

**MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS
MONROE, MICHIGAN
June 8, 2015**

1. At a Regular Meeting of the Board of County Road Commissioners at their offices located at 840 S. Telegraph Road, Monroe, Michigan on Monday, June 8, 2015 the meeting was called to order by Chairman Iacoangeli at 5:30 p.m.
2. Roll Call by Deputy Clerk as follows:

PRESENT	EXCUSED
Charles Londo	
Dan Minton	
Stephen J. Pace	
Bruce R. Stammer, Jr.	
Paul Iacoangeli	

A quorum being present, the Board proceeded to transact business.
3. Commissioner Iacoangeli led the Pledge of Allegiance.
4. Commissioner Iacoangeli led the Opening Silent Prayer.
5. Commissioner Minton moved, seconded by Commissioner Stammer to approve the June 8, 2015 regular meeting agenda as presented. Vote: Ayes: 5 Nays: 0 Motion carried.
6. Public Comment – None.
7. The following items were listed on the Consent Agenda: *(with immediate effect)*
 - 1) Approval of Minutes- May 26, 2015 Regular Meeting Minutes
 - 2) Approval of Journal Entry

No. 330 Vendor Checks#66401-66440	\$ 97,165.11
No. 345 Payroll Checks #62693-62704 & Advice #16701-16795	\$ 234,472.67
Bank Service Charge – May 2015	\$ 93.30
Void Check #62693 – Estate (reissue)	\$ 443.28
No. 351 Vendor Checks #66441-66483	\$ 75,795.72
 - 3) Township Contracts

<u>Ash Township</u>		
2015 Various Local Roads – Mowing		
2015 Various Local Roads Mineral Well Brine		
<u>Berlin Charter Township</u>		
Anteau	Armstrong to Dead end	Single seal
<u>Dundee Township</u>		
Bigelow	Bridge to Plank	Single seal
Brewer	Petersburg to Dundee village	OBC/Single seal
Bragg	Brewer to Cake	2" stone lift/Berm removal
Bragg	Cake to Twp line	2" stone lift/Berm removal
Bragg	Libstaff to Brewer	2" stone lift
Bunce	Bigelow to Bigelow (@Y)	2" stone lift
Dixon	US23 to Dunbar	Single seal/Pavement mkg
Dundee Azalia	Hatter to Dundee village	Zone patch/OBC/Single seal
Eggert	Meanwell to Irish	2" stone lift
East Lloyd	US 23 to Dundee village	Zone patch/OBC/Single seal
Gloff	Dunbar to RR tracks	2"stone lift/Berm removal
2015 Various Local Roads – Mowing		
2015 Various Local Roads – Dust Control (Chloride/Mineral Well Brine)		
2015 Excess Gradall		

Frenchtown Charter Township

Cole	Macomb to Spaulding	Mill & Fill (one spot)
DixieN/TAP 2015	Sandy Creek to N. Stony Creek	Constr/CE for 2015 project
Fix	Mentel to Nadeau	Zone Patch/Single seal
Heiss	US 24 to M125	Mill & Fill/Shoulders/Pvmt Mrkg
Newport S	N. Stony Creek to Post	Zone patch/single seal
Mentel	Post to N. Stony Creek	3" stone lift/Berm removal
Mentel	Nadeau to N of bridge	2" HMA/Shoulders/Pvmt Mrkg
2015 Various Local Roads - Mowing		

