

**MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS
MONROE, MICHIGAN
May 22, 2017**

1. At a Regular Meeting of the Board of County Road Commissioners at their offices located at 840 S. Telegraph Road, Monroe, Michigan on Monday, May 22, 2017 the meeting was called to order by Chairman Iacoangeli at 5:30 p.m.

2. Roll Call by Deputy Clerk as follows:

PRESENT

Dan Minton
Stephen J. Pace
Charles A. Londo
Greg W. Stewart
Paul Iacoangeli

EXCUSED

A quorum being present, the Board proceeded to transact business.

3. Commissioner Iacoangeli led the Pledge of Allegiance.

4. Commissioner Iacoangeli led the Opening Prayer.

5. Commissioner Minton moved, seconded by Commissioner Pace to approve the May 22, 2017 regular meeting agenda as amended. Vote: Ayes: 5 Nays: 0 Motion carried.

6. Public Comment -

David Hoffman, County Commissioner, mentioned he spoke with a resident whose daughter was killed last year at the corner of Wells and Dixon Roads about using rumble strips at this intersection to slow down traffic. The resident is willing to pay to have these strips installed if it will slow down the traffic and reduce the likelihood of future fatalities. Mr. Hoffman would like the Road Board considers this option to get driver's attention.

Mr. Hoffman also talked about the truck fire on I-75 last week that backed up traffic for more than eight hours. When the traffic finally started moving, there was a large pothole on the shoulder that cars were hitting causing flat tires. MDOT did not authorize the MCRC to come out and fill this pothole and it created a great deal of problems. He would like the Board to check into why MDOT would not authorize filling of that pothole.

Mr. Hoffman also voiced a concern about the use of K-crete on crossings. He indicated he uses k-crete on all his projects and never has any settling.

7. The following items were listed on the Consent Agenda: *(with immediate effect)*

Commissioner Londo asked to pull item #4 for further discussion.

1) Approval of Minutes- May 8, 2017 Regular Meeting Minutes

2) Approval of Journal Entry

No. 282 Vendor Checks #70195-70249	\$ 262,511.90
No. 292 Payroll Checks #63462-63476 & Advice #21292-21388	\$ 239,359.82
No. 293 Vendor Checks #70250-70296	\$ 185,230.65

3) Township Contracts - N/A

4) Pulled for further discussion.

5) Approve the 2017 As-Needed Inspection and Testing Services Agreement with Somat Engineering, Inc. and authorize the Managing Director to sign all documents on behalf of the Board.

- 6) Approve the 2017 Michigan Transportation Fund Road Note post-closing filing fee of \$1,000 (Check #70297) required by the Revised Municipal Finance Act.

Commissioner Stewart moved, seconded by Commissioner Minton to approve the May 22, 2017 Consent Agenda except for item #4 pulled for further discussion. Vote: Ayes: 5 Nays: 0 Motion carried.

- 4) Approve the 2017 First Budget Amendment.

Commissioner Londo asked for an explanation of the major changes.

Mr. Masserant explained the major changes involve all the projects for fiscal year 2017 along with the projects outlined in the \$5 million road note program, and added them into the budget. He also added the projects under the Federal Aid program and reconciled the funding sources and included them in the amended budget. He stated the Road Commission would be hitting about 237 miles of county road work this fiscal year.

The budget amendment recognizes the \$5 million road note and associated costs. Mr. Masserant explained that there may be a two projects that carryover into fiscal year 2018 so there may be some timing issues associated with revenues and costs in October and November 2017. He also went through various departments and made necessary adjustments and made year end projections.

Commissioner Londo inquired about the revenue side showing security fees. Mr. Masserant indicated there are projects on designated haul routes and some of the funds would be used to offset the expense, in consultation with the township and trucking companies.

Commissioner Londo asked if there were any other significant changes. Mr. Masserant indicated he scaled back the MTF funding as projections were low so he could stay on target. MDOT has been falling a little short of their projections (about one percent), and Mr. Masserant estimated to be conservative.

Commissioner Londo asked how any excess winter maintenance was allocated. Mr. Masserant explained there wasn't a lot because sixty percent of the salt is used on state trunklines, which doesn't impact the county department budgets. The small balances were left in the East and West District budgets as materials.

Commissioner Stewart indicated he liked seeing the additional \$1.7 million coming in from grants and township contributions. He questioned the \$47,500 for additional services. Mr. Masserant explained those were services associated with the \$5 million road note for the financial advisor and bond counsel.

Commissioner Stewart moved, seconded by Commissioner Londo to approve the 2017 First Budget Amendment. Vote: Ayes: 5 Nays: 0 Motion carried.

