



MONROE COUNTY  
**R O A D**  
COMMISSION

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840 S. Telegraph Road • Monroe, Michigan 48161 • Phone: (734) 240-5102 • Fax: (734) 240-5101

**PROPOSAL**

**FOR**

**2018-2020 STATE TRUNK LINE SWEEPING**

**BID OPENING:**

Tuesday, March 6, 2018 at 10:00 a.m.

**BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF MONROE**

Paul Iacoangeli, Chairman  
Dan Minton, Vice Chairman  
Stephen J. Pace, Member  
Charles A. Londo, Member  
Greg W. Stewart, Member

**MONROE COUNTY ROAD COMMISSION  
INVITATION TO BID**

Sealed bids will be received by the Board of County Road Commissioners of the County of Monroe until **10:00 a.m.** local time on **Tuesday, March 6, 2018** at their office located at 840 South Telegraph Road, Monroe, Michigan, 48161 for the following:

- 2018-2020 State Trunk Line Mowing
- 2018-2020 State Trunk Line Sweeping
- 2018 Various Uniform Traffic Control Devices

Bids will be publicly opened and read aloud by the Bid Committee at 10:00 a.m. Proposals may be downloaded from the Road Commission's website at [www.mcrc-mi.org/bids.html](http://www.mcrc-mi.org/bids.html).

BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF MONROE, MICHIGAN

**MONROE COUNTY ROAD COMMISSION  
PROPOSAL  
2018-2020 STATE TRUNK LINE SWEEPING**

TO: The Board of County Road Commissioners of the County of Monroe, Michigan

FOR: Sweeping on state trunk line roads in Monroe County, Michigan

Ladies and Gentlemen:

The undersigned bidder hereby affirms that:

1. The proposal is in all respects fair and without any collusion or fraud.
2. The undersigned have examined the site of the proposed project and have made a personal investigation and estimate of quantities.
3. The undersigned will contract to furnish all labor, equipment, tools, material and incidentals devices necessary at the unit prices stated on the attached bid form and to complete the work in the time specified to the satisfaction of the Board of County Road Commissioners of the County of Monroe, Michigan.

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Notes:

1. If the bidder is a partnership, each member must sign the proposal.
2. Corporations must execute the proposal by duly authorized officers in accordance with the Articles of Incorporation.

INSTRUCTIONS TO BIDDERS  
and  
GENERAL CONDITIONS

The Michigan Department of Transportation 2012 Standard Specifications for Construction are incorporated as part of these bidding documents and shall govern except as provided in the Invitation to Bid, Instructions to Bidders and General Conditions, and Proposal. Reference to the Department or Commission in the Michigan Department of Transportation 2012 Standard Specifications for Construction shall for this project mean the Board of County Road Commissioners of the County of Monroe, hereinafter referred to as "Board", unless otherwise specified.

CONTRACT ADMINSTRATOR

The Contract Administrator is the Michigan Department of Transportation or Monroe County Road Commission employee directly responsible for inspecting and approving for payment all work performed under this contract.

BIDDER

The Bidder is one who submits a signed bid with the required documentation directly to the Board at the time and place specified.

BID FORMS

Sealed proposals must be submitted on the bid forms furnished by the Board. The proposal shall be submitted in its entirety (pages 1 through 7) with no modifications or changes except as authorized by an addendum and with no pages removed. All proposals must be filled out in ink or typewritten and shall be legibly signed, giving the complete name and address of the Bidder.

All bids must be in a sealed envelope and clearly marked "**Bid for 2018-2020 State Trunk Line Sweeping.**"

OPENING OF BIDS

Bids will be received by the Board at 840 S. Telegraph Road, Monroe, Michigan, 48161 until **10:00 a.m.** local time on **Tuesday, March 6, 2018** at which time they will be publicly opened and read aloud.

REJECTION OF BIDS

The Board reserves the right to reject any or all bids, including without limitation the right to reject any or all nonconforming, nonresponsive, unbalanced, or conditional bids and to reject the bid of any Bidder if the Board believes that it would not be in the best interest of the project to make an award to that Bidder, whether because the bid is not responsive or if the Bidder is unqualified or of doubtful financial ability or fails to meet any pertinent standards or criteria established by the Board. The Board also reserves the right to waive all informalities in any bid should it be deemed in the best interest of the Road Commission to do so. Discrepancies between the multiplication of units of work and the unit prices will be resolved in favor of the unit price. Discrepancies between the indicated sum of any column of figures and the correct sum will be resolved in favor of the correct sum. Discrepancies between words and figures will be resolved in favor of words.

