Corporation, organized under the laws of the State of Michigan, with offices at 840 South Telegraph Road, Monroe, MI (Grantee), its successors and assigns, an exclusive perpetual 25 foot easement for drainage purposes, including the construction and maintenance of culverts, manholes, catch basins, storm sewers and drainage ditches, together with all appurtenances as determined reasonable by the Grantee incident thereto in, over, under and upon the parcel of land, including but not limited to the right to enter upon the land for construction, maintenance and repair of such drainage system and to remove any material or objects as determined reasonable by the Grantee incident thereto, which land is situated in the Township of Milan, Monroe County, Michigan, and described as follows, to-wit:

See Exhibit "A", consisting of a drawing and easement description.

Further, the Grantee will provide open communication with the Grantor, its successors and assigns, to schedule maintenance and/or improvements to the drainage infrastructure to avoid any damage or loss to existing crops or produce.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 17th day of October, 2016.

Grantor(s):

Kenneth Arting
Signature, Property Owner

Kenneth Arting, Trustee of Kenneth Arting Trust

STATE OF MICHIGAN)
)ss
COUNTY OF MONROE)

On this 17th day of October, 2016, Kenneth Arting

_____ , personally appeared before me and are known to be the person(s) who executed the foregoing release and severally acknowledged the same to be their (her/his) free act and deed.

Cheryl A. O'ran
Sign name Notary Public
CHERYL A. O'ORAN
Print name
Monroe County, Michigan
My commission expires 10/25/2021

BOARD OF COUNTY ROAD COMMISSIONERS
MONROE, MICHIGAN

Paul Iacoangeli, Chairman

Dan Minton, Vice Chairman

Charles A. Londo, Member

Stephen J. Pace, Member

Bruce R. Stammer, Jr, Member

STATE OF MICHIGAN)
)ss
COUNTY OF MONROE)

On this _____ day of _____, 20____, _____

_____, personally appeared before me and are known to be the person(s) who executed the foregoing release and severally acknowledged the same to be their (her/his) free act and deed, all are board members of the Monroe County Road Commission.

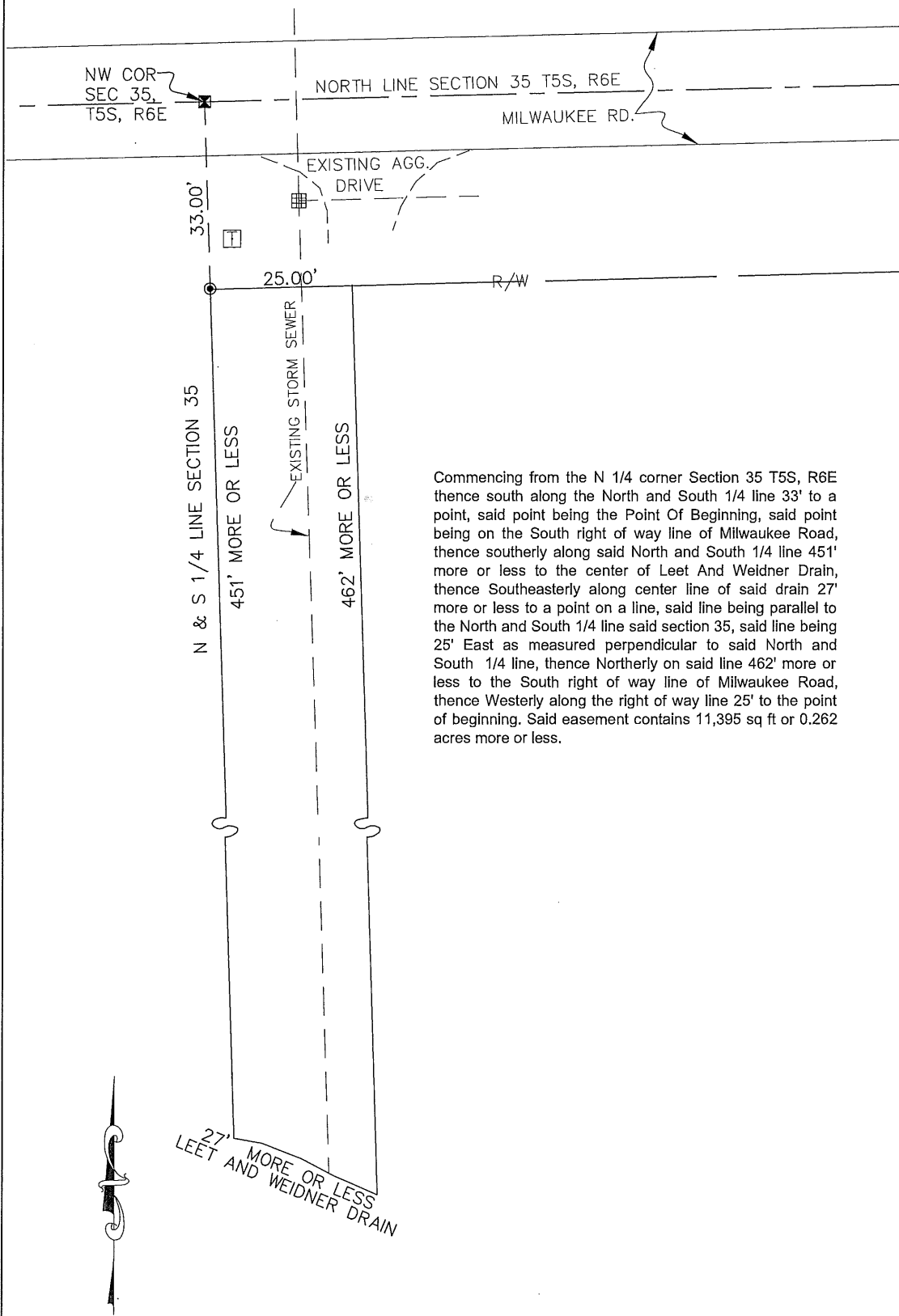
Sign name Notary Public

Print name
Monroe County, Michigan
My commission expires _____

Author and When recorded please return to:

Mark Larrow
Monroe County Road Commission
840 S. Telegraph Rd.
Monroe, MI 48161
Telephone: (734) 240-5102


EXHIBIT "A"



Commencing from the N 1/4 corner Section 35 T5S, R6E thence south along the North and South 1/4 line 33' to a point, said point being the Point Of Beginning, said point being on the South right of way line of Milwaukee Road, thence southerly along said North and South 1/4 line 451' more or less to the center of Leet And Weidner Drain, thence Southeasterly along center line of said drain 27' more or less to a point on a line, said line being parallel to the North and South 1/4 line said section 35, said line being 25' East as measured perpendicular to said North and South 1/4 line, thence Northerly on said line 462' more or less to the South right of way line of Milwaukee Road, thence Westerly along the right of way line 25' to the point of beginning. Said easement contains 11,395 sq ft or 0.262 acres more or less.



THIS IS NOT AN ACT 132 SURVEY.

DRAINAGE EASEMENT KENNETH ARTING TRUST	DRAWN BY M LARROW	DATE: 9/27/16	 MONROE COUNTY ROAD COMMISSION 840 S TELEGRAPH ROAD MONROE MI 48181 (734) 240-5102
	CHECKED BY C STANLEY	DATE: 9/27/16	
NORTH EAST QUARTER SECTION 35 T5S, R6E MILAN TOWNSHIP	SCALE NONE	SHEET: 3 OF 3	