

**MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS
MONROE, MICHIGAN
August 14, 2017**

1. At a Regular Meeting of the Board of County Road Commissioners at their offices located at 840 S. Telegraph Road, Monroe, Michigan on Monday, August 14, 2017 the meeting was called to order by Chairman Iacoangeli at 5:30 p.m.

2. Roll Call by Deputy Clerk as follows:

PRESENT

Charles A. Londo
Greg W. Stewart
Dan Minton
Stephen J. Pace
Paul Iacoangeli

EXCUSED

A quorum being present, the Board proceeded to transact business.

3. Commissioner Iacoangeli led the Pledge of Allegiance.

4. Commissioner Iacoangeli led the Opening Prayer.

5. Commissioner Minton moved, seconded by Commissioner Stewart to approve the August 14, 2017 regular meeting agenda as presented. Vote: Ayes: 5 Nays: 0 Motion carried.

6. Public Comment – N/A

7. The following items were listed on the Consent Agenda: *(with immediate effect)*

1) Approval of Minutes- July 24, 2017 Regular Meeting Minutes

2) Approval of Journal Entry

No. 420 Payroll Checks #63544-63556 & Advice #21804-21905	\$ 241,728.87
No. 421 Vendor Checks #70683-70711	\$ 47,086.86
No. 452 Vendor Checks #70712-70771	\$ 189,159.49
Bank Fees – July 2017	\$ 80.00
No. 464 Payroll Checks #63557-63569 & Advice #21906-22005	\$ 241,891.44
Bank Service Charge – July 2017	\$ 94.50

3) Township Contracts

Bedford Township

Crabb US24 to Sterns Base Stabilization/HMA

Exeter Township

2017 Local Road Mowing

Whiteford Township

School Whiteford to dead end Replace cross tile

4) Award the Crabb Road Pavement Removal contract to the low bidder in an amount not to exceed 110% of the Engineer’s Estimate and authorize the Managing Director to sign all documents on behalf of the Board. The Engineer’s estimate for the pavement removal contract is \$37,760.00.

5) Approve the 2017 As-Needed Inspection and Testing Services agreement with Tyme Consulting Engineering, Inc., and authorize the Managing Director to sign all documents on behalf of the Board.

- 6) Approve Resolution to temporarily lift weight limit on Dennison Road between Cone Road and Hack Road; and Redman Road, between Dennison Road and the City of Milan limit from August 15, 2017 through January 31, 2018.
- 7) Approve the resolution to remove the various weight limit postings within Bedford Township along with the segment of Ready Road in Ash and Berlin Townships per the language within the resolution as a result of efforts made with township truck route ordinances and signs indicating postings be removed immediately.
- 8) Approve the resolution regarding details for match funding, local agreements and future maintenance for the Transportation Alternatives Program Secor Road at Sterns Road Intersection Streetscape Improvements project.
- 9) Approve the Resolution and MDOT contract for the traffic signal upgrades at five (5) locations: Douglas @ Sterns Road; Lewis Avenue @ Samaria Road; Lewis Avenue @ Sterns Road; Monroe Road @ Sterns Road and Sterns Road @ Summerfield Road, Bedford Township, Monroe County, Michigan; and authorize the Chairman and Vice Chairman to sign the contract on behalf of the Board.
- 10) Approve the Change Form with Exeter Township, and award to Grand River Construction, low bidder, in the amount of \$99,603 contingent upon the Township approving the additional amount indicated on the change form.
- 11) Award the contract to Grand River Construction, Inc. for the Knab Road Bridge @ Otter Creek repair project in the amount of \$44,046.00; and authorize the Managing Director to sign all documents on behalf of the Board.
- 12) Authorize the purchase through the MIDeal Program for a GMC 3500 Stake Truck in the amount of \$42,090.95.

Commissioner Stewart moved, seconded by Commissioner Pace to approve the August 14, 2017 Consent Agenda as presented. Vote: Ayes: 5 Nays: 0 Motion carried.

8. Unfinished Business – N/A
9. New Business – N/A
10. Report of Officers –

Randy Pierce (Managing Director/Superintendent of Maintenance) – Mr. Pierce updated the Board on the guardrail on Waucedah Avenue, Whiteford Township. The guardrail has not been installed due to other projects, but there appears to be more activity which could create more controversy. He inquired if the Board still wanted the staff to install the guardrail.

Commissioner Pace asked if he had received any complaints. Mr. Pierce indicated no and the previous homeowner has moved and there hasn't been any issues.

Commissioner Iacoangeli indicated since there hasn't been any complaints he would leave it as is. If the MCRC gets a complaint from any of the neighbors, then he would suggest installing the guardrail as previously directed.

Commissioner Minton agreed to leave it as it unless someone complains. The other board members agreed.

Mr. Pierce reported County Highway Engineer, Scott Assenmacher, will be leaving the Road Commission. He has taken a job with Asphalt Materials. Mr. Assenmacher has been with the Road Commission 19 years and sadly he will be missed.

Phillip C. Masserant (Director of Finance) – Mr. Masserant thanked his department staff for holding down the fort while he was on vacation out west. June, July and August are very busy construction months and everything was ready when he returned and he was able to close out June and July. The financial statements for those 2 months were provided to the board. He is currently knee deep in the budget process. He explained the public hearing is scheduled for September 11, 2017 and he should have a preliminary budget to the Board before then.

Commissioner Londo asked about the bond payback period and annual payment. Mr. Masserant indicated the term was seven years and the annual principal payment was \$715,000 and he didn't remember the interest payment but the interest rate was 2.7 percent.