TITLE VI ASSURANCE

The Monroe County Road Commission, in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC 2000d to 2000d-4) and Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, hereby notifies all bidders that it assures that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, gender, age, or disability in consideration for an award.

PROHIBITION OF DISCRIMINATION

In accordance with Act No. 453, Public Acts of 1976, the Contractor and subcontractors hereby agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Further, in accordance with

Act No. 220, Public Acts of 1976 as amended by Act No. 478, Public Acts of 1980, the Contractor and subcontractors hereby agree not to discriminate against an employee or applicant for employment tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants shall be regarded as a material breach of this contract.

#### CONTRACT EXECUTION

The Bidder to whom the Contract is awarded shall, within ten (10) calendar days after notice of award, enter into a written contract with the Board and furnish proof of insurance as hereinafter specified. Failure to execute the contract or furnish satisfactory proof of insurance will be considered cause for annulment of award.

#### SAFETY REQUIREMENTS

The Contractor is responsible for protecting the life and health of all personnel on the project; the safety and health of the public; and property during the construction of the project in accordance with subsection 104.07.B of the Michigan Department of Transportation 2012 Standard Specifications for Construction. Prior to the commencement of work, the Contractor must submit a written "Construction Safety Program" that outlines the plan and procedures for preventing and mitigating accidents on the project and meeting all health and safety requirements of the contract.

#### LENGTH OF CONTRACT

The Contract shall be for three (3) seasons commencing on May 7, 2018 and ending on September 30, 2020.

#### EXTENSION OF CONTRACT

Upon mutual agreement of both parties, the Board may extend the length of the Contract for up to two additional one-year terms. The pricing, terms, and conditions of the original contract will remain the same for any subsequent one-year extensions. Requests for a contract extension must be made in writing to the Contract Administrator by November 1<sup>st</sup>.

#### BOARD RESPONSIBILITY

The Board shall not supervise, direct or have control or authority over, nor be responsible for, the Contractor's means, methods, techniques, sequences or procedures of construction or the safety precautions and programs incident thereto, or for any failure of Contractor to comply with laws and regulations applicable to the furnishing or performance of the work unless otherwise specified in the Special Provisions. The Board will not be responsible for the Contractor's failure to perform or furnish the work in accordance with the Contract Documents.

#### INDEMNIFICATION, DAMAGE LIABILITY AND INSURANCE

- A. Indemnification. The Contractor must hold harmless, indemnify, defend and represent the Board and its officers, agents and employees against any and all claims for bodily injury or property damage, or any other claim arising out of performance of the work on this contract. The Contractor will not be responsible for claims that result from the sole negligence or willful acts of said indemnitee.
- B. Workers' Compensation Insurance. The Contractor must carry the necessary Workers' Compensation Insurance and submit a certification that it carries Workers' Compensation to the Board.
- C. Bodily Injury and Property Damage. The Contractor must carry adequate insurance, satisfactory to the Board, to afford protection against all claims for damage to public or private property and injuries to persons arising out of performance of the work. Copies of completed certificates must be submitted to the Board.
  1. General Liability, Bodily Injury and Property Damage. The Contractor must provide the following minimum limits of property damage and bodily injury liability:

Bodily Injury and Property Damage Liability:	
Each Occurrence	\$1,000,000
Aggregate	\$2,000,000

2. Automobile Liability, Bodily Injury and Property Damage. The Contractor must provide the following minimum limits of property damage and bodily injury liability:

Bodily Injury Liability:	
Each Person	\$500,000
Each Occurrence	\$1,000,000

Property Damage Liability:	
Each Occurrence	\$1,000,000

Combined Single Limit for Bodily Injury and Property Damage Liability:	
Each Occurrence	\$2,000,000

3. Umbrella Policy. The Contractor may meet the requirements of above minimum limits of bodily injury and property damage liability through an umbrella policy.

- D. Additional Insured. The Bodily Injury and Property Damage Policy must include the following endorsements, verbatim:

“Additional Insured: The Michigan Department of Transportation, the Board of County Road Commissioners of the County of Monroe, the Monroe County Road Commission and its officers, agents and employees.”

“Provide written notice ten (10) days prior to cancellation, expiration, termination or reduction in coverage for nonpayment of the premium and written notice thirty (30) days prior to cancellation, expiration, termination or reduction in coverage for all other reasons.”

