

**MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS
MONROE, MICHIGAN
April 10, 2017**

1. At a Regular Meeting of the Board of County Road Commissioners at their offices located at 840 S. Telegraph Road, Monroe, Michigan on Monday, April 10, 2017 the meeting was called to order by Chairman Iacoangeli at 5:30 p.m.
2. Roll Call by Deputy Clerk as follows:

PRESENT	EXCUSED
Greg W. Stewart	
Charles A. Londo	
Stephen J. Pace	
Dan Minton	
Paul Iacoangeli	

A quorum being present, the Board proceeded to transact business.
3. Commissioner Iacoangeli led the Pledge of Allegiance.
4. Commissioner Iacoangeli led the Opening Prayer.
5. Commissioner Minton moved, seconded by Commissioner Pace to approve the April 10, 2017 regular meeting agenda as amended. Vote: Ayes: 5 Nays: 0 Motion carried.
6. Public Comment - None.
7. The following items were listed on the Consent Agenda: *(with immediate effect)*
 - 1) Approval of Minutes- March 27, 2017 Regular Meeting Minutes
 - 2) Approval of Journal Entry

No. 145 Vendor Checks #69927-69953	\$ 195,090.11
No. 163 Vendor Checks #69954-69987	\$ 202,225.69
No. 176 Payroll Checks #63425-63436 & Advice #21029-21115	\$ 232,922.70
Bank Service Charge - March 2017	\$ 90.45
No. 178 Vendor Checks #69988-70027	\$ 36,852.48
 - 3) Township Contracts

<u>Bedford Township</u>		
Dean	Crabb to Minx	OBC
Deerfield Wood Sub	Off Secor	OBC
Douglas	Temperance to Erie	Base Stabilize/HMA
Jackman	Sterns to Dean	HMA/Shoulders/Loops
Piehl	Summerfield to W Twp Line	Base stabilize/DbI Chip Seal
Samaria	Secor to W Township Line	OBC
School	Secor to W Township line	Base stabilize/DbI Chip Seal
Smith	Lewis to US24	HMA/Trench/Shoulders/Loops
2017 Various Local Roads - Mowing		
2017 Various Local Roads - Calcium Chloride		
 <u>Dundee Township</u>		
Bunce	Bigelow to Day	2" Gravel
2017 Various Local Roads - Mowing		

Frenchtown Charter Township

Bay West (2016)	Special Assessment District	Hot mix asphalt/resurfacing
Comboni Way	Hurd to Nadeau	Single chip seal
Fix	Hurd to Mentel	HMA Zone/Single chip seal
Heiss	US 24 to Reinhardt	Spray Patch/Single chip seal
Leroux	N Dixie Hwy to Post	Berm Removal/3" Stone
Post	Bern twp line to N. Dixie	Mill & Fill
2017 Various Local Roads – Mineral Well Brine		

LaSalle Township

2017 Various Local Roads – Mowing
2017 Various Local Roads – Mineral Well Brine
Excess Gradall

Summerfield Township

2017 Various Local Roads – Calcium Chloride

4) Approve the As-Needed surveyor services with Michael J. Bartolo, P.S. for the 2017 construction season, and authorize the Managing Director to sign agreement on behalf of the Board with immediate effect.

5) Pulled for further discussion.

6) Approve the MDOT Contract and sign the Resolution for the guardrail installation work at two (2) culvert locations along Steffas Road [from Heiss Road northerly to Zonk Road]; Exeter Township, Monroe County, Michigan, and authorize the Chairman and Vice Chairman to sign on behalf of the Board.

7) Approve and sign the Dedicated Highway & Utility Easement for Love's/ Travel Stops & Country Stores, Frenchtown Charter Township, Monroe County, Michigan.

8) Mowing Contracts

D&D Wyse

Berlin, Dundee, London and Milan Townships

9) Award bid for 2017 and 2018 Supplemental Grader Services with operator to all responding vendors.

10) Award the 2017 Full Depth Reclamation Program contract to low bidder, Tenmile Creek Excavating, LLC in the amount of \$352,474.90, and authorize the Managing Director to sign all documents on behalf of the Board.

11) Approve the Engineering Design Services change order for the additional design element above and beyond the initial scope of services in the amount of \$7,528.00 with Mannik & Smith for the Ostrander Bridge over Macon Drain preservation project.

Commissioner Minton moved, seconded by Commissioner Pace to approve the April 10, 2017 Consent Agenda as presented except for #5 pulled for further discussion.

Vote: Ayes: 5 Nays: 0 Motion carried.

Pulled for further discussion:

5) Award the 2017 Fog Seal Program contract to the low bidder Pavement Maintenance Systems, LLC in the amount of \$20,553.84 and authorize the Managing Director to sign all documents on behalf of the Board.

Commissioner Pace inquired about the fog seal program, reminding the staff he wasn't a fan of the fog seal process. Mr. Assenmacher explained that Bedford and Monroe Charter Townships requested the fog seal process. Mr. Richard indicated it was approximately three (3) miles of roads that the township requested this process on.