- 4) Approve and sign the Resolution and MDOT contract for the 2015 construction and construction engineering work for single chip seal, fog seal and pavement marking work along Erie Road [Strasburg Road to E'ly to I-75/M-125 connector] and along Strasburg Road [Erie Road N'ly to Lakeside Road], Erie Township; and single chip seal, fog seal and pavement marking work along Albain Road [S. Dixie Hwy E'ly to LaPlaisance], Monroe Charter Township; and along Pointe Aux Peau Road [N. Dixie Hwy E'ly to Lake Erie Shore], Frenchtown Charter Township, Monroe County, Michigan; and authorize the Chairman and Vice Chairman to sign the contracts on behalf of the Board.
- 5) Approve the one year contract extension for audit services to Stewart, Beauvais and Whipple, and authorize the Managing Director to sign on behalf of the Board.
- 6) Award bids for 2015 Concrete, Corrugated Metal Pipe and Corrugated Plastic Pipe to all responding vendors.
- 7) Award bid for 2015 Full Depth Reclamation Program to low bidder, Pavement Recycling, Inc., in the amount of \$535,603.04 and authorize the Managing Director to sign all documents on behalf of the Board.

Commissioner Minton moved, seconded by Commissioner Pace to approve the June 8, 2015 Consent Agenda as presented. Vote: Ayes: 5 Nays: 0 Motion carried.

8. Unfinished Business – None.
9. New Business – None.
10. Report of Officers –

Randy Pierce (Managing Director/Superintendent of Maintenance) – Mr. Pierce explained he was in negotiations with Berlin Charter Township to secure property for a potential north-end salt facility. The property is located approximately 1 ¼ miles from I-75.

Mr. Pierce also asked the Board to consider approving the expenditure of \$20,000 for materials for a pilot project on Newport Road, Telegraph to Grafton Road. This road has been serviced with the durapatcher and he would like to put a bar seal on the edge of the road, then put a chip seal on top to give the road an additional 4-5+ years of life. The total cost for this pilot project would be about \$30,000, but the \$20,000 would cover materials alone. The work would be done in July if the Board would approve the expense at the next regular meeting.

Commissioner Pace asked if this section was primary. Mr. Pierce indicated yes. Commissioner Pace believed the last time this section of road near NIKE Park has anything done was under LaVern Curley when they wedged it in 1987.

Mr. Pierce explained the patching done by the durapatcher has given the road some new life, and it would be a great test section to monitor to see how this process would hold up. He added this is a border road between Ash and Frenchtown and it is difficult to get both townships to participate on improvements to this section of road. He also added the county ditches are close to the road.

Commissioner Londo asked if the property for the north-end salt facility was currently owned by the township and had a price been discussed. Mr. Pierce indicated Berlin Township has 2 acres in part of their park system where cell towers are located. No price has been discussed as Mr. Reaume was taking the idea to his Board on Tuesday. He estimated about a 4-hour loss in time to have trucks return to the Monroe Yard to refill with salt.

Commissioner Pace inquired the cost of farm land in Berlin Township and did the property have utilities. Mr. Pierce explained property is going for approximately \$10-15K an acre. Road Commission would need electricity, and we would probably need to pave the driveway, and he would suggest putting the tent structure on 4 foot blocks. He will keep the Board posted on the negotiations.

Commissioner Londo inquired about the equipment from Genesee County Road Commission. Mr. Pierce explained he visited GCRC and met with their Managing Director who has decided to put the equipment in an online public auction like [gov.bid](#). He did see the trucks and they are nice 2005/2006 tandem axles. He added the Board would need to approve his ability to bid on this equipment up to a specific dollar amount. The budget amendment includes the money for this purchase and he felt these trucks would help get the Road Commission through the winter since the MCRC has trucks that may not make it. The new trucks that were ordered will not arrive until late January, early February.

Commissioner Londo asked about the condition of our vehicles and how would he rate them. He asked what pick-up trucks were being replaced with the new ones recently ordered. Mr. Pierce stated there are 2001 pick-up trucks that would be replaced with the three new pick-ups. There are 30 pick-up trucks and 34 snow trucks in the fleet, so it would require a rotation of three pick-ups and three snow trucks every year on a 10 year rotation schedule, not including the secondary and support vehicles. He added some of the trucks are in very poor condition, adding they are just worn out. He would like to be able to bring the fleet back up to a reasonable level then have a regular rotation schedule in place. Replacing equipment is a big expense – for any Road Commission. He added that he outlined a vehicle rotation plan in place back in 2005, but it was not followed by previous management.