- E. Per Project Aggregate. The Bodily Injury and Property Damage Policy must be endorsed with an endorsement that provides the General Aggregate Limit to each designated construction project.
- F. Notice. The Contractor must ensure that all insurance policies and binders include an endorsement by which the insurer agrees to notify the Department in writing at least 30 days before there is a cancellation or material change in coverage. The Contractor must stop operations if any insurance is canceled or reduced, and must not resume operations until new issuance is in force.
- G. Reports. The Contractor or insurance carrier shall report to the Board any claims received, inspections made and the disposition of claims. The Board will withhold final payment release until either the Contractor pays the claim or until final disposition of the claim by the Contractor's insurance company has been received by the Board.

**SPECIFICATIONS**

All work shall be in accordance with the Supplemental Specifications for Sweeping attached to the proposal.

**COMMUNICATIONS**

Any questions regarding this bid shall be directed to the person listed below:

Name: Christine Herron  
 Phone: 734-240-5109  
 Email: [CHerron@mrcr-mi.org](mailto:CHerron@mrcr-mi.org)

**MONROE COUNTY ROAD COMMISSION  
UNIT PRICE CONTRACT  
2018-2020 STATE TRUNK LINE SWEEPING**

TO: Board of County Road Commissioners of Monroe County, Michigan

The undersigned, having full knowledge of the proposal and specifications for the **2018-2020 State Trunk Line Sweeping** contract including Bidders' Addenda \_\_\_\_\_ and the conditions of these Contract Documents, hereby agrees to furnish all labor, equipment, and incidentals necessary to perform the Work as specified in the Instructions to Bidders and General Provisions at the unit prices named below:

Item Description	Estimated Annual Quantity	Unit	Unit Price	Annual Bid Amount
Sweeping <sup>1</sup>	136.66	Curb Mile	\$	\$
Emergency Call Out	40	Hour	\$	\$
<b>Annual Bid Total =</b>				<b>\$</b>

Note:

<sup>1</sup> The estimated quantity for Sweeping is based on two (2) sweepings per year. The second sweeping for each year is optional and may not be performed.

Contractor Signature: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Communications concerning this Bid shall be addressed to the Bidder's representative.

Name of Representative: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

The terms used in this Bid, which are defined in subsection 101.03 of the Michigan Department of Transportation 2012 Standard Specifications of the Construction, have the meanings assigned to them in the Standard Specifications for Construction.

SUBMITTED on: \_\_\_\_\_, 2018

If Bidder is:

An Individual

By: \_\_\_\_\_ (SEAL)  
Individual's Name

Doing Business As: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone No: \_\_\_\_\_

A Partnership

By: \_\_\_\_\_ (SEAL)  
Firm Name

\_\_\_\_\_  
General Partner

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone No.: \_\_\_\_\_

A Corporation

By: \_\_\_\_\_ (Corporate SEAL)  
Corporate Seal

\_\_\_\_\_  
State of Incorporation

By: \_\_\_\_\_  
Name of Person Authorized to Sign

\_\_\_\_\_  
Title

Business Address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_

A Joint Venture

By: \_\_\_\_\_  
Name

Business Address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_

By: \_\_\_\_\_  
Name

Business Address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_

(Each joint venture must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above.)

# **2018-2020 STATE TRUNK LINE SWEEPING**

## **PROPOSAL ATTACHMENTS**

1. Supplemental Specifications for Sweeping

# SUPPLEMENTAL SPECIFICATIONS FOR SWEEPING

## I. ADMINISTRATIVE PROCEDURES

### Definitions

Department refers to the Michigan Department of Transportation.

Vendor refers to any business entity that has bid for, but has not yet been awarded, a contract with the Michigan Department of Transportation.

Contractor refers to a vendor as defined above that has been awarded a contract by the Department for curb sweeping.

Contract Administrator refers to the Michigan Department of Transportation or Monroe County Road Commission employee directly responsible for inspecting and approving for payment all work performed under this contract.

### Pre-Bid Instructions

It is mandatory that each vendor familiarize themselves with the project through a field review and review of these contract specifications.

The Contract Administrator is Ed Shinevarre. He can be contacted at (734) 240-5153, Monday through Friday, between the hours of 7:00 a.m. and 3:00 p.m.

### Detailed Progress Schedule

The contract shall be for three seasons commencing on May 7, 2018 and ending on September 30, 2020. Work must be performed in accordance with the progress schedule submitted at the Pre-Maintenance Meeting and described below. The first failure to complete work as defined in the progress schedule, without prior approval to adjust the schedule from the Contract Administrator, may result in a Complaint to Vendor and a meeting with the Contractor to insure corrective action. The second such failure will result in termination of the contract. The progress schedule must address all work to be completed when multiple contracts are awarded to the same vendor, including work performed as a subcontractor for a local unit of government.

