

**MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS
MONROE, MICHIGAN
March 14, 2016**

1. At a Regular Meeting of the Board of County Road Commission March 14, 2016 the meeting was called to order by Chairman Iacoangeli at 5:30 p.m.

2. Roll Call by Deputy Clerk as follows:

PRESENT	EXCUSED
Bruce R. Stammer, Jr.	
Dan Minton	
Stephen J. Pace	
Charles A. Londo	
Paul Iacoangeli	

A quorum being present, the Board proceeded to transact business.

3. Commissioner Iacoangeli led the Pledge of Allegiance.

4. Commissioner Iacoangeli led the Opening Prayer.

5. Commissioner Minton moved, seconded by Commissioner Stammer to approve the March 14, 2016 regular meeting agenda as presented. Vote: Ayes: 5 Nays: 0 Motion carried.

6. Public Comment -

Vic Morrow asked how he could save Suder and possibly get the road crack sealed. Commissioner Iacoangeli indicated this was public comment time, but he was welcome to talk with the staff after the meeting.

7. The following items were listed on the Consent Agenda: *(with immediate effect)*

1) Approval of Minutes- February 22, 2016 Regular Meeting Minutes

2) Approval of Journal Entry

No. 110 Payroll Checks #62969-62980 & Advice #18407-18493	\$ 237,453.93
No. 114 Vendor Checks #67867-67874	\$ 152,214.04
No. 121 Vendor Checks #67924-67973	\$ 159,340.98
Void Checks #67875-67923 (printing error)	
No. 136 Payroll Checks #62981-62991 & Advice #18494-18582	\$ 255,115.44
Bank Service Charge - February 2016	\$ 90.30

3) Township Contract

Ash Township

Fessner	Off Grafton	HMA lifts
Labo	Grafton west to RR tracks	Mill and Fill/Single seal
Newburg W	Burns to Maxwell	Base stabilize/Double seal
Ready	Sweitzer to US24	HMA Zone Patch/Single seal
Parkway	North of Carleton-Rockwood	HMA

Bedford Township

Sterns	Adler to Quail	Mill&Fill/shoulders
2016 Local Roads - Mowing		

Dundee Township

2016 Local Road Mowing

Ida Township

Albain	Lewis to E Twp Line	Single seal
Kruse	Todd to Rauch	Single seal
Lulu	Jackman to Douglas	Spray Patch/Single seal
Rauch	Minx to Secor	Single seal
Todd	Kruse to Secor	Single seal

Frenchtown Charter Township

2016 Local Roads Mowing – Precision Irrigation

Raisinville Township

Albain marking	Strasburg to E Twp Line	HMA/Gravel shoulders/pvmt
Albain Stewart	Strasburg to W of Minx Sheets to W Twp Line	Single seal Single seal/pavement marking

2016 Local Roads – Mowing

Summerfield Township

Deerfield Marking	610' W of Taft to River Bridge	HMA/Shoulders/Pavement
Sylvania Petersburg Seal	Lulu to City Limit	Spray Patch/OBC/Single Seal/Fog Seal
Todd	Summerfield to Sylvania Petersburg	Spray Patch/Single seal

- 4) Approve the Act 51 Certification Maps and authorize the Chairman to sign on behalf of the Board.
- 5) Mowing Contractor
 D& D Wyse
 Precision Irrigation & Lawn Care
 Dundee Township
 Bedford Township
 Frenchtown Township
 Raisinville Township
- 6) Approve the Drainage Easement and the Dedicated Highway & Utility Easement with Sylvania Materials for Armstrong Road, Berlin Charter Township, Monroe County, Michigan.
- 7) Approve and sign the Resolution for the MDOT contract for High Friction Surface Treatment installation work on horizontal curves at three (3) locations along Nadeau Road (near Mentel Road), Frenchtown Charter Township; Deerfield Road (near Dennison Road), Summerfield Township; and Sylvania Petersburg Road (near Rauch Road), Summerfield Townships, Monroe County, Michigan and authorize the Chairman and Vice Chairman to sign the contracts on behalf of the Board.
- 8) Approve the corrected Special Designated, Designated and Normal Loading Roads policy #2012-31 (updated 3/4/2016).
- 9) Approve Roadside Drainage Policy #2016-01.
- 10) Approve the Resolution to close the Day Road bridge structure (at the Saline River between Bunce and Saline River Road), Dundee and London Townships, Monroe County, Michigan; and erect suitable barriers and signing for the road closure.