8. Unfinished Business – None.

9. New Business – None.

10. Report of Officers –

Randy Pierce (Managing Director/Superintendent of Maintenance) – Mr. Pierce reported that crews have completed 10 miles of chip seal roads, 33 miles of paving and a total of 22 jobs were completed by Cadillac Asphalt. Projects are moving along quickly, and Cadillac Asphalt had at one point 80 employees working in Monroe County.

Mr. Pierce also indicated trenching work started last week on North County Line Road. Paving should start on the westbound side today. There is a lot of work going on in the county.

Commissioner Pace asked if the Grand Rapids tree company had completed their work on schedule. Mr. Assenmacher didn't have an update but indicated they were working and there is a liquidated damage clause in place if they fell short of the target. Mr. Assenmacher would have an update for the next regular meeting.

Phillip C. Masserant (Director of Finance) – Mr. Masserant explained the closing on the road notes is scheduled for May 31, 2017. Huntington Bank was awarded at 2.47 percent rate for seven years; and the banking and transfer details have been set up with the County Treasurer.

Keith C. Richard (Director of Operations) – Mr. Richard was absent.

Scott Assenmacher (County Highway Engineer) – Mr. Assenmacher reminded the Board of the DaS/Communication Services Provider workshop on 5/23 at 9 a.m. at the Village of Dundee. He hoped to have a policy for the Board's review in the near future.

Mr. Assenmacher also reminded the Board of the public hearing on the 6/12 agenda for the Guidelines for Platted and Unplatted Development. If anyone has questions, he would be happy to address them.

Mr. Assenmacher attended the Bedford Township board meeting last week regarding questions on the truck ordinance. It went well, and the township approved the ordinance. Over the next few months, postings will be pulled and truck route designation signs will be installed. We will follow up with the remaining townships in the near future.

An explanation on stop control analysis at the Dixon and Wells Road intersection was provided in the Managing Director communication.

Mr. Assenmacher explained he received a call this morning that the mailbox on Smith Road has been removed, per the Road Commission request.

Commissioner Minton asked about the use of k-crete and the process used to determine when it should be used. Mr. Assenmacher explained k-crete can be used or the other option is to back fill, use compaction with proper inspection and testing. Mr. Assenmacher explained he isn't as familiar, but Mr. Richard would be able to provide a better explanation of maintenance procedures and practices.

Commissioner Minton stated David Hoffman made a good point about the indents in the road when k-crete isn't being used. We are investing good money to improve these roads and there should not be a dip in them.

Commissioner Londo stated the staff should look into the procedures and processes for using k-crete or allowing compaction.

Commissioner Pace explained he has talked with some maintenance personnel and was told they use k-crete when they open cut a road, but compaction on gravel roads.

Mr. Assenmacher stated he wasn't familiar with maintenance and Mr. Richard would be able to answer their questions.

Philip Costello (General Counsel) – Mr. Costello updated the Board on the pending litigations cases. The driver who caused the accident at Lewis and Smith had no insurance and the vehicle didn't either. Mr. Costello will get a default judgment and talk with the driver in September after he returns from Europe this summer.

Mr. Costello filed an answer on behalf of the Board for the revised plat court case.

11. Public Comment -

David Hoffman, County Commissioner, asked who should be contacted about the rumble strips. He would like to give the name and number to the resident he talked with for follow up.

Mr. Hoffman asked about the protocol for calling in service requests with MDOT; and stated the City of Monroe requires the use of k-crete for a guaranteed product.

Bob Queen, Exeter Township Supervisor, asked if he could get a picture of him with the Road Board. Commissioner Iacoangeli indicated he should stay after the meeting.

12. Commissioners' Comments -

Commissioner Pace had nothing additional to report.

Commissioner Stewart had nothing additional to report.

Commissioner Londo asked Mr. Pierce to provide a written summary of issues raised by David Hoffman, i.e. incident on I-75 with MDOT; the question about rumble strips; the procedures associated with using k-crete; and an update on the Ida West Road property split.

Commissioner Minton stated he felt the incident on I-75 with the pothole not being filled was alarming. He would like Mr. Pierce to pass along his perspective that the decision made by MDOT was unacceptable.

Commissioner Iacoangeli reminded the Board of the public hearing for the Guidelines scheduled for June 12th. A copy was provided via email, but if anyone would like a printed copy please contact the staff.

13. Adjournment -

Chairman Iacoangeli stated if there are no objections, the meeting is adjourned at 6:15 p.m.

Cheryl A. U'Ran

Cheryl A. U'Ran, Deputy Clerk