### Pre-Maintenance Meeting

After the low bid has been determined, a meeting with the vendor, MDOT Maintenance Coordinator and Contract Administrator will be held at a location designated by the Department. The purpose of the meeting will be for the vendor to present the following required detailed information to the Department for review prior to the award of the contract.

- A. Equipment list indicating description, age, manufacturer, model, and serial number of each piece. Equipment must meet or exceed all requirements defined under the "Equipment Requirements" section of this document. All equipment must be in the vendor's possession, available for use and fully operational, prior to the Pre-Maintenance meeting. The vendor must provide an equipment list and any lease contracts at the Pre-Maintenance Meeting.
- B. Schedule of operations - personnel and hours.

- C. Name(s) of supervisors, 24-hour contact telephone numbers, and best contact times.
- D. Progress schedule listing locations where sweeping will occur including a schedule of curb miles to be swept each day. Equipment failure will not constitute an acceptable reason for deviating from the progress schedule. This schedule must be approved by the Department at the Pre-Maintenance Meeting. Adjustments to this schedule including any weather-related deviations must be approved by the Contract Administrator.
- E. Safety Program, including traffic control plan.
- F. Name and location of Class II disposal site for sweepings.
- G. Proof of Insurance as defined in the Standard Terms and Conditions attached to this document must be provided to the Purchasing Unit prior to the Pre-Maintenance Meeting.

Any misrepresentation by the Contractor of their ability to perform the work as described in this contract will be grounds for immediate termination. In such case, the contract will be awarded to the next lowest responsible bidder who can demonstrate the ability to perform the work.

Vendors who cannot demonstrate the ability to perform the work according to these specifications shall have their bid rejected, and the contract will be awarded to the next lowest responsible bidder.

### **Rejecting Bids**

The Department retains the right to reject any or all bids, to waive technicalities, to request new proposals or to proceed to do the work otherwise, if the best interest of the Department will be promoted thereby. The exercise of said right will not result or entitle vendors to costs for the preparation of the bid proposal or anticipated profits if the contract had been awarded to them.

## **II. DESCRIPTION OF WORK**

### **Curb Sweeping**

The Contractor shall provide curb sweeping of specified major and local roads, bridges, and paved traffic islands under the jurisdiction of the Department in accordance with requirements stated herein. Sweeping shall be defined as a clean sweep and removal of all debris regardless of the number of times swept to obtain a clean street and regardless of the type of equipment necessary for total dirt and debris removal.

The Contractor is required to sweep all paved portions and curbs of traffic islands, all curb and gutter radii, and to hand sweep all corners and areas not accessible by street sweeper. All storm water and utility structure shall be free of all debris following sweeping.

The Contractor shall also furnish supervision and all labor, equipment, transportation, disposal of sweeping and incidentals necessary to satisfactorily perform the services at the frequencies and during the times as specified herein. The services shall include all functions normally considered a part of workmanlike, satisfactory public service.

### **Sweeping Services**

The first sweeping will start on May 7<sup>th</sup> and end on May 28<sup>th</sup> of each year. If the Department elects to have the Contractor perform the optional second sweeping, the second sweeping will start on September 3<sup>rd</sup> and end on September 30<sup>th</sup> of each year. The vendor shall take into consideration that there may only be one sweeping per year when preparing their bid.

The Emergency Call Out item will be used for emergency situations such as accidents. An estimated quantity of 40 hours for emergency call outs is included in the bid quantities.

### **Sweeping Procedures**

All sweeping shall be done with the flow of traffic. Each section of road being serviced shall be completed unless otherwise directed.

### **Non-Sweeping Debris**

Non-sweepable debris that can be moved by one person shall be removed and placed on the roadside or curb lawn. Debris not movable by one person shall be reported. Examples of non-sweepable debris includes, but is not limited to, rocks, bricks, bottles, limbs, and sticks. An example of sweepable debris would be leaf piles less than eight (8) inches in depth.

### **Dust Control**

All sweeping shall be performed with the use of water for dust control. The Contractor shall contact the local municipality for water and hydrant use and comply with their requirements and all applicable regulations at no additional cost to the Department. Water may be obtained at some maintenance garages.

### **Disposal of Sweeping Debris**

The Contractor is responsible for the disposal of all sweeping debris.

Disposal of sweeping debris from MDOT trunk lines must be disposed at a licensed Class II landfill. Sweeping debris shall not be stored or stockpiled on MDOT property or right-of-way.

The sweeping debris is not considered hazardous waste and does not require a manifest; however, the Contractor must provide documentation to the Contract Administrator that the material was properly disposed of at a Class II landfill.