Commissioner Pace moved, seconded by Commissioner Stewart to award the 2017 Fog Seal Program to low bidder Pavement Maintenance Systems, LLC in the amount of \$20,553.84 and authorize the Managing Director to sign all documents on behalf of the Board.

Vote: Ayes: 5 Nays: 0 Motion carried

8. Unfinished Business -

1) Approve the Resolution Authorizing Michigan Transportation Fund Notes, Series 2017; and authorize the Road Commission to proceed with the Request for Quotations.

Commissioner Minton wanted to thank the County Board for their support in approving the Resolution to allow the Road Commission to go out for the road notes to fix roads.

Commissioner Minton moved, supported by Commissioner Pace to approve the Resolution Authorizing the Michigan Transportation Fund Notes, Series 2017 and authorize the Road Commission to proceed with the Request for Quotations. Vote: Ayes: 5 Nays: 0 Motion carried.

9. New Business -

1) Approve the Engagement Letter from Municipal Finance Advisors, Bendzinski & Company, and authorize the Managing Director to sign on behalf of the Board.

Commissioner Minton moved, supported by Commissioner Pace to approve the Engagement Letter from Municipal Finance Advisors, Bendzinski & Company, and authorize the Managing Director to sign on behalf of the Board. Vote: Ayes: 5 Nays: 0 Motion carried.

2) Approve the Engagement Letter from Road Note Counsel, Patrick McGow/Miller Canfield, and authorize the Managing Director to sign on behalf of the Board.

Commissioner Minton moved, supported by Commissioner Stewart to approve the Engagement Letter from Road Note Counsel, Patrick McGow/Miller Canfield, and authorize the Managing Director to sign on behalf of the Board. Vote: Ayes: 5 Nays: 0 Motion carried.

3) Approve the 2017 State Clean Diesel Grant Agreement between the MCRC and MDEQ, and authorize the Chairman to sign on behalf of the Board.

Commissioner Stewart asked if there were any hidden items for this 75/25 grant. Mr. Masserant explained this is a new grant and the terms were not negotiable, and the only requirement was the engines in the old trucks had to be destroyed, but the Road Commission would get the salvage value.

Commissioner Minton moved, supported by Commissioner Pace to approve the 2017 State Clean Diesel Grant Agreement between MCRC and MDEQ, and authorize the Chairman to sign on behalf of the Board. Vote: Ayes: 5 Nays: 0 Motion carried.

10. Report of Officers –

Randy Pierce (Managing Director/Superintendent of Maintenance) – Mr. Pierce had nothing additional to report.

Phillip C. Masserant (Director of Finance) – Mr. Masserant had nothing additional to report.

Keith C. Richard (Director of Operations) – Mr. Richard indicated it was the second week returning to days for the winter night crews and the transition has been smooth. There are still a few roads that need to be addressed. He stated he appreciated the approval for the road notes to make much needed improvements to these roads this summer.

Commissioner Pace asked about the start of the 4-10 schedule. Mr. Richard indicated the 3rd week of May.

Scott Assenmacher (County Highway Engineer) – Mr. Assenmacher stated the applications for the 2020 local bridge funding program would be brought before the board approval later this month; the updated subdivision guidelines should be ready for the Board’s review in the near future; and the guardrail bid opening for the Federal Aid was favorable.

Commissioner Londo asked about the shoulder work on Brewer Road west of the overpass; the concerns voiced by John Turner and work in the Lillian Subdivision.

Mr. Pierce explained shoulder work was performed on Brewer Road last year but he would take a look again; Mr. Turner’s concerns are he believes the shoulders are too high and that the snow truck threw gravel in his yard when shoulders were cleared, and requested it be cleaned by the Road Commission; and work in Lillian Subdivision should be done this year.

Philip Costello (General Counsel) – Mr. Costello was excused.

11. Public Comment -

Ruth Day, 9985 Exeter Road, indicated she received a letter about her mailbox needing to be removed, and hasn’t been able to contact a bricklayer to have it moved closer to her house since it was a gift.

Commissioner Iacoangeli asked if she could stay after the meeting to talk with the staff on that concern.

David Hoffman, County Commissioner, asked about the progress on Brewer Road so he could update Dundee Township at Tuesday’s meeting.

Commissioner Iacoangeli invited Commissioner Hoffman to stay and discuss it with the staff after the meeting.

12. Commissioners' Comments -

Commissioner Pace had nothing additional.

Commissioner Stewart thanked the County for the support on the road note resolution, and felt the improvements would be a positive thing for our roads and community.

Commissioner Londo had nothing additional.

Commissioner Minton had nothing additional.

Commissioner Iacoangeli had nothing additional.

13. Adjournment -

Chairman Iacoangeli stated if there are no objections, the meeting is adjourned at 5:57 p.m.

Cheryl A. U'Ran

Cheryl A. U'Ran, Deputy Clerk