

**MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS
MONROE, MICHIGAN
April 11, 2016**

1. At a Regular Meeting of the Board of County Road Commissioners at their offices located at 840 S. Telegraph Road, Monroe, Michigan on Monday, April 11, 2016 the meeting was called to order by Chairman Iacoangeli at 5:30 p.m.

2. Roll Call by Deputy Clerk as follows:

<u>PRESENT</u>	<u>EXCUSED</u>
Bruce R. Stammer, Jr.	Stephen J. Pace
Dan Minton	
Charles A. Londo	
Paul Iacoangeli	

A quorum being present, the Board proceeded to transact business.

3. Commissioner Iacoangeli led the Pledge of Allegiance.

4. Commissioner Iacoangeli led the Opening Prayer.

5. Agenda amended to add:

#9 [1] Approve Disconnect Switch on MCRC Equipment Policy #2016-03.

#9 [2] Approve CRA Of Michigan membership dues and authorize the Managing Director to sign on behalf of the Board.

Commissioner Stammer moved, seconded by Commissioner Minton to approve the April 11, 2016 regular meeting agenda as amended. Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried.

6. Public Comment - None.

7. The following items were listed on the Consent Agenda: *(with immediate effect)*

1) Approval of Minutes- March 28, 2016 Regular Meeting Minutes

2) Approval of Journal Entry

No. 177 Vendor Checks #68039-68107	\$ 342,505.76
No. 193 Payroll Checks #63018-63027 & Advice #18671-18759	\$ 226,536.89
Bank Service Charge - March 2016	\$ 92.10
To cover AFSCME Bonus Check per union contract	
Checks #63028-63044	\$ 8,459.00

3) Township Contracts

Berlin Charter Township

Armstrong	S.Huron River to Carleton Rckwd	Zone Patch
Dauncy	Armstrong to US24	2" stone lift
Dixie Hwy North	Strong to S. Rckwd village limits	Spray patch/single seal
Joanne/Birchwood	Off Newport	Spray patch/single-fog seal
John L, Toledo, Monroe	Off Will Carleton	Spray Patch/single seal
Masserant	Strong to Trombley	Spray patch/single seal
Sheets	Dixie Hwy N to Swan Creek	Spray Patch/single seal
Sigler	US Turnpike to Twp limits	Single seal
Swan Creek	Newport to Labo	Zone Patch/Spray patch
Swan Creek	Dixie Hwy N to Dixie Hwy N (loop)	Spray Patch/Single seal
Trombley	Dixie Hwy N to Strong	Spray patch/single seal

Dundee Township

Bigelow Road	Radka to village limits	Spray Patch/Single seal
Davis Road	Brewer to Cake	2" stone lift
Dennison Road	M50 to Collins	HMA/Shoulders/Pvmt Mrkg
Dixon Road	M50 to E Lloyd	HMA patch/Single seal
Wilcox Road	M50 to Pherdon	Spray Patch/Single seal

- 4) Approve the contract with Hennessey Engineers, Inc. for 2016 construction season for as needed testing and inspection services and authorize the Managing Director to sign contract on behalf of the Board.
- 5) Approve the contract with Northwest Consultants, Inc. for the 2016 construction season for as needed testing and inspection services and authorize the Managing Director to sign contract on behalf of the Board.
- 6) Approve the Revised Dixie North – TAP 2015 contract (from Sandy Creek to N. Stony Creek – shoulders/ADA ramps/pedestrian signalization/signing and pavement marking) with Frenchtown Charter Township and authorize the Managing Director to sign contract on behalf of the Board.
- 7) Award contract for 2016 HMA paving Program to low bidder Gerken Paving, Inc. in the amount of \$1,694,386.40 and authorize the Managing Director to sign the contract on behalf of the Board.
- 8) Award contract for 2016 Overband Crack Fill Program to low bidder K & B Asphalt Sealcoating, Inc. in the amount of \$169,058.50 and authorize the Managing Director to sign the contract on behalf of the Board.
- 9) Approve the revised Cost Sharing Policy 2016-02.
- 10) Award contract for 2016 Pavement Marking Program to Michigan Pavement Marking LLC in the amount of \$100,025 and authorize the Managing Director to sign all documents on behalf of the Board.
- 11) Award contract for 2016 HMA Mixtures to all responding vendors.
- 12) Award contract for 2016 Asphalt Emulsions to all responding vendors.
- 13) Approve the Resolution for the Additions to the County Road System – Will Carleton Exeter Cutoff Road (0.14 local miles) and Sylvania Petersburg Road (0.23 primary miles)

Commissioner Stammer moved, seconded by Commissioner Minton to approve the April 11, 2016 Consent Agenda as presented. Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried.

8. Unfinished Business – None.

9. New Business –

- 1) Approve Disconnect Switch on MCRC Equipment Policy #2016-03.

Commissioner Londo asked how the policy would be enforced. Mr. Pierce explained the inspection and checklist would be required on a daily basis.

Commissioner Londo asked how he would ensure that the Supervisors are following through on this. Mr. Pierce explained the union has been invited to walk with the supervisors if they so desire. Supervisors and/or crew leaders will be held responsible for physically checking each truck to ensure the switch is in the off position daily at the end of each shift.

Commissioner Londo asked if this policy had been reviewed with the staff. Mr. Pierce explained this policy is something that MCRCSIP is requiring. If the Board approves the policy as presented he will hand carry the approved policy along with a letter to MCRCSIP tomorrow.