The Contractor should be aware that some landfills require testing. All costs to dispose of the material as well as required tests by the landfill owner will be paid by the Contractor and shall be included in their bid price.

### **Equipment Requirements**

#### General

The Contractor shall furnish, operate, and maintain suitable and adequate equipment necessary to perform the sweeping operation in an approved, safe, workmanlike manner without hindrance, delay or damage to the roadside.

#### Type of Equipment

The Contractor shall be required to use a sweeper approved through an acceptable demonstration of the equipment's capabilities, suitability and condition to the Department. Demonstrations will be at no cost to the Department.

#### Safety

All equipment shall meet all federal, state and local safety requirements. Sweepers shall be equipped with commercial type flashing amber lights plainly visible from all directions. Flashers shall have a minimum of 32 candlepower output and flash 50 to 60 times per minute. Under no circumstances shall

the Department be responsible for any damage to the Contractor's equipment due to obstacles encountered.

#### Rejection for Lack of Proper Equipment

Vendors who bid on this project and, in the opinion of the Department, do not have proper and/or sufficient equipment and personnel to perform the work within the time limits required will be rejected and the next lowest, responsive bidder will be allowed to demonstrate the ability to perform the work.

#### **Maintaining Traffic**

Traffic shall be maintained in accordance with Sections 104.11, 812 and 922 of the Michigan Department of Transportation (MDOT) 2012 Standard Specifications for Construction and the Michigan Manual of Uniform Traffic Control Devices (MMUTCD) 2011 Edition.

All operations shall be conducted in a manner that will not create a hazard. The Contractor shall not operate equipment in a manner that requires unnecessary crossing of the roadway. All equipment, not in use, may be temporarily parked on limited access freeway right-of-way at a location approved by the Contract Administrator, but not within the median or closer than thirty (30) feet from the traveled roadway. Equipment may not be temporarily parked on free access roadways except at those locations designated by the Contract Administrator.

The MDOT 2012 Standard Specifications for Construction and MMUTCD can be obtained from the following:

- o 2012 Standard Specifications for Construction - <https://mdotcf.state.mi.us/public/specbook/2012/>
- o MMUTCD - [https://mdotcf.state.mi.us/public/tands/Details\\_Web/mmutcdcompleteinteractive\\_2017.pdf](https://mdotcf.state.mi.us/public/tands/Details_Web/mmutcdcompleteinteractive_2017.pdf)

#### **Public Safety**

The Contractor shall comply with all federal, state and local laws and regulations, including those governing environmental protection and the furnishing and use of all safeguards, safety devices and protective equipment. The Contractor shall take any other actions, on either his/her own responsibility or as directed by the Contract Administrator, reasonably necessary to protect the safety and health of employees on the job and the public and to protect property during the performance of the project.

#### **Days and Hours of Operation**

On freeways where the shoulder is less than 8 feet in width, sweeping operations will not be allowed between 6:00 a.m. and 9:00 a.m. or between 3:00 p.m. and 6:00 p.m. There are no time restrictions for the remainder of the sweeping.

Sweeping operations will not be allowed on weekends unless prior approval is obtained from the Contract Administrator.

No work shall be performed during holiday periods in accordance with the 2012 Standard Specifications for Construction.

#### **Damages**

The Contractor shall at his/her own expense, preserve and protect from injury all property, either public or private, along and adjacent to the roadway, and he/she shall be responsible for and repair, at his/her own expense, any and all damage and injury thereto, arising out of or in consequence of any act or omission of the Contractor or his/her employees in the performance of the work covered by the contract prior to completion and acceptance thereof.

The Contractor shall immediately repair all damage to signs, light fixtures, and delineators to the satisfaction of the Contract Administrator. Damage to traffic control devices (signs) shall be reported to the Contract Administrator immediately.

All landscape plant material damaged by the Contractor shall be replaced in kind according to Section 815 of the 2012 Standard Specifications for Construction and as herein specified. Planting may only be done prior to May 10 of the following year if the damage occurred after May 10. All replacement plants must be maintained during the specified establishment period.

Payment for work performed may be withheld until satisfactory repairs are made. If repairs are made by the Department, the actual replacement costs including all labor, equipment, materials, and fringe benefits shall be charged to the Contractor.

### **Taxes**

The Contractor shall include and be deemed to have included in his/her bid and contract price all Michigan sales and use taxes currently imposed by legislative enactment and as administered by the Michigan Department of Revenue on the bid date.

### **Deletion of Work**

The Department may delete all or any portion of the contract that cannot be completed in conformity with the progress schedule or a reasonable extension.

