

**MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS  
MONROE, MICHIGAN  
December 4, 2017**

1. At a Regular Meeting of the Board of County Road Commissioners at their offices located at 840 S. Telegraph Road, Monroe, Michigan on Monday, December 4, 2017 the meeting was called to order by Vice Chairman Minton at 2:00 p.m.

2. Roll Call by Deputy Clerk as follows:

<b><u>PRESENT</u></b>	<b><u>EXCUSED</u></b>
Dan Minton	Stephen J. Pace
Charles A. Londo	Paul Iacoangeli
Greg W. Stewart	

A quorum being present, the Board proceeded to transact business.

3. Commissioner Minton led the Pledge of Allegiance.

4. Commissioner Minton led the Opening Prayer.

5. Commissioner Stewart moved, seconded by Commissioner Londo, to approve the December 4, 2017 regular meeting agenda as presented. Vote: Ayes: 3 Nays: 0 Excused: 2 Motion carried.

6. Public Comment -

Gary Williams, President-Local #543, inquired if the union could be paid to attend the meetings being held during the day. He stated he had to take an hour of vacation time to attend. He also indicated the union didn't have computer access to the approved board minutes.

Deputy Clerk, Cheryl U'Ran, explained the approved minutes were available on the MCRC website, free of charge.

Commissioner Minton explained he wasn't able to address conditions of employment as outlined in the union's CBA.

7. The following items were listed on the Consent Agenda: *(with immediate effect)*

1) Approval of Minutes- November 13, 2017 Regular Meeting Minutes

2) Approval of Journal Entry

No. 721 Vendor Checks #71266-71339	\$670,766.75
Bank Fees - October 2017	\$ 28.00
No. 724 Payroll Checks #63693-63706 & Advice #22524-22611	\$ 227,796.45
Bank Service Charge - October 2017	\$ 149.10
No. 739 Vendor Checks #71340-71397	\$ 708,753.63
No. 756 Payroll Checks #63707-63718 & Advice #22612-22701	\$ 225,558.51
No. 757 Vendor Checks #71398-71431	\$ 546,900.06

3) Township Contracts

Bedford Township/DDA	Secor/Sterns Intersection	Streetscape project/Traffic signal upgrade
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4) Approve the \$50,000 transfer to the Monroe County Employees Retirement System (MCERS) for the payment of the post retirement supplemental benefits in accordance with MCRC Policy #2016-04.

5) Approve and sign the Resolution for the Sterns/Secor streetscape construction project and traffic signal upgrade, Bedford Township/Bedford DDA, Monroe County, Michigan and authorize the Chairman and Vice Chairman to sign the contract on behalf of the Board.

- 6) Approve and sign the Temporary Grading Easement with Jeanne Lange (Representative of Herman Wickenhiser Trust), Exeter Township, Monroe County, Michigan.
- 7) Award the bid for 2018 Concrete pipe, corrugated metal pipe and plastic pipe to all responding vendors.
- 8) Approve Traffic Control Order #17-01  
    Make Consear Road and Secor Road a 4-way stop.

Commissioner Stewart moved, seconded by Commissioner Londo to approve the December 4, 2017 Consent Agenda as presented