- 11) Approve the Resolution that the Drew Street structure over Swan Creek, Berlin Charter Township, Monroe County, Michigan, be opened to all traffic at legal limits.
- 12) Approve the Resolution that the Ready Road structure over Swan Creek, Ash Township, Monroe County, Michigan, be opened to all traffic at legal limits.
- 13) Approve the Resolution to remove the following reduced weight limits effective immediately and signs be removed accordingly, causing the roads to be Normal Loading (Class B) in accordance with Section 257.722 of the MVC and that the county road postings lists be amended:
 - Adler Road between Sterns Road and Consear
 - Consear Road between Whiteford Center and Head-O-Lake Road
 - Consear Road between Summerfield Road and Douglas Road
 - Erie Road between Summerfield Road and Secor Road
 - Jeffs Road between Sterns Road and Consear Road
 - Lynch Road between So. County Line Road and Clark Road, S of Lynch Road
 - Lynch Road between Clark Road and Memorial Hwy (Old US 223)
 - Plehl Road between Summerfield Road and Whiteford Road
 - Roloff Road between Sylvania Petersburg Road and Turk Road
 - Samaria Road between Secor Road and Summerfield Road
 - School Road between Secor Road and Summerfield Road
 - Section Road between Sylvania Petersburg Road and Turk Road
 - Section Road between Whiteford Center Road and Secor Road
 - Section Road between Jeffs Road and Whiteford Road
 - Sterns Road between So. County Line Road and Memorial Hwy (Old US 223)
 - Sterns Road between Whiteford Center Road and Adler Road
 - Summerfield Road between Tunicliffe Road and Smith Road
 - Summerfield Road between Ida Center Rd SE'ly to US23 SB exit/entrance ramp
 - Temperance Road between Summerfield Road and Secor Road
 - Turk Road between Yankee Road and Beck Road
 - Wells Road between Village of Dundee limits and a point 800" N of Todd Rd
 - Wells Road between Tunicliffe and Rauch Road
 - Whiteford Road between Sterns Road and Consear Road
 - Whiteford Center Road between Consear Road and Ohio State line
 - Yankee Road btwn Sylvania-Petersburg Road and Memorial Hwy (Old US 223)
 - Yankee Road between Clark Road and Memorial Hwy (Old US 223)
 - Yankee Road between So. County Line Road and Clark Road

Commissioner Stammer moved, seconded by Commissioner Pace to approve the March 14, 2016 Consent Agenda as presented. Vote: Ayes: 5 Nays: 0 Motion carried

8. Unfinished Business – None.
9. New Business –

Commissioner Londo inquired about the process to evaluate the Managing Director. He asked if prior Board's had conducted an evaluation. Mr. Pierce indicated he had provided prior Board's with his goals and objectives, but they had not conducted a formal evaluation.

Commissioner Londo asked if Mr. Pierce had any objections to being evaluated. Mr. Pierce indicated he did not have any objections.

Commissioner Londo asked what type of format was used in the past and if a copy was available. Mr. Costello explained that there was a written evaluation form completed by the Board and the Managing Director.

Mr. Pierce indicated he could provide a list of goals that he had given to the prior Board for their review. He has not been evaluated by the previous Board in the last 3 years.

Commissioner Londo indicated he thought the goals for the Managing Director should be reviewed and updated annually. He suggested discussing the process in a workshop along with the discussion on the 13th check.

Commissioner Pace indicated that no evaluation had been performed because Mr. Pierce has an existing contract. Now that it is time for renewal, he would like to review the information then develop an evaluation form for the Board to use.

Commissioner Iacoangeli indicated in all fairness, the previous Board failed to provide goals and objectives for the Managing Director. The current Board has been witness to Mr. Pierce's performance over the last 18 months or so. It is the responsibility of the Board to develop annual goals and objectives to be able to evaluate the Managing Director on an annual basis. He felt that obtainable goals and objectives and the evaluation process should be discussed at a future workshop but felt with the expiration of the Managing Director contract coming up the Board could review the information presented to them in order to conduct an evaluation at the next Board meeting.

Commissioner Pace inquired about the fire at the West District and the need for a sprinkler system. He questioned if the Board should give prior approval for the Managing Director to move forward with installing a system in the building.

Commissioner Iacoangeli indicated the staff would need to go out for quotes first, then bring the information to the Board for formal action and approval. He suggested the staff review the budget to determine if monies are available for this type of expense.

Mr. Pierce indicated they were in the process of receiving bids. One has been submitted from Statewide Appraisers but more bids will be coming in.

10. Report of Officers –

Randy Pierce (Managing Director/Superintendent of Maintenance) – Mr. Pierce indicated crews are working on the approximately 380 miles of gravel roads. The rain set the crews back and made the roads soupy. Both day and night crews have been out turning and flipping the roads and they are adding crushed concrete and different materials to help stabilize these roads.

York Services is scheduled for a safety check up and tour of the facility next week. The safety committee will be attending the meeting after the tour to hear results and suggestions.

Commissioner Pace asked if gravel was being spread on the night shift. Mr. Pierce explained materials are stockpiled at all locations, but the night shift has been working to flip and tumble the roads at night to help them dry, not adding any gravel.

Commissioner Londo asked for an update on the West District fire. Mr. Pierce indicated he talked with Gayle Pratt from MCRC SIP, and the GPS system indicates the truck in question last pinged at 1:20 a.m. Several other trucks went offline at 4:30 a.m. and there was not smoke or burning smell in the building at that time. The cameras show the first indication of smoke from the building was at 6:02 a.m. and the cameras went offline at 6:08 a.m.