If the contract is terminated, or portion thereof deleted, payment will be made for all satisfactorily completed work at the contract unit price.

## **III. GENERAL CONDITIONS**

### **Work Approval**

During the period of sweeping operations, the Contractor shall consult the Contract Administrator for inspection and tentative approval of work being accomplished, so that, in the event of unsatisfactory work, sufficient time will be available to the Contractor to make corrections in a satisfactory manner within the time specified.

### **Default**

In addition to the cancellation provisions contained in the Standard Terms and Conditions attached, this contract may be terminated due to default. If inspection by the Contract Administrator or his/her representative reveals that the Contractor's work results in non-compliance with this contract:

1. The Contract Administrator at the time of the first occurrence of noncompliance shall notify the Contractor and review the condition. If the condition poses a health or safety hazard or represents a significant deviation from the progress schedule or specifications without prior written approval, the Contract Administrator will prepare a Complaint to Vendor Form. The Contractor will be informed in writing of the corrective action required.
2. Should a second non-acceptable condition occur, subsequent to a previous Complaint to Vendor Form being issued, a written notice of termination will be sent to the Contractor.

Noncompliance includes but is not limited to:

1. Failure of the Contractor to meet the requirements specified in the progress schedule without prior approval of the Contract Administrator.

2. Failure of the Contractor to perform in accordance with any of the specifications defined above.

The Department reserves the right to bill the Contractor for any damages due to the default of the Contractor.

### **Subcontracting**

Subcontracting will not be allowed on this contract.

## **IV. PAYMENT**

### **Bid Price for Sweeping**

Sweeping of curb and gutter sections, barrier walls, curbed intersections, bridge decks and curbed exit/entrance ramps will be measured by length in curb miles. If a segment of road has curb and gutter on both sides of the road, each side of the road will be measured separately.

The completed work will be paid at the bid unit price for the **Sweeping** item of work which shall be payment in full for all labor, equipment, transportation, water, disposal of sweepings and traffic control required to satisfactorily complete the work as described.

### **Bid Price for Emergency Call Out**

The Contractor shall be available 24 hours, seven (7) days a week. The Contractor shall organize his/her operations to respond to emergency calls for sweeping services from the Contract Administrator. Following a call from the Contract Administrator, the Contractor shall provide the necessary equipment for sweeping at the designated scene within one (1) hour of notice. This activity is typically done in conjunction with an accident, which may involve removing debris contaminated with fuel, for sweeping.

**Emergency Call Out** will be paid at an hourly rate. The billable time will begin when the Contractor arrives at the emergency scene with all personnel and equipment needed to perform the cleaning and sweeping. One (1) additional hour for travel to the job site and one (1) additional hour for travel from the site will be paid for each emergency call out. The Contractor shall include the cost of supervision and all labor, equipment, water, transportation, and fees for disposal of sweepings in accordance with all Federal and State statutes, and incidentals necessary to satisfactorily perform this service.

### **Method of Payment**

The Contractor shall invoice the Monroe County Road Commission for their work on the contract. Each invoice shall contain, at a minimum, the following information: date(s) of service, routes swept, curb miles completed for each route, contract unit price and total invoice amount.

The original invoice shall be sent to:

Finance Department  
Monroe County Road Commission  
840 S. Telegraph Road  
Monroe, MI 48161

Email: [MCRC-Finance@mcrc-mi.org](mailto:MCRC-Finance@mcrc-mi.org)

The invoice shall reference the appropriate purchase order number and shall contain, if applicable, adjustments for additions, deletions, or changes in service. The Monroe County Road Commission will pay the billed amount in accordance with the bid unit price and the payment terms specified in the

purchase order which are net 30 days after the later of: A) the invoice date or B) the date the Contract Administrator certifies the invoice indicative of satisfactory completion of sweeping during the period.

**V. LOCATIONS TO BE SWEPT**

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
I-75	Bridge over Halfway Creek	480
I-75	Bridge over Grand Trunk Railroad & Bay Creek Road	5,550
I-75	Bridge over Bay Creek	320
I-75	Truck scales	1,000
I-75	Bridge over Muddy Creek	320
I-75	Bridge over Otter Creek	400
I-75	Rest area	4,000
I-75	Bridge over LaPlaisance Creek	320
I-75	Bridge over Plum Creek and median barrier to south	2,360
I-75	Bridge over River Raisin, Front Street & Elm Street	20,070
I-75	North Dixie Highway to I-275 (bridges & median barrier)	60,900
I-75	Bridge over Stony Creek (outside shoulders)	400
I-75	Bridge over Swan Creek	620
I-75	Bridge over Huron River and median barrier	9,500

