

**MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS
MONROE, MICHIGAN
January 8, 2018**

1. At a Regular Meeting of the Board of County Road Commissioners at their offices located at 840 S. Telegraph Road, Monroe, Michigan on Monday, January 8, 2018 the meeting was called to order by Deputy Clerk, Cheryl A. U’Ran at 2:00 p.m.
2. Roll Call by Deputy Clerk as follows:

<u>PRESENT</u>	<u>EXCUSED</u>
Paul Iacoangeli	
Dan Minton	
Stephen J. Pace	
Greg W. Stewart	
Charles A. Londo	

A quorum being present, the Board proceeded to transact business.
3. Deputy Clerk, Cheryl A. U’Ran, led the Pledge of Allegiance.
4. Deputy Clerk, Cheryl A. U’Ran, led the Silent Prayer.
5. Commissioner Iacoangeli moved, seconded by Commissioner Minton to approve the January 8, 2018 regular meeting agenda as presented. Vote: Ayes: 5 Nays: 0 Motion carried
6. Nominations and Elections of Officers
Deputy Clerk U’Ran opened the floor for nominations for **Chairman**.
Commissioner Minton nominated Paul Iacoangeli for Chairman. With no other nominations, Commissioner Minton moved, seconded by Commissioner Stewart to close nominations. Vote: Ayes: 5 Nays: 0 Motion carried.

Chairman Iacoangeli opened the floor for nominations for **Vice Chairman**.
Commissioner Stewart nominated Dan Minton for Vice Chairman. With no other nominations, Commissioner Stewart moved, seconded by Commissioner Londo to close nominations and cast unanimous ballot for Dan Minton. Vote: Ayes: 5 Nays: 0 Motion carried.
7. 2018 Appointments
 - i. Commissioner Stewart moved, seconded by Commissioner Minton to approve the designation of the MCRC Depository as Monroe Bank & Trust. Vote: Ayes: 5 Nays: 0 Motion carried.
 - ii. Commissioner Minton moved, seconded by Commissioner Stewart to approve the appointment of the Human Resource Director as the Equal Opportunity Officer. Vote: Ayes: 5 Nays: 0 Motion carried.
 - iii. Commissioner Minton moved, seconded by Commissioner Stewart to approve the appointment of the Human Resource Director as the Freedom of Information Act Officer (FOIA). Vote: Ayes: 5 Nays: 0 Motion carried.
 - iv. Commissioner Iacoangeli nominated Dan Minton. Commissioner Iacoangeli moved, seconded by Commissioner Pace to appoint Dan Minton as the board member to the VEBA Trust Board for the 2018 year by unanimous vote. Vote: Ayes: 5 Nays: 0 Motion carried.

Commissioner Iacoangeli nominated Charles A. Londo as the alternate. Commissioner Iacoangeli moved, seconded by Commissioner Stewart to appoint Charles A. Londo as the board alternate to the VEBA Trust Board for the 2018 year. Vote: Ayes: 5 Nays: 0 Motion carried.

8. Public Comment – None.

9. The following items were listed on the Consent Agenda: *(with immediate effect)*

Commissioner Minton asked to have item #4 pulled for further discussion.
Commissioner Stewart asked to have item #5 pulled for further discussion.

1) Approval of Minutes- December 18, 2017 Regular Meeting Minutes

2) Approval of Journal Entry

No. 821 Vendor Checks #71539-71577	\$1,409,159.38
Void check #71459	\$ 14.00
No. 841 Payroll Checks#63747-63758 & Advice #22791-22879	\$ 270,698.31
Cafeteria Plan Pymts – 4 th Qtr 2017 Checks#63733-63746	\$ 13,240.95

3) Township Contracts –

Monroe Charter Township

Northfield Off M-125

Rebuild 2 catch basins

4) Pulled for further discussion.

5) Pulled for further discussion.

Commissioner Minton moved, seconded by Commissioner Stewart to approve items #1-3 on the January 8, 2018 Consent Agenda as presented. Vote: Ayes: 5 Nays: 0 Motion carried.

4) Award the 2018 Cold In Place Recycling contract to the low bidder Dunn Company in the amount of \$259,298.55 for Carleton West Road project (from Maxwell to Colf), Ash and Exeter Townships, Monroe County, Michigan; and authorize the Managing Director to sign all documents on behalf of the Board.

Commissioner Minton asked when this work would be completed. Mr. Westenkirchner indicated the work is scheduled for the summer of 2018, after the culvert is replaced on Carleton West Road by the Drain Commissioner's office. The bid was sent out with a wide open window for the most economical price.

