

**MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS
MONROE, MICHIGAN
August 13, 2018**

1. At a Regular Meeting of the Board of County Road Commissioners at their offices located at 840 S. Telegraph Road, Monroe, Michigan on Monday, August 13, 2018 the meeting was called to order by Chairman Iacoangeli at 5:35 p.m.
2. Roll Call by Deputy Clerk as follows:

<u>PRESENT</u>	<u>EXCUSED</u>
Stephen J. Pace	Charles A. Londo
Dan Minton	Greg W. Stewart
Paul Iacoangeli	

A quorum being present, the Board proceeded to transact business.

3. Commissioner Iacoangeli led the Pledge of Allegiance.
4. Commissioner Iacoangeli led the Opening Prayer.
5. Commissioner Minton moved, seconded by Commissioner Pace to approve the August 13, 2018 regular meeting agenda as presented. Vote: Ayes: 3 Nays: 0 Excused: 2 Motion carried.
6. Public Comment - None.
7. The following items were listed on the Consent Agenda: *(with immediate effect)*
Commissioner Pace asked for Item #8 to be pulled for further discussion.

- 1) Approval of Minutes- July 23, 2018 Regular Meeting Minutes
- 2) Approval of Journal Entry

No. 478 Payroll Checks #64025-64043 & Advice #24178-24281	\$ 284,432.25
No. 513 Vendor Checks #72635-72712	\$ 1,080,111.17
Void Check#72533	\$ 2.76
No. 531 Payroll Checks #64045-64064 & Advice #24282-24384	\$ 290,633.27
Bank Service Charge - July 2018	\$ 95.70
Returned DD Funds / N. Regis	\$ 458.47
Issue CK#64044/N. Regis for PE 7/22/18	\$ 458.47

3) Township Contracts

Bedford Township

Jackman	Samaria to Erie	Single chip seal
Mildred Avenue	SAD - Lewis to end	HMA resurfacing, base, etc.
Spring brook Sub	SAD - Springdale/Deep wood/ Fair wood/Shadowood Dry & Circle	HMA resurfacing, base, etc.

- 4) Approve the Dedicated Highway & Utility Easement with Patricia G. Lyden and Scott Bollin, Southfork Real Estate, Bedford Township, Monroe County, Michigan.
- 5) Award contract for the Springbrook Subdivision Special Assessment District project to low bidder, Gerken Paving, Inc., in the amount of \$125,207.50, and authorize the Managing Director to sign all documents on behalf of the Board.
- 6) Award contract for the Mildred Avenue Special Assessment District project to low bidder, Gerken Paving, Inc., in the amount of \$121,806.80, and authorize the Managing Director to sign all documents on behalf of the Board.
- 7) Award the contract for full construction engineering services for the 2018 Federal Aid HMA Resurfacing projects to the Mannik & Smith Group, Inc., in the amount of \$113,352.00; and authorize the Managing Director to sign all documents on behalf of the Board.

8) Pulled for further discussion.

Commissioner Minton moved, seconded by Commissioner Pace to approve the August 13, 2018 Consent Agenda except Item #8 that was pulled for further discussion (as amended). Vote: Ayes: 3 Nays: 0 Excused: 2 Motion carried.

#8) Approve the one-year extension of the overband crack fill with K&B Asphalt Sealcoating, Inc. for the 2018 season.

Commissioner Minton asked if a one year extension was approved for this vendor last year, and if yes, how many extension options were available.

Mr. Leach indicated an extension was approved last year, and the contract allows for up to three (3) years and this would be the second year.

Commissioner Minton moved, seconded by Commissioner Pace to approve the one-year extension of the Overband Crack Fill with K&B Sealcoating, Inc. for the 2018 season. Vote: Ayes: 3 Nays: 0 Excused: 2 Motion carried.

8. Unfinished Business – None.

9. New Business –

1) Discussion on the Lewis Avenue TAP Grant Proposed Improvements – Bile Lane and Parking (Mannik & Smith).

Mr. Pierce indicated Barry Buschmann from Mannik & Smith was in attendance to explain the changes to the original plan.

Barry Buschmann, Mannik & Smith, indicated Bedford Township submitted a TAP Grant Application for the intersection of Temperance Road and Lewis Avenue, but the MCRC is the sponsor because they are the ACT 51 agent. The MCRC Board has previously approved a Resolution in support of this grant application. The plan was a striping plan with some beautification enhancements, intersection and sidewalk improvements, tree planting, etc.

The original plan was approved using one design – a wider larger parking lane on one side with an adjacent 4-foot bike lane, two 12-foot driving through lanes and a bike lane on the opposite side of the road where there would be no parking.