Commissioner Londo felt it was critical to have a plan of rotation that also noted the vehicle condition, mileage, age of vehicle, annual operating expenses, etc. in order to justify replacement. He added it wasn't worth spending \$2000-\$3000 a year on a truck that is only valued at \$500. Mr. Pierce indicated he was working with Matt Purcell to put this information together for the 2016 budget.

Phillip C. Masserant (Director of Finance) – Mr. Masserant explained he presented the Board with the first draft of the proposed budget amendment for the seven months for their review. All township projects have been added to the budget which accounts for \$16.4 million - \$10.1million for the primary's and \$6.1million on the local roads.

He stated there was an overall revenues increase of \$4.5 million from the original adopted budget, taking it to a \$30.8 million budget. The budget amendment also reflects a change in expenditures by \$4.6million. There has been about a 2% increase in MTF funds to date, and the winter maintenance budget has been changed since we are not anticipating any expenditure through 10/2015. Other adjustments are the RRR funds, CMAQ grant for the trucks (the truck chassis were received in 2014 and the money was repurposed in 2015 for other equipment), and the payments for the paver have been adjusted since it has now been returned.

Commissioner Londo asked about the savings from the winter maintenance. Mr. Masserant indicated what was shown as savings was spent on other activities, like overhead, building repairs, etc.

Mr. Masserant indicated he may need to tweak a few activities and line items. The ACT 51 budget groups things together where we are breaking them down. The original projected surplus was \$555k and with the current adjustments the surplus is now at \$508K based on the additional PA 152 funds that was put into future projects and equipment. He added the 2016 budget should include a 5-year capital outlay to accommodate a rotation schedule. The Road Commission will still continue to seek out grants to free up monies that can be used elsewhere.

Commissioner Londo indicated he would like a couple of weeks to review the information presented.

Commissioner Iacoangeli indicated the approval would be on the next regular meeting agenda for 6/22. He also indicated if any Board member had questions or needed further explanation, they would call Mr. Masserant directly.

Michael L. Smith (Director of Operations) – Excused.

Scott Assenmacher (County Highway Engineer) – Mr. Assenmacher provided an update on the request from Terry Scherer from Carrington Farms Homeowners Association (CFHOA). Mr. Scherer attended a board meeting last September requesting stop signs on behalf of the CFHOA. The request was denied. Mr. Scherer sent a letter to the Road Commission indicating some of the statements made during that meeting were incorrect and he wanted the record to reflect some corrections.

During that meeting Mr. Assenmacher made a statement based on something that took place over a decade ago, which he now realizes was not completely accurate. Mr. Miller did, in fact, make a recommendation to allow stop signs based upon MMUTCD optional criteria in lieu of the typical guidance criteria. The Board then acted on behalf of the recommendation from Mr. Miller. Also, during the September meeting the recommendation stated a homeowner called the Road Commission to say Mr. Scherer was not acting on behalf of the CFHOA. Mr. Scherer has provided minutes from the Homeowner's Association meetings that do in fact reflect that Mr. Scherer was representing the CFHOA. This information was not previously provided so this correction should be noted. The Road Commission has responded to Mr. Scherer's letter indicating these corrections would be explained and contained in the next board minutes.

Mr. Assenmacher indicated the information being corrected does not change the recommendation of the staff that the stop signs are not warranted.

Commissioner Minton clarified that the staff recommendation is still no stop sign is warranted. Mr. Assenmacher stated that was correct, he was merely clarifying the information stated on the record per Mr. Scherer's request.

Mr. Assenmacher explained that the Quatro site development is moving forward and a formal letter rescinding his appeal is forthcoming. Due to the work being done on the Telegraph Road/Stewart Road intersection, Mr. Quatro has been busy trying to get site plans to Steven Bouws for curb grade for the pork chop approach installed during the road widening construction relative to Telegraph Road.