**Subtotal = 106,240**

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
I-75	Ramp approaches at Erie Road	620
I-75	Ramp approaches at Luna Pier Road	610
I-75	Ramp approaches at South Otter Creek Road	340
I-75	Ramp approaches at LaPlaisance Road	350
I-75	Ramp approaches at North Dixie Highway	730
I-75	Ramp approaches at Nadeau Road	610
I-75	Ramp approaches at Swan Creek Road	140
I-75	Ramp approaches at South Huron River Drive and Sylvania Drive	1,200

**Subtotal = 4,600**

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
I-75	Sterns Road bridge over I-75	470
I-75	Erie Road bridge over I-75	620
I-75	Luna Pier Road bridge over I-75	620
I-75	Gaynier Road bridge over I-75	600
I-75	South Otter Creek Road bridge over I-75	620
I-75	LaPlaisance Road (south) bridge over I-75	600
I-75	LaPlaisance Road bridge over I-75	650
I-75	East Dunbar Road bridge over I-75	470

I-75	North Dixie Highway bridge over I-75	600
I-75	Hurd Road bridge over I-75	470
I-75	Nadeau Road bridge over I-75	490
I-75	Post Road bridge over I-75	470
I-75	Swan Creek Road bridge over I-75	620
I-75	Sigler Road bridge over I-75	470
I-75	Ready Road bridge over I-75	470
I-75	Carleton-Rockwood Road bridge over I-75	500
I-75	South Huron River Drive bridge over I-75	2,380

**Subtotal = 11,120**

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
I-75 Connector	Southbound M-125/I-75 Connector bridge over I-75	1,220
I-75 Connector	Northbound M-125/I-75 Connector bridge over I-75	1,020
I-75 Connector	M-125/I-75 Connector bridge over Grand Trunk Railroad	4,540

**Subtotal = 6,780**

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
I-275	Northbound and southbound bridges over I-75	1,410
I-275	Bridge over US-24 and curbs at bottom of ramp approaches	1,000
I-275	Rest area	1,500
I-275	Bridge over Newburg Road	3,670
I-275	Bridge over CN Railroad	4,700

**Subtotal = 12,280**

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
I-275	Ramp approaches at US-24	340
I-275	Ramp approaches at Carleton Rockwood Road	650
I-275	Ramp approaches at Will Carleton Road	330

**Subtotal = 1,320**

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
I-275	Newport Road bridge over I-275	790
I-275	Labo Road bridge over I-275	860
I-275	Sigler Road bridge over I-275	730
I-275	Ready Road bridge over I-275	730
I-275	Carleton Rockwood Road bridge over I-275	860

**Subtotal = 3,970**

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
M-125	At Ohio state line, Benore Road & bridge over Halfway Creek	1,600
M-125	Intersection at Lavoy Road	140
M-125	Intersection at Sterns Road	350
M-125	South of Manhattan Street to north of Erie Road	2,500
M-125	Intersection at Luna Pier Road	340
M-125	Intersection at Cousino Road	360
M-125	Intersection at Wood Road	190
M-125	Intersection at Kelly Road	380
M-125	In LaSalle at Stein Road	1,700
M-125	Intersection at Swartz Road	160
M-125	Intersection at South Otter Creek Road (east)	190
M-125	Intersection at South Otter Creek Road (west)	210
M-125	Bridge over South Otter Creek to north of LaPlaisance Road	1,500
M-125	Intersection at Mortar Creek Road	160
M-125	South of Albain Road to Jones Avenue	23,100
M-125	South of Stewart Road to Mall Road	10,500
M-125	Bridge over Little Sandy Creek	520
M-125	Intersection at LaSalle Road	150
M-125	Bridge over Sandy Creek to north of Hurd Road	1,800
M-125	Intersection at Heiss Road	140
M-125	Intersection at Nadeau Road	310

**Subtotal = 46,300**

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
M-50	Intersection at North County Line Road	280
M-50	Wilcox Road to west of Dixon Road (Dundee)	28,300
M-50	CN Railroad overpass at Meanwell	3,950
M-50	Intersection at Lewis Avenue	460
M-50	Intersection and curbed median at Raisinville Road	4,700
M-50	Curbed median at Carrington and St. James Park	2,800
M-50	Intersection at Herr Road	200

**Subtotal = 40,690**

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
US-23	Bridge over North Tenmile Creek	300
US-23	Bridge over Ottawa Lake Outlet	200
US-23	Rest area	500
US-23	Bridge over Indiana & Ohio Railroad	5,600
US-23	Median barrier at M-50	23,750
US-23	Bridge over South Branch Macon Creek	640