Keith C. Richard (Director of Operations) – Mr. Richard informed the Board that the crews just started the berm removal program, and the newly acquired equipment is doing well. The crews are getting more accustomed to the force feed loader machine as they move along.

Mr. Richard advised the Board that the single and double chip seal program is complete. The new emulsion distributor worked wonderfully, and the old machine is being used to refill the totes to keep spray patch operations moving forward. The crews were able to put chip seal applications to 103 miles of roads in the county.

Mr. Richard provided an update to the NE Salt facility explaining they are working with Mannik & Smith who is obtaining permits from DEQ. The MCRC is on the Ash Township Planning Commission's Tuesday agenda for approval to locate the structure on the eastern 2 acres of property. They are also working on bid specs and final plans for the structure. The salt barn will be a 70x70 timber structure similar to the other salt barns and will hold 2500 ton of salt.

Commissioner Pace asked about where the tent would be used. Mr. Richard explained it would be erected and used for cold storage once the DEQ approves the permit to access the 4 acres on the western portion of the property.

Commissioner Minton commended the crews on the completion of the chip seal program so early in the season. He heard other Road Commissions are still working on their chip seals and other counties may not be able to complete up to 30 percent of their program this year.

Scott Assenmacher (County Highway Engineer) – Mr. Assenmacher stated the fair went well this year, and he enjoyed working with the Board at the booth. It was well attended. A total of 177 surveys were completed and there was a good amount of feedback received. He also mentioned the next Federal Aid meeting was scheduled for Wednesday and he would offer those members the ability to participate then wrap up the surveys by the end of the week.

Mr. Assenmacher indicated he provided a copy of his resignation letter to each Road Commissioner. He added there has been a lot of consideration and emotion the last few months personally. He said he truly cared about the Road Commission and shared his heart in this letter. His tentative last day will be September 15th and he will continue to work with Mr. Pierce on the succession of duties so nothing is left unattended. His goal is to make sure everything is in solid shape when he leaves. He also indicated he would not be at the next board meeting as he will be bear hunting.

Philip Costello (General Counsel) – Mr. Costello updated the Board on the lawsuit by Frenchtown Charter Township to amend the Park Place plat. They are getting close to an agreement. It should be completed in a couple of months and this amendment does not affect roads.

11. Public Comment -

Margery Cousino, Temperance, indicated her subdivision is being improved under an SAD and asked who is responsible to maintain the roads once the work has been completed.

Commissioner Iacoangeli indicated the staff would be able to answer those questions if she would like to stay after the meeting.

Ms. Cousino also thanked the Road Commission for their timely response when she calls in with a concern. She thanked the workers and was grateful that the Road Commission has become so reliable.

David Hoffman, County Commissioner, indicated he has received several calls and wanted to pass them along. Citizen at 3270 Lewis Avenue would like to see the Road Commission follow up on the tiles and/or catch basin problems. A contractor is working for MDOT on pavement marking and the way they are working makes it very inconvenient for motorists. He also felt the contractor was doing a cruddy job. There was another fatality at Otter Creek and Dixie Hwy. The family is gathering names on a petition to have something done at this intersection. He also indicated on Stewart Road near the Ruhlig Farms there are accidents between farm tractors/wagons and cars. He would ask the Road Commission to look into safety or some type of farm traffic signs to alert drivers.

Mr. Hoffman said he was sorry to see Mr. Assenmacher leave the Road Commission.

12. Commissioners' Comments -

Commissioner Pace stated it has been a pleasure working with Scott Assenmacher. He has done a good job and felt it was a shame that public sector employees cannot be rewarded like they can in the private sector. He said Mr. Assenmacher will be missed.

Commissioner Stewart thanked everyone who worked at or contributed to the fair booth. He said it was good to see a different message on the display board and had good conversations with the public and Road Commission staff. The public was very positive toward the Road Commission.

Commissioner Stewart also stated he hates to lose Mr. Assenmacher. He also indicated he would not be able to cover the monthly time slot at Bedford Township on August 17th and he would contact the Drain Commission office for coverage.

Commissioner Londo congratulated Mr. Assenmacher on his new position, and thanked him for his years of service to the Road Commission.

Commissioner Minton had nothing additional to report.

Commissioner Iacoangeli echoed everyone's comments that Mr. Assenmacher would be greatly missed.

Commissioner Iacoangeli thanked everyone for their contribution to working at the fair booth. He received lots of compliments and people noticed that work is being done in the county. He asked the staff to compliment the chip seal crew on a job well done.

13. Closed Session

Chairman Iacoangeli moved, seconded by Commissioner Minton to enter into closed session at 6:05 p.m. for the purpose of discussing negotiations relative to collective bargaining.

Chairman, Paul Iacoangeli	YES	
Commissioner, Dan Minton	YES	
Commissioner, Charles Londo	YES	
Commissioner, Stephen J. Pace	YES	
Commissioner, Greg W. Stewart	YES	Motion carried.

Reconvene -

The Board of County Road Commissioners reconvened the August 14, 2017 meeting at 7:17 p.m. with the following Commissioners present:

Chairman, Paul Iacoangeli	YES
Commissioner, Dan Minton	YES
Commissioner, Charles Londo	YES
Commissioner, Stephen J. Pace	YES
Commissioner, Greg W. Stewart	YES

14. Adjournment -

Chairman Iacoangeli stated if there are no objections, the meeting is adjourned at _____ p.m.

Cheryl A. U'Ran

Cheryl A. U'Ran, Deputy Clerk