Commissioner Londo asked how the process will proceed. Mr. Assenmacher explained Mr. Quatro still needs to formally submit his plans. Nothing has been officially submitted, only verbal conversation has been shared up to this point. Mr. Quatro didn't want to spend a lot of time on engineering plans until he locked Qdoba into a commitment. The current building will come down with the site plan, and Mr. Quatro has provided the Road Commission with an additional Right-of-way for the intersection improvements. Mr. Assenmacher has been in contact with the Road Commission's legal counsel to include additional language in the covenant for the signs at the Stewart Road approach as part of the official site plan review anticipated to start soon. The Road Commission hopes to be able to review the site plan in the next few weeks, and Mr. Quatro's target is to break ground in August.

Mr. Assenmacher also indicated work to complete the Wabash Road project should start tomorrow because it rained today. Also, the Road Commission is working with Wayne County on a detour route for the Huron River bridge resurface project.

Philip Costello (General Counsel) – Mr. Costello indicated the final agreement on the Berlin Township truck haul route is completed that includes a Memo of Understanding that outlines projects and funding for future projects. He continues to work with staff on the SOP for Professional Services and hopes to have a draft ready for the Board's review by the next regular meeting. It will include narratives that were previously in the purchasing policy on how professional services are selected

11. Public Comment -

David Hoffman, County Commissioner, inquired about the status of the Plank Road contracts. In the absence of Mike Smith, Mr. Pierce explained that contracts were sent to Raisinville and Dundee Townships last week for their review.

Mr. Hoffman asked who was watching the work on Tuttle Hill Road. He was out there watching them before they paved, doing some type of pocket fill with tar and chip. Mr. Assenmacher explained the contractor was performing spray patching.

Mr. Hoffman asked if the Road Commission watched them or if an engineering firm was out there watching them. Mr. Assenmacher apologized for jumping in to answer the questions during public comment time.

Mr. Hoffman said he realized he should be asking the Board, but he needed to hear from the staff because the Board doesn't get out there and drive the roads like he does.

Commissioner Iacoangeli indicated this was public comment time, not a time to ask questions. Mr. Hoffman said he was making a public comment because these guys are fixing the roads with tax money and he is out there watching them.

Commissioner Iacoangeli indicated this is the Board's meeting and should Mr. Hoffman want to ask questions he should do so during regular business hours. He stated he welcomed all comments, however, public comment time was not a time set aside for debate of the staff. Mr. Hoffman stated a quick answer was all he was after.

Commissioner Iacoangeli indicated he was welcome to talk to the staff after the meeting. Mr. Hoffman said fine and if he had his way there would have been a different board sitting up there. He stated he would bring his horse blinders to the next meeting.

Mr. Hoffman said he also had a question on #7 about what job Pavement Recycling was doing for that large amount of money, but he would have to wait to ask staff later.

Mr. Hoffman also stated the Road Commission was fortunate to have the current Finance Director and commended him for the good job he was doing in keeping the board informed about financial issues.

Commissioner Iacoangeli indicated if anyone has questions they could be mentioned during the first public comment item and if the staff has the answer they could address them during the report of officers.

12. Commissioners' Comments -

Commissioner Pace was glad to see Mr. Pierce moving on the north-end salt shed. He mentioned it years ago but nothing happened. He felt a salt shed would be more efficient in serving the people of the county. He also felt having a facility on the north-end of the county would help reduce the number of complaints from people driving I-75 and I-275 when they don't see trucks because they are having to go all the way back to the Monroe yard to reload salt.

Commissioner Stammer had nothing additional to report.

Commissioner Londo had nothing additional to report.

Commissioner Minton had nothing additional to report.

Commissioner Iacoangeli had nothing additional to report.

13. Adjournment -

Chairman Iacoangeli stated if there are no objections, the meeting is adjourned at 6:15 p.m.

Cheryl A. U'Ran, Deputy Clerk