After talking with Ms. Abar and Mr. Snell from the MCRC and looking at the various ASHTO criteria, it was determined the design could incorporate two 11-foot driving lanes, two 5-foot bike lanes and two 7-foot parking lanes on both sides for a more symmetric design between the curb and gutter. This design would be a safer design, which will be beneficial during snow and rain events. Mr. Buschmann introduced Lucie Fortin, a planner with Mannik & Smith, who has worked on this project. The purpose of this grant is to provide overall beautification and enhancement to the Downtown Temperance Area. He hoped the Board would endorse and approve the changes as presented.

Commissioner Pace asked Mr. Snell if the Engineering Department saw any issues with the changes. Mr. Snell indicated Mannik & Smith has conferred with the department and everything meets the minimum standards and they are open to moving forward with this design.

Commissioner Iacoangeli asked Mr. Buschmann if he was recommending the changes as the Engineer of record. Mr. Buschmann indicated yes.

Commissioner Iacoangeli asked if anyone has considered the 'green lanes' like those in the Detroit area. Ms. Fortin explained that SEMCOG has suggested the green lanes, but that requires special pavement so they thought it would be better to try to the bike lanes first.

Mr. Costello indicated the Board passed a Resolution of Support for this TAP Grant so a motion to accept the changes would be appropriate.

Commissioner Pace moved, seconded by Commissioner Minton to approve and endorse the changes to the striping plan as presented by Mannik & Smith. Vote: Ayes: 3 Nays: 0 Excused: 2 Motion carried.

10. Report of Officers –

Randy Pierce (Managing Director) – Mr. Pierce updated the Board on the progress at the NE Salt Facility. He explained that Phil Masserant was working on 2019 proposed budget and 2018 budget amendment, and would be working with new Director of Finance Dori Hawkins-Freelain who is scheduled to start at the Road Commission on Monday, August 20, 2018.

The proposed 2019 budget should be ready for the Board's review on Monday, August 27th and the public hearing is scheduled for Monday, September 10, 2018.

Commissioner Pace asked if the MCRC would be double sealing the portion of County Line Road in Milan this year. Mr. Pierce explained it was not on the schedule of projects for 2018 because it needs a base stabilization prior to a double seal. He stated without a base stabilization the chances for a potential failure is higher.

Mr. Leach added the section of County Line Road from M50 north to Day Road is not in good shape. The section from Day Road north was turned to gravel. There is a lack of drainage in the area that needs to be addressed prior to any work being done.

David M. Leach (Superintendent of Maintenance) – Mr. Leach updated the Board on maintenance activities. The crews are pulling berm in preparation for the second round of chloride. The chip seals have been completed and the contractor performing the base stabilization is finishing in preparation for the last double chip seals. Due to the labor dispute, the paving is still only about 45% complete but everything is back on schedule.

He added Carleton Rockwood Road is having concrete removed, and Carleton West Road cold in place recycling has been completed.

Commissioner Minton asked how many miles of chip seal was done this year. Mr. Leach stated approximately 125 miles of single seals were completed. Commissioner Minton stated good job and great timing on the chip seals.

Matthew Snell (County Highway Engineer) – Mr. Snell informed the Board the engineering department was focusing on the 2019 – 2022 Federal Aid list. He has been meeting with SEMCOG to get up to speed on the process. The department is also busy securing the information on the Scofield Road abandonment, as requested by the Board.

Commissioner Minton asked if the Federal Aid projects came in with Davis Bacon requirements. Mr. Snell indicated he would need to find out for him.

Philip Costello (General Counsel) – Mr. Costello informed the Board that he has received

no further communication on the complaint filed regarding drainage.

11. Public Comment -

David Hoffman, County Commissioner, asked if the drainage issue on Totten Road could be looked at. He has been working with the homeowner for about three years now on a private drainage concern, and he was requesting that Mr. Stanley to go out and survey so about 800-1000 feet of ditch can be dug to reverse the water flow to ease this homeowner's water issue from his back yard.

Mr. Hoffman also added that whoever is doing repair work on US 23 is doing good job.

12. Commissioners' Comments -

Commissioner Pace had nothing additional to report.

Commissioner Stewart was excused.

Commissioner Londo was excused.

Commissioner Minton indicated he received a call about the weight restrictions signs on the bridge at LaPlaisance Road over I75. The signs are actually on the bridge deck so there is no advance notification for trucks to take an alternate route. Two trucks received tickets because they were already at the bridge deck by the time they saw the posted weight sign. He asked the staff to look at the signs and possibly relocate or provide advance warning signs.

Commissioner Iacoangeli thanked everyone for the good participation at the County Fair this year. He felt it was a good turn out this year, and a good learning experience for all.

13. Adjournment -

Chairman Iacoangeli stated if there are no objections, the meeting is adjourned at 6:00 p.m.

Cheryl A. U'Ran

Cheryl A. U'Ran, Deputy Clerk