Commissioner Minton moved, seconded by Commissioner Pace to award the 2018 Cold In Place Recycling contract to the low bidder Dunn Company in the amount of \$259,298.55 for Carleton West Road project (from Maxwell to Colf), Ash and Exeter Townships, Monroe County, Michigan; and authorize the Managing Director to sign all documents on behalf of the Board. Vote: Ayes: 5 Nays: 0 Motion carried.

5) Approve the Communication Service Provider Facilities Access Within the County Road Right of Way Policy #2018-01, and corresponding Right of Way Permit.

Commissioner Stewart indicated he is aware that the State is forcing Road Commissions to take these steps because of these units being placed in the road rights of ways. He is leary of the wording but understands that the CRA is encouraging Road Commissions to make changes in these policies to accommodate the word "reasonable" to allow the ability of the County and/or Townships to control what is in the road right-of-way and the liability issues. He still believes the County and Townships should have more say in what happens in the road right of way and he would still like some clarity. The problem with technology is when it becomes obsolete, the area is left with vacated mini towers. He invited the representative in the audience to the podium.

Terry Sparzek from Mobility indicated he represents only one client (Sprint) that it looking to attach equipment to existing poles in order to have minimal impact in the county. There are a total of seven sites, most located in Bedford Township based on demand. Initially, they wanted to install 120 foot poles but they are no longer seeking that option and are simply looking to attach to existing utility poles (electric and phone). They are willing to work under the permit requirements along with proving the normal indemnification clause language. The industry is going more toward data usage so the need is for fewer towers and more repeaters. The standard height is 45 feet from the road.

Commissioner Stewart asked what the requirements were in other counties. Terry indicated Mobility is working in Oakland and Washtenaw and every county is a little different, but they are all very similar. Most counties are using the CRA language as their guideline.

Mr. Costello indicated the Road Commission staff reviewed the language and made changes as needed and he provided a final review as well. Several other Road Commissions have adopted similar policies.

Commissioner Pace asked if the Engineering Department had any concerns. Mr. Westenkirchner indicated the 120 foot towers were a concern with the cement base, but the mini cell towers will be attached to existing utility poles. The only concern would be if the existing utility pole is in a bad location that may need to be moved in the future.

Commissioner Stewart again voiced his concern for the word for who determines what is deemed reasonable when they are directed to relocate. Mr. Costello reminded the Board the policy would be for the Road Commission's advantage and protection. Having a policy that is similar to other CRA model policies is very beneficial.

Commissioner Stewart moved, seconded by Commissioner Iacoangeli to approve the Communication Service Provider Facilities Access Within the County Road Right of Way Policy #2018-01, and corresponding Right of Way Permit. Vote: Ayes: 5 Nays: 0 Motion carried.

8. Unfinished Business – None.

9. New Business -

1) Approve the invoice with the Monroe County Drain Commission in the amount of \$62,951.66 for the culvert replacement at the Rafter/McCormick Drain for the MCRC NE Salt Facility.

Commissioner Minton moved, seconded by Commissioner Pace to approve the invoice with the Monroe County Drain Commission in the amount of \$62,951.66 for the culvert replacement at the Rafter/McCormick Drain for the MCRC NE salt facility. Vote: Ayes: 5 Nays: 0 Motion carried.

10. Report of Officers –

Randy Pierce (Managing Director/Superintendent of Maintenance) – Mr. Pierce indicated he has been invited to attend a Town Hall Meeting at Bedford Township on January 16th at 6 p.m. to discuss roads, snow plowing and salting of roads. Mediation with Local #543 will continue on Tuesday, January 23rd.

Commissioner Iacoangeli stated the article in the Monroe News and Bedford Now on snow and Bedford Township was very informative. It explained how property taxes do not pay for snow removal and road maintenance.

Phillip C. Masserant (Director of Finance) – Mr. Masserant explained he provided the updated monthly financials for the last two months for the new budget year. He is working to develop a budget amendment based on the anticipated projects with the Townships.

He explained the updated salt report citing December was a big usage month. He is also waiting on information from a third parties for the audit, and hopes to have the final report sooner than last year.

Mr. Masserant told the Board that earlier in the day he gave notice to Mr. Pierce that he will be leaving the MCRC to go work for another agency. He explained he would be able to flex his time and not leave the Road Commission empty handed. He would remain available for consulting. He explained this is a great opportunity to relocate and raise his family in a beautiful area of the state, and he couldn't pass it by.