Commissioner Londo asked if this policy was for insurance purposes. Mr. Pierce indicated yes. If the Board would like additional time to review the policy, Mr. Pierce indicated he would take a draft copy of the policy to show MCRCSIP that we are working to comply with their requirement.

Commissioner Minton moved, seconded by Commissioner Stammer to approve Disconnect Switch on MCRC Equipment Policy #2016-03. Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried.

2) Approve CRA of Michigan membership dues and authorize the Managing Director to sign on behalf of the Board.

Mr. Pierce explained the invoice for the CRA membership dues increased by approximately six percent. The Managing Director's authorization is \$15,000 therefore this invoice must come before the Board for approval. Mr. Pierce would recommend approving the membership dues.

Commissioner Iacoangeli asked if the invoice included any type of explanation as to the increase. Mr. Pierce indicated no, other than there have been changes made within CRA this last year.

Commissioner Londo asked what would happen if the Road Commission only paid at last year's level. Mr. Pierce would not recommend that action.

Commissioner Londo indicated Road Commissions are working to keep costs down with no raises for employees, yet CRA is increasing their membership dues without explanation. He stated that bothered him.

Commissioner Minton asked when the last increase in dues was for CRA. Mr. Pierce indicated the membership dues have seen small increases every year.

Mr. Assenmacher indicated the increase could be a result of CRA now staffing a full-time engineer. This has been a big discussion for years, and it was determined that it would be beneficial to have a staff person available to answer questions and use as a resource. Former Washtenaw CRC Director Steven Puuri is now a full time engineer. This has proven to be a great benefit to Road Commissions.

Commissioner Stammer indicated he would have no objection to approving the dues but would like a letter sent asking for an explanation on the increase. Commissioner Iacoangeli agreed that a letter asking for an explanation would be appropriate.

Commissioner Minton moved, seconded by Commissioner Stammer to approve the CRA of Michigan membership dues and authorize the Managing Director to sign on behalf of the Board.

Commissioner Londo indicated he would like the motion to include the 6.5% increase. Commissioner Minton didn't feel that extra wording was necessary.

Roll Call Vote:

<u>AYES:</u>	<u>NAYS:</u>	<u>EXCUSED:</u>
Bruce R. Stammer, Jr. Dan Minton Paul Iacoangeli	Charles A. Londo	Stephen J. Pace

Vote: Ayes: 3 Nays: 1 Excused: 1 Motion carried.

10. Report of Officers –

Randy Pierce (Managing Director/Superintendent of Maintenance) – Mr. Pierce informed the Board he will be attending a Crash Site Assessment Training with MCRCSIP tomorrow and would be leaving for Mt. Pleasant immediately following the meeting. He would be out of the office all day Tuesday for this training.

He continues to work on the salt facility but due to the death of Karl Reaume's mother the meeting has been postponed.

Mr. Pierce explained the Safety Committee met today and will continue to have monthly meetings. And he indicated that pothole season is upon us which means the trucks are out using cold patch.

Commissioner Iacoangeli inquired if trucks were out this past weekend. Mr. Pierce indicated the south portion of the county was hit hard and trucks were called out about 9 p.m. on Friday and out Saturday due to the snow and ice conditions.

Phillip C. Masserant (Director of Finance) – Mr. Masserant indicated the Board was provided with copies of the audit report. Scot Hoskins will be attending the 4/25 meeting to present the results. He reminded the Board to bring their copies with them for the next board meeting. He provided the Board with an Engineering Services Analysis that was discussed at the last meeting. He also provided an updated salt usage report through 3/31/2016.

Scott Assenmacher (County Highway Engineer) – Mr. Assenmacher explained the Lewis Avenue (Rauch to Todd) preconstruction meeting was held and construction is scheduled to begin early May with anticipated completion by Memorial Day.

Mr. Assenmacher indicated he was preparing a letter for the Monroe Boat Club for the proposing fencing.

Commissioner Londo asked if the Monroe Boat Club agreement guaranteed full access for the Road Commission. Mr. Assenmacher indicated a disclaimer within the permit retaining the Road Commission's full access and right-of-way.

Philip Costello (General Counsel) – Mr. Costello explained he had been working with Mr. Assenmacher on the Lake Street right-of-way issue and proposed solution. He continues to work with Berlin Township on the property issues and believes Detroit Edison is close to signing off of the restrictions. He is still in negotiations on the Cell Tower lease where they have asked for an extension to stretch to 2057. He has some concerns and will continue to work with the Managing Director to resolve them.

11. Public Comment -

Dan Thomas, representing the Monroe Boat Club, wanted to let the Board know they appreciated the resources spent to support their request. He complimented the staff for working with them.

Margery Cousino, Mohawk Trails resident, indicated she's calls twice a year to have subdivision roads patched and cited the workers come out timely and do a wonderful job. She wanted to say good job and thought it would be nice to convey a positive comment to the Board. She stated she has seen improvement in the roads and conditions, and really appreciated all the work done on the roads.

12. Commissioners' Comments -

Commissioner Pace was excused.

Commissioner Stammer appreciated the Engineering Services Report. He also appreciated the “thank yous” and compliments from the public.

Commissioner Londo had nothing additional to report.

Commissioner Minton had nothing additional to report.

Commissioner Iacoangeli agreed it was nice to hear the public express their appreciation for the work being done by the employees.

13. Adjournment -

Chairman Iacoangeli stated if there are no objections, the meeting is adjourned at 6:02 p.m.

Cheryl A. U'Ran

Cheryl A. U'Ran, Deputy Clerk