



MONROE COUNTY
R O A D
COMMISSION

840 S. Telegraph Road • Monroe, Michigan 48161 • Phone: (734) 240-5102 • Fax: (734) 240-5101

PROPOSAL
FOR
MOTOR OIL and LUBRICANTS

BID OPENING:

Thursday, October 27, 2016 at 10:00 a.m.

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF MONROE**

Paul Iacoangeli, Chairman
Dan Minton, Vice Chairman
Bruce R. Stammer, Jr., Member
Stephen J. Pace, Member
Charles A. Londo, Member

**MONROE COUNTY ROAD COMMISSION
INVITATION TO BID**

Sealed bids will be received by the Board of County Road Commissioners of the County of Monroe until **10:00 a.m.** local time on **Thursday, October 27, 2016** at their office located at 840 South Telegraph Road, Monroe, Michigan, 48161 for the following:

- Newburg Road Drainage Improvements
- Aggregates
- Corrugated Plastic Pipe
- Corrugated Metal Pipe
- Reinforced Concrete Pipe
- Supplemental Snow Removal Services
- Motor Oil and Lubricants

Bids will be publicly opened and read aloud by the Bid Committee at 10:00 a.m. Proposals may be downloaded from the Road Commission's website at www.mcrc-mi.org/bids.html.

BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF MONROE, MICHIGAN

**MONROE COUNTY ROAD COMMISSION
PROPOSAL
MOTOR OIL AND LUBRICANTS**

TO: The Board of County Road Commissioners of the County of Monroe, Michigan

FOR: Motor Oil and Lubricants

Ladies and Gentlemen:

The undersigned bidder hereby affirms that:

1. The proposal is in all respects fair and without any collusion or fraud.
2. The undersigned agrees to furnish materials and equipment at the unit prices stated on the attached bid forms.

Company: _____

Address: _____

City, State, ZIP: _____

Telephone: _____

Email: _____

By: _____

Title: _____

Date: _____

INSTRUCTIONS TO BIDDERS
and
GENERAL CONDITIONS

The Monroe County Road Commission is seeking bids for the purpose of furnishing and delivering **Motor Oil and Lubricants in Bulk, Drums**, F.O.B. destination Monroe County Road Commission, 840 South Telegraph Road, Monroe, Michigan 48161, and 15191 Tandem Ct, Petersburg, MI 49270 on an "as needed" basis. The contract is for a term of three (3) years, effective upon notice of award from January 1, 2017 ending December 31, 2019, with up to two (2) 1-year renewals at the sole discretion of the Monroe County Road Commission.

OWNER

The owner of the project is the Board of County Road Commissioners of the County of Monroe, also referred to as the "Board."

BIDDER

The Bidder is one who submits a signed bid with the required documentation directly to the Board at the time and place specified.

BID FORMS

Sealed proposals must be submitted on the bid forms furnished by the Board. The proposal shall be submitted in its entirety with no modifications or changes except as authorized by an addendum and with no pages removed. All proposals must be filled out in ink or typewritten and shall be legibly signed, giving the complete name and address of the Bidder.

All bids must be in a sealed envelope and clearly marked "**Bid for Motor Oil and Lubricants.**"

PRE-BID MEETING

A non-mandatory pre-bid meeting will be held on Wednesday, October 19, 2016 at 1:00 p.m. at 840 S. Telegraph Rd, Monroe, MI48161. Bidders are encouraged to attend the pre-bid meeting to inspect the facilities and clarify any questions regarding the bidding documents or scope of work.

OPENING OF BIDS

Bids will be received by the Board at 840 S. Telegraph Road, Monroe, Michigan, 48161 until **10:00 a.m.** local time on **Thursday, October 27, 2016** at which time they will be publicly opened and read aloud.

ACCEPTANCE AND/OR REJECTION OF BIDS

The Board reserves the right to accept, reject and/or modify any or all bids, to waive irregularities therein, and to make the award in any manner deemed to be in the best interest of the Monroe County Road Commission.

TITLE VI ASSURANCE

The Monroe County Road Commission, in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC 2000d to 2000d-4) and Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, hereby notifies all bidders that it assures that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, gender, age, or disability in consideration for an award.

TAXES

The Monroe County Road Commission is not subject to the Federal Excise Tax or the Michigan State Sales Tax. The Bidder shall not include these taxes in the unit prices quoted.

SAFETY DATA SHEETS (SDS)

Safety Data Sheets (SDS) must be supplied with bids on all products proposed to the Monroe County Road Commission.

COMMUNICATIONS

Any questions regarding this bid shall be directed to the Monroe County Road Commission listed below:

Technical

Matt Purcell
734-240-5108

Purchasing

Christine Herron
734-240-5109

SPECIFICATIONS

Where specified, the materials shall conform to either the Michigan Department of Transportation 2012 Standard Specifications for Construction or the Monroe County Road Commission Specifications and Material Specifications.

