

**MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS
MONROE, MICHIGAN
Monday, November 14, 2016**

1. At a Regular Meeting of the Board of County Road Commissioners at their offices located at 840 S. Telegraph Road, Monroe, Michigan on Monday, November 14, 2016 the meeting was called to order by Chairman Iacoangeli at 5:30 p.m.
2. Roll Call by Deputy Clerk as follows:

<u>PRESENT</u>	<u>EXCUSED</u>
Stephen J. Pace	
Bruce R. Stammer, Jr.	
Dan Minton	
Charles A. Londo	
Paul Iacoangeli	

A quorum being present, the Board proceeded to transact business.
3. Commissioner Iacoangeli led the Pledge of Allegiance.
4. Commissioner Iacoangeli led the Opening Prayer.
5. Commissioner Minton moved, seconded by Commissioner Pace to approve the November 14, 2016 regular meeting agenda as presented. Motion carried.
6. Public Comment -
Mr. Masserant introduced his children to the Board --- Mary, Sara and Daniel Masserant.
7. The following items were listed on the Consent Agenda: *(with immediate effect)*
Commissioner Londo asked that Item #5 be removed for additional discussion.
 - 1) Approval of Minutes - October 24, 2016 Regular Meeting Minutes
 - 2) Approval of Journal Entry

No. 688 Vendor Checks #69163-69183	\$ 821,003.38
No. 710 Payroll Checks #63256-6268 & Advice #20086-20174	\$ 230,036.80
Bank Service Charge -October 2016	\$ 90.00
No. 712 Vendor Checks #69184-69196	\$ 152,508.90
No. 729 Vendor Checks #69197-69267	\$ 242,461.28
 - 3) Township Contracts - N/A
 - 4) Approve the Proposed 2017 MCRC Meeting Schedule.
 - 5) Moved for further discussion.
 - 6) Award bid for 2017 Aggregate Materials to all responding vendors.
 - 7) Award bid for 2016-2017 Supplemental Snow Removal for all responding vendors.
 - 8) Award bid for Motor Oil and Lubricants to low bidder, Lyden Oil.
 - 9) Award bid for 2017 Concrete, Metal and Plastic Pipe to all responding vendors.

Commissioner Minton moved, seconded by Commissioner Stammer to approve the November 14, 2016 Consent Agenda as amended. Vote: Ayes: 5 Nays: 0 Motion carried.

 - 5) Award bid for 2016 Engineering Design Services for Bridge Inspections and Load Ratings to Northwest Consultants, Great Lakes Engineering Group and Spicer Group; and authorize the Managing Director to sign the contracts on behalf of the Board.

Commissioner Londo indicated he was interested in the selection process used to select engineering firms, and was pleased with the information provided.

Commissioner Londo moved, seconded by Commissioner Minton to award the bid for the 2016 Engineering Design Services for Bridge Inspections and Load Ratings to Northwest Consultants, Great Lakes Engineering Group and Spicer Group; and authorize the Managing Director to sign the contracts on behalf of the Board. Vote: Ayes: 5 Nays: 0 Motion carried.

8. Unfinished Business – None.

9. New Business –

Chairman Iacoangeli indicated he would like to send a letter to the County Commissioners from the Road Board recommending Bob Stammer be appointed to the MCRC Board when his elected term expires 12/31/2016. He would like the letter to be signed by the four MCRC Board members.

Chairman Iacoangeli read the letter as follows:

We have talked with Bruce (Bob) R. Stammer, Jr., and he would like to continue to serve on the Monroe County Board of Road Commissioners, and wishes to be appointed to fill the upcoming vacancy when his elected terms expires on December 31, 2016.

Mr. Stammer has served the MCRC Board for the last six years as an elected member, serving two (2) years as the Chairman of the Board. His passion, professionalism, knowledge, and past road commission experience are of great value as we continue to move and navigate through the challenging times ahead for this organization.

For these reasons, we submit this recommendation requesting that the Monroe County Board of County Commissioners appoint Mr. Stammer to fill the six-year term beginning January 1, 2017.

Thank you for your consideration in this matter.

Commissioner Londo moved, supported by Commissioner Pace to send letter to the County Board of Commissioners supporting the appointment of Bob Stammer to the MCRC Board for the next six (6) year term beginning 1/1/2017. Vote: Ayes: 4 Nays: 0 Abstain: 1 Motion carried.