Commissioner Iacoangeli indicated he was sorry to hear of his notice, but wished him the best. Mr. Masserant stated he was leaving the position better than when he came. He added he loves his work and takes great pride in what he does.

Commissioner Minton asked when Mr. Masserant would be leaving. Mr. Masserant indicated he would start the end of January at the new position but would be flexible for consulting. His family will remain in the Monroe area until June when school is out.

Keith C. Richard (Director of Operations) – Mr. Richard added that the MCRC has used 45% of the salt for the year thus far, which is unusual for this time of year. The holiday storms has proven to be expensive this year. The MCRC worked seven different snow and ice events in December alone.

Frank Westenkirchner (Assistant County Highway Engineer) – Mr. Westenkirchner indicated the Timbers Road bridge repairs has been reopened to two lanes.

Philip Costello (General Counsel) – Mr. Costello had nothing additional to report.

Mike Pouter (IT Consultant) – Mr. Pouter was present to answer questions about the Board going to electronic devices.

Commissioner Stewart indicated he was good with going paperless and moving to tablets. He has a Samsung Tab A 8" but felt a 10" screen would be much easier to read. He would have no problem utilizing pdf documents but would like to be able to take notes, get online and access board packets.

Commissioner Minton indicated he wasn't aware of the software options available, and asked if there would be training. Mr. Pouter explained that the Apple iPad and Samsung has a google operating system which are more limited than a desktop with Microsoft software. He indicated he all depended on what the Board needed to be able to do on the device. He would also make sure all the members had the proper training for the device purchased. He added that the device would be one price and any accessories would be additional.

Commissioner Pace felt the bigger screen would be more beneficial. Mr. Pouter explained with a bigger screen comes a bigger price.

Commissioner Stewart said there were two issues from his perspective: 1) he didn't want a laptop; and 2) security concerns since the Board would be using them and taking them home. Commissioner Stewart felt cost wise and function wise the tablet was the way to go. Mr. Pouter indicated since the Board would be accessing the packets through the website security shouldn't be a concern.

Commissioner Iacoangeli indicated he would like to be able to have a full page to view and reasonable print size. He owns a 9" iPad, and 8" Kindle Fire and cell phone and he can read off any of them, but wants to make sure he can read off easily.

Mr. Pouter indicated before the next board meeting he would put together some prices and comparisons and email them to the Board members for their review. He would also try to obtain some demos if possible. If anyone had any questions, they could contact him through email.

11. Public Comment – None.

12. Commissioners' Comments -

Commissioner Pace stated the MCRC would suffer a huge loss with Mr. Masserant.

Commissioner Stewart agreed that losing Mr. Masserant was a huge hit to the Road Commission. He stated Mr. Masserant was a big contributor to helping turn things around and should be proud of the work he did.

Commissioner Londo indicated if you look at the minutes from the last month, he has brought up the subject of compensating the management staff. Something needs to be done because we are losing too many talented, competent employees.

Commissioner Minton had nothing additional to report.

Commissioner Iacoangeli had nothing additional to report.

13. Closed Session -

Chairman Iacoangeli moved, seconded by Commissioner Minton to enter into closed session at 3:00 p.m. for the purpose of discussing negotiations relative to collective bargaining.

Chairman, Paul Iacoangeli	YES	
Commissioner, Dan Minton	YES	
Commissioner, Charles Londo	YES	
Commissioner, Stephen J. Pace	YES	
Commissioner, Greg W. Stewart	YES	Motion carried.

Reconvene –

The Board of County Road Commissioners reconvened the January 8, 2018 meeting at p.m. with the following Commissioners present:

Chairman, Paul Iacoangeli	YES
Commissioner, Dan Minton	YES
Commissioner, Charles Londo	YES
Commissioner, Stephen J. Pace	EXCUSED (Left 3:30 p.m.)
Commissioner, Greg W. Stewart	YES

Commissioner Iacoangeli wanted to reassure Mr. Masserant that the only reason the Board hesitated in addressing management contracts was dealing with contract negotiations with the unions. The Board fully supported Mr. Masserant and the job he has done, but the timing just wasn't there.

Mr. Masserant explained that his is a great opportunity for his family, and for him to grow professionally. The area is a great place to live and raise their family. He appreciated the Board's comments and support.

14. Adjournment -

Chairman Iacoangeli stated if there are no objections, the meeting is adjourned at 4:10 p.m.

Cheryl A. U'Ran

Cheryl A. U'Ran, Deputy Clerk