- **SAE 15W-40W:** Commercial engine oils that meet the following manufacturer's specifications:
 - i. CJ4 Virgin Base
 - ii. API License
 - iii. 2013 Engine oil compatible with older engines
 - iv. Caterpillars International Engine
- **LITHOPLEX GREASE, NLGI NO. 2 (or equivalent)**
- **ENGINE OILS:** API Licensed (SL), 5W/30 for GM-must meet manufacturer's specifications
- **EXTREME-PRESSURE TRACTOR TRANSMISSION OIL** that meets the following manufacturer's specifications:
 - i. Caterpillar TO-2 Powershift –L-20
 - ii. Case International J/C 145/MS 1210, JC 185/MS 1204, MS 1205, MS 1206, MS 1207, B6
 - iii. Dexron and Type A, Suffix A (tractor)
 - iv. Vickers 35VQ25A Pump
 - v. Sundstrand Hydrostatic
 - vi. Sundstrand 22 Axial Piston Pump
 - vii. Deutz-Allis 821XL for Allison Transmission's
- **MULTI-PURPOSE ATF OIL** that meets the following manufacturer's specification:
 - i. General Motors Corporation
 - ii. Ford Motor (*Mercon*)
- **HYDRAULIC OIL:** AW32
- **ANTIFREEZE:**
 - i. Must meet 2013 engine requirements and be compatible with older engines
- **WINDSHIELD SOLVENT:**
 - i. Summer Blend
 - ii. Winter Blend

EQUIPMENT

The successful bidder must purchase the current equipment from Lyden Oil at a cost to be determined by the successful bidder and Lyden Oil. Or the successful bidder may replace the existing equipment with a substitute agreed upon between the bidder and the MCRC. The successful bidder will warrant all equipment against defects and workmanship including parts, labor and all other incidental expenditures.

Lyden Oil Contact: Brain Wisniewski
30692 Tracy Road
Walbridge, Ohio 43465

If existing equipment is replaced, said owner must have it removed from the MCRC property within 30 days of the awarding of the bid. Failure to do so may result in a penalty.

The successful bidder will be responsible to see that the equipment performs as expected. In case of equipment malfunction, the vendor shall provide repair or replacement within 48 hours of notification.

MONROE COUNTY ROAD COMMISSION
UNIT PRICE CONTRACT 2017 OIL AND LUBRICANT MATERIALS

TO: Board of County Road Commissioners of Monroe County, Michigan

The undersigned, having full knowledge of the site, proposal, plans and specifications for the **2017 Oil and Lubricants Bid** including Bidders' Addenda _____ and the conditions of these Contract Documents, hereby agrees to furnish materials at the unit prices named below:

Company: _____

Location: _____

Phone #: _____

Note the quantities listed below are for the receipt of one year and are for the purpose of comparing bids *only*. Actual orders and quantities will vary.

<u>Oil and Lubricants</u>

Item	Product	Unit of Measure	Estimated Usage	Unit Price	Yes-meets specs	No-does not meet specs
1	SAE 15W-40W	Bulk	1,150 gals.			
2	Lithoplex Grease, NLGI No.2 (or equivalent)	120 lb. Keg	3 kegs.			
3	Engine Oil 5W-30	Bulk	500 gals.			
4	Extreme Pressure Tractor Trans. Oil	Bulk	60 gals.			
5	ATF Oil	Bulk	250 gals.			
6	AW32 Oil	Bulk	1,050 gals.			
7	Antifreeze	Bulk	500 gals.			
8	Windshield Solvent	Bulk	250 gals.			
9	Oil Sampling Analysis					

1) **SAE 15W-40W**

- i. CJ4 Virgin Base
- ii. API License
- iii. 2008 Engine oil compatible with older engines
- iv. Caterpillars International engine

___ YES, meets all specifications

___ NO, list all deviations and describe how they meet or exceed the specifications above _____

2) **LITHOPLEX GREASE, NLGI NO. 2**

- i. Or Equivalent

___ YES, meets all specifications

___ NO, list all deviations and describe how they meet or exceed the specifications above _____

3) **ENGINE OILS**

- i. API Licensed (SL), 5W/30 for GM – must meet manufacturer's specifications

___ YES, meets all specifications

___ NO, list all deviations and describe how they meet or exceed the specifications above _____

4) **EXTREME PRESSURE TRACTOR TRANSMISSION OIL** that meets the following manufacturer's specifications:

- i. Caterpillar TO-2 Powershift –L-20
- ii. Case International J/C 145/MS 1210, JC185/MS 1204, MS 1205, MS 1206, MS 1207, B6
- iii. Dexron and Type A, suffix A (tractor)
- iv. Vickers 35VQ25A Pump
- v. Sundstrand Hydrostatic
- vi. Sundstrand 22 Axial Piston Pump
- vii. Deutz-Allis 821XL for Allison Transmissions

___ YES, meets all specifications

___ NO, list all deviations and describe how they meet or exceed the specifications above _____

5) **MULT-PURPOSE ATF OIL** that meets the following manufacturer's specifications:

- i. General Motors Corporation
- ii. Ford Motor (Mercon)

___ YES, meets all specifications

___ NO, list all deviations and describe how they meet or exceed the specifications above _____

6) **HYDRAULIC OIL**

- i. AW32

___ YES, meets all specifications

___ NO, list all deviations and describe how they meet or exceed the specifications above _____

7) **ANTIFREEZE**

- i. Must meet 2013 engine requirements and be compatible with older engines

___ YES, meets all specifications

___ NO, list all deviations and describe how they meet or exceed the specifications above _____

8) **WINDSHIELD SOLVENT**

- i. Summer Blend
- ii. Winter Blend

___ YES, meets all specifications

___ NO, list all deviations and describe how they meet or exceed the specifications above _____

Additional Remarks: _____

TO: Board of County Road Commissioners of Monroe County, Michigan

The undersigned, having full knowledge of the site, proposal, plans and specifications for the **2017 Motor Oil and Lubricants** including Bidders' Addenda _____ and the conditions of these Contract Documents, hereby agrees to furnish materials at the unit prices named below:

Company: _____
Location: _____
Phone #: _____

Communications concerning this Bid shall be addressed to the Bidder's representative.

Name of Representative: _____
Address: _____
City, State, ZIP: _____
Telephone Number: _____
Fax Number: _____
E-Mail Address: _____
SUBMITTED on: _____, 2016