Commissioner Londo added that the current MCRC Board has been a homogeneous group working together to make changes and improvements to the county road system. The staff has done an admiral job working with the current Road Board members. It is imperative that we continue with consistency and continuity as we move forward. He indicated that the Managing Director had recently attended a County Board Meeting and the Road Commission was praised for the good work being done and for moving in the right direction, therefore the County Board should be willing to consider keeping Mr. Stammer for consistency and positive direction.

Commissioner Iacoangeli agreed that in the two years he has been on the Road Board, Commissioner Stammer has proved to be a big help, was supportive in the transition, and made himself available to help to answer questions about various road processes. He appreciated Commissioner Stammer's support, willingness and effort that he puts into public relations. Commissioner Stammer has a heart for helping to educate the public on road issues such as working the Bedford Trade Fair and Monroe County Fair. He is an asset to this Road Board.

Commissioner Pace felt Commissioner Stammer has done an excellent job as a board member and should be appointed. He also cited that Commissioner Stammer has personally served Bedford Township in an official MCRC capacity by holding office hours to address citizen's needs. He would like to see Commissioner Stammer remain on the board for six more years.

Commissioner Minton stated Commissioner Stammer is a good, steady hand on the board. He always goes above and beyond in his efforts to educate the public. Commissioner Stammer spends a lot of time researching issues and works well with the staff. As this road board continues to move in the right direction, it is important to have consistent and knowledgeable members and he would also like to see Commissioner Stammer appointed for a six year term.

Commissioner Pace moved, seconded by Commissioner Stammer to cancel the November 28, 2016 meeting and move the Monday, December 19, 2016 meeting to 3:00 p.m. Vote: Ayes: 5 Nays: 0 Motion carried.

10. Report of Officers -

Randy Pierce (Managing Director/Superintendent of Maintenance) - Mr. Pierce shared a concern from Exeter Township Supervisor Cheryl Baltrip on the Timbers Road bridge that has been posted with a weight limit. Ms. Baltrip is concerned about the condition of this structure and is asking for help from the Road Board in fixing this structure.

Commissioner Minton asked what type of help Ms. Baltrip was asking from the Road Commission for this bridge. Mr. Assenmacher explained it would cost approximately \$90,000 to perform some rehabilitation to this structure, and the maximum the MCRC could contribute to a structure is 75 percent due to the location being on a local road.

Mr. Pierce explained the structure has been posted at 3 ton and Exeter Township is concerned that if a farmer would take a piece of equipment across the bridge it could collapse.

Commissioner Londo asked if this structure was on the MCRC priority list. Mr. Assenmacher indicated it was not.

Commissioner Pace asked if the bridge goes out does that land lock property. Mr. Assenmacher indicated not yet, but if other structures would fail it could possibly create access problems. He also indicated the longer the bridge sets, the more likely it will need to be completely replaced at a cost of \$850,000 or more. Critical bridge applications are already applied to out to 2019.

Commissioner Pace asked if we could send a letter to the County Board asking for assistance for this structure to help Exeter Township. Mr. Pierce indicated if the Board directs a letter could be prepared.

Mr. Assenmacher explained that bridges are typically evaluated, inspected and graded every two (2) years. The staff knows the condition of these bridges. Monroe County has over 169 structures with no funding mechanism to assist in the repair or replacement of these structures. With the new funding starting to trickle in, the staff hopes to allocate some funds towards bridges.

Phillip C. Masserant (Director of Finance) – Mr. Masserant indicated he received the request for the 2015 state trunkline audit. The 2014 audit (which was for the short 9 month period before changing to a fiscal audit) has been completed, sent and the MCRC should be receiving a refund.

The 2016 financial audit will start the first week in December and the auditors will be onsite for their fieldwork. September was a very productive month with a lot of activity and he feels October will be just as busy construction wise. Once everything has been updated and closed out he will be able to prepare a budget amendment for the Board's approval.

Keith C. Richard (Director of Operations) – Mr. Richard explained the staff is working on a 5-year capital equipment replacement plan. He also indicated the 2016 construction season is wrapped up.

Scott Assenmacher (County Highway Engineer) – Mr. Assenmacher indicated his department is wrapping up the yearend paperwork. They are preparing early bids for the 2017 season in order to get good prices. Mr. Assenmacher also explained the load ratings and inspections are due by the end of the year and Frank Westenkirchner is working to get those completed.