US-23	Bridge over Middle Branch Macon Creek	640
US-23	Bridge over Bear Swamp Creek	200
US-23	Bridge over North Branch Macon Creek	440
US-23	Ann Arbor Railroad overpass (outside & median barriers)	10,000
US-23	Bridge over Saline River	400
US-23	Through Milan (outside & median barriers)	7,300
<b>Subtotal =</b>		<b>49,970</b>

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
US-23	Ramp approaches at Sterns Road	500
US-23	Ramp approaches at Consear Road	500
US-23	Ramp approaches at US-233 and roundabouts	1,600
US-23	Ramp approaches at Summerfield Road	500
US-23	Ramp approaches at Ida West Road	390
US-23	Ramp approaches at Dixon Road	190
US-23	Ramp approaches at M-50	200
US-23	Ramp approaches at Cone Road	200
US-23	Ramp approaches at Plank Road	200
<b>Subtotal =</b>		<b>4,280</b>

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
US-23	Sterns Road bridge over US-23	520
US-23	Consear Road bridge over US-23	520
US-23	US-223 bridge over US-23	600
US-23	Rauch Road bridge over US-23	500
US-23	Summerfield Road bridge over US-23	520
US-23	Ida Center Road bridge over US-23	520
US-23	Ida West Road bridge over US-23	520
US-23	Dixon Road bridge over US-23	500
US-23	Brewer Road bridge over US-23	460
US-23	Milwaukee Road bridge over US-23	520
US-23	Cone Road bridge over US-23	520
US-23	Sherman Road bridge over US-23	500
US-23	Plank Road bridge over US-23	600
<b>Subtotal =</b>		<b>6,800</b>

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
US-24	Intersection at Smith Road and Lavoy Road	2,080
US-24	Ann Arbor Railroad overpass north of Smith Road	300
US-24	Intersection at Crabb Road	260
US-24	Intersection at Sterns Road	480
US-24	Intersection at Erie Road	360
US-24	Intersection at Samaria Road	480
US-24	Intersection at Stein Road	390
US-24	Intersection at Yargerville Road and South Otter Creek Road	480
US-24	Bridge over South Otter Creek	400
US-24	Intersection at North Otter Creek Road	70
US-24	Intersection at Albain Road	340
US-24	South of Dunbar Road to north of LaSalle Road	49,500
US-24	CSX Railroad overpass south of Hurd Road	3,000
US-24	Intersection at Heiss Road	340
US-24	Intersection at M-125 and South Stony Creek Road	500
US-24	Bridge over Stony Creek	300
US-24	Intersection at North Stony Creek Road	110
US-24	At Grafton Road	1,360
US-24	Intersection at Buhl Road	310
US-24	Intersection at Newport Road	880
US-24	Intersection at Labo Road	400
US-24	Intersection at Sigler Road	190
US-24	Bridge over Swan Creek	430
US-24	Intersection at Ready Road	370
US-24	Intersection at Carleton Rockwood Road	350
US-24	Intersection at Newburg Road	140
US-24	Intersection at South Huron River Drive	270
US-24	Intersection at Will Carleton Road	270
US-24	Bridge over Huron River	460

**Subtotal = 64,820**

<b>Route</b>	<b>Location</b>	<b>Length (Feet)</b>
US-223	Intersection at Memorial Highway	260
US-223	Intersection at Creque Road	160
US-223	Intersection at Stone Quarry Road	160
US-223	Intersection at Tabbert Road	160
US-223	Intersection at Lake Road	320
US-223	Intersection at Turk Road	160
US-223	Intersection at Sylvania Petersburg Road	320

**Subtotal = 1,540**

**SUMMARY OF LENGTHS BY ROUTE**

<b>Route</b>	<b>Description</b>	<b>Length (Feet)</b>	<b>Length (Miles)</b>
I-75	Mainline, truck scales and rest area	106,240	20.12
I-75	Ramp approaches at interchanges	4,600	0.87
I-75	Bridges over I-75	11,120	2.11
I-75 Connector		6,780	1.29
I-275	Mainline and rest area	12,280	2.33
I-275	Ramp approaches at interchanges	1,320	0.25
I-275	Bridges over I-275	3,970	0.75
M-125		46,300	8.77
M-50		40,690	7.71
US-23	Mainline and rest area	49,970	9.46
US-23	Ramp approaches at interchanges	4,280	0.81
US-23	Bridges over US-23	6,800	1.29
US-24		64,820	12.28
US-223		1,540	0.29

**Totals =            360,710            68.33**