Mr. Pierce also explained the driver of the truck was interviewed and driver indicated the disconnect switch was shut off. The insurance company is bringing in an electrical specialist to examine the truck due to unanswered questions about the origin of the fire. We will know more after the completion of that inspection.

Commissioner Londo asked how many other trucks were damaged. Mr. Pierce explained truck #107 was a total loss; heavy damage to the loader and other heavy heat and smoke damage. We are able to use many trucks but there is damage appraisals being done to determine what needs to be repaired (i.e. blistered paint, lights, etc.). The building has been appraised and it should be restored mid-summer. He added that MCRCSIP has been good to work with, but we may still need to appear before their board.

Commissioner Londo asked for an estimate of the damage. Mr. Pierce estimated with the building and trucks anywhere from \$500,000 to \$750,000 when all is said and done. The West District employees were deployed to the East District for one day while investigators performed their work and then the West District returned the next day.

Commissioner Minton indicated he felt our staff could confidently plead our case, but that didn't necessarily mean the insurance company will pay the claim. Commissioner Minton indicated the original concern was that the disconnect switch was actually shut off. Mr. Pierce stated the insurance carrier is ordering all the work and repairs. It is their policy to install the disconnect switches on the trucks which has been done and there has been at least three times when training has been conducted so the Road Commission has done our due diligence. The GPS report shows the truck was offline at 1:20 a.m. which he hopes to prove a strong case that the disconnect was indeed off. The truck didn't catch fire until close to 6 a.m.

Commissioner Iacoangeli indicated as an advocate for the GPS this may be a factor to show that truck was shut off at a particular time and be a determination on how the insurance board rules. That report may help prove the employee did his/her job. The GPS provides a great deal of information.

Phillip C. Masserant (Director of Finance) – Mr. Masserant indicated he received the draft audit report. He reviewed the report, provided his comments and returned the draft report. He will review it one more time before they submit the final audit report. Auditor Scot Hoskins will make his presentation to the Board more than likely at the 4/25 regular meeting.

Scott Assenmacher (County Highway Engineer) – Mr. Assenmacher updated the Board on recent new hire Brian Wilhelm. He has been with the Road Commission about 6 weeks now and is getting acclimated with our processes and is doing well.

Philip Costello (General Counsel) – Mr. Costello updated the Board that the purchase of property from Berlin Charter Township is moving slowly as we are waiting on the title work to be completed.

Commissioner Londo asked if plans were in place for the salt shed. Mr. Costello indicated not yet because there would be site development plans, foundation, and other preparation items before the construction could be done. Mr. Pierce indicated MDOT no longer participates with construction of salt storage facilities so the entire expense will be on the MCRC.

Commissioner Pace explained the bigger picture is less time spent on state roads so our crews will get on the county roads much faster. He felt putting the salt shed in the north was a vote for safety.

Mr. Pierce indicated he is still talking with MDOT about possible options. He reminded the Board members that money for a salt facility was not budgeted and he is looking at mid to late summer but that his plan would be to include costs in the 2017 budget and have construction completed end of September, first of October.

Commissioner Londo suggested using the savings from the mild winter to pay for the expenses. Mr. Pierce explained the salt was already purchased so there is no real savings in this year's budget, but since you wouldn't need to buy as much salt for next year it would be a realized savings in the 2017 budget.

11. Public Comment -

Phil Heath, Milan Township Supervisor, told the Board that Mr. Pierce gets a high recommendation from him and the resident of Milan Township. He stated working with Mr. Pierce has been like night and day from past managers.

12. Commissioners' Comments -

Commissioner Pace stated he was glad to see the safety committee moving forward again. He also suggested putting a sticker near the disconnect switch as a reminder to the truck drivers. He also indicated he hears positive comments from the townships and residents which means we are turning the corner. He applauded the staff.

Commissioner Stammer thanked those who helped work at the Bedford Trade Fair. He also thanked the staff for all the work done to prepare the information and maps used at the trade fair. He indicated there were some complaints, but many more compliments on the work being done. This Board and the staff has made leaps and bounds and it is a pleasure to attend the trade fair and county fair. It provides a good opportunity to talk with citizens and make contact with legislators.

Commissioner Londo asked if there would be any objection to moving the 3/28 meeting to 3/29 as he will be in transit on Monday.

Commissioner Londo moved, seconded by Commissioner Minton to move the 3/28 regular meeting to Tuesday, March 29th at 3:00 p.m. Vote: Ayes: 5 Nays: 0 Motion carried.

Commissioner Londo asked if the vehicles were equipped with checklist for pre- and post-trips. Mr. Pierce indicated all vehicles have a generic federal form.

Commissioner Minton had nothing additional to report.

Commissioner Iacoangeli echoed Commissioner Stammer's comments on the trade fair. He received many nice comments on filling potholes to better snow removal. He thanked Commissioner Stammer and the staff for putting the information together for the display.

13. Adjournment -

Chairman Iacoangeli stated if there are no objections, the meeting is adjourned at 6:22 p.m.

Cheryl A. U'Ran

Cheryl A. U'Ran, Deputy Clerk