Commissioner Pace asked how Plank Road was holding up. Mr. Assenmacher stated there are a few blemishes but it is holding up based on the money spent on that road. He indicated it might need a chip seal and overlay in 2020, and that would be a discussion during the project meetings. He also indicated the Road Commission has received numerous compliments from the public on the Samaria Road, Plank Road and Ida West Road projects.

Philip Costello (General Counsel) – Mr. Costello explained a lawsuit was filed in 2015 from a motorcycle accident in Frenchtown Charter Township. Zanetti and John law firm is representing the MCRC and is trying to prove the plaintiff's attorney failed to properly notify the Road Commission about the claim and therefore missed the deadline. He provided a statement for the motion for dismissal.

11. Public Comment -

David Hoffman, County Commissioner, stated a citizen called him asking that the cross culvert be jetted at 410 Muehleisen; and he has noticed the potholes are being repaired at various intersections and they are holding up well with the new process of adding stone and tar to improve the intersections.

Mr. Hoffman explained the County Board would be reviewing applications for the Road Board appointment at their next regular meeting, and stressed the importance to get that recommendation letter in before their meeting on Tuesday. Mr. Hoffman indicated he would make a motion to add the letter on their agenda. He also suggested having the recommendation letter read out loud. He stated he has seen this Road Board work well together and things are moving in the right direction and he would like to keep the same team in place, but he is one of 9 votes. He stated it would help if someone from the Board would come and speak during public comment time to support the recommendation letter. He felt there was no need for a change - why change gears when things are moving in a positive direction. He would strongly support Mr. Stammer's appointment.

12. Commissioners' Comments -

Commissioner Pace asked Mr. Pierce to follow up on the concerns of the resident who stopped by before the Board meeting.

Commissioner Stammer suggested the staff prepare a list of bridges that need work before they get to the total replacement stage for the Board to review. The townships that have no tax base need to start looking at ways to raise some type of contribution in order to partner with the Road Commission on some of these local roads/bridge projects.

Commissioner Stammer thanked the Board for their support and for the recommendation letter to be sent to the County Board for his appointment.

Commissioner Londo asked to have the items listed on the Managing Director communication to the December 5th agenda for board action.

Commissioner Minton had nothing additional to report.

Commissioner Iacoangeli stated he drove Newport Road and it has held up well, but wondered if there was a preventative process that should be done on this road in the future. Mr. Pierce indicated it would probably need a chip seal or bar seal in the near future to maintain the roads integrity.

Commissioner Iacoangeli indicated he also drove Scofield Carleton Road and there are some sections that are bad, but it wasn't the horror story he heard at the prior meeting. He felt Scofield Carleton Road was in better shape than North County Line Road and even Plank Road before it was improved. The crown is a concern, but not out of ordinary for a local county road.

13. Closed session

Chairman Iacoangeli moved, seconded by Commissioner Minton to enter into closed session at 6:12 p.m. for the purpose of discussing negotiations relative to collective bargaining.

Chairman, Paul Iacoangeli	YES	
Commissioner, Dan Minton	YES	
Commissioner, Charles Londo	YES	
Commissioner, Stephen J. Pace	YES	
Commissioner, Bruce R. Stammer, Jr.	YES	Motion carried.

Commissioner Londo was excused at 7 p.m.

Reconvene -

The Board of County Road Commissioners reconvened the November 14, 2016 meeting at 7:25 p.m. with the following Commissioners present:

Chairman, Paul Iacoangeli	YES
Commissioner, Dan Minton	YES
Commissioner, Charles Londo	NO
Commissioner, Stephen J. Pace	YES
Commissioner, Bruce R. Stammer, Jr.	YES

Commissioner Pace moved, seconded by Commissioner Stammer to approve the recommendation from staff to move to a Self-Funded Health Insurance option with a stop loss cap of \$75,000 per contract. Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried.

Commissioner Pace moved, seconded by Commissioner Stammer to approve the recommendation from the Managing Director to enter into a contract with Signature Associates to pursue the sale of the Ida West Road property as outlined in the Letter of Intent in the amount of \$200,000. Vote: Ayes: 4 Nays: 0 Excused: 1 Motion carried.

14. Adjournment -

Chairman Iacoangeli stated if there are no objections, the meeting is adjourned at 7:30 p.m.

Cheryl A. U'Ran

Cheryl A. U'Ran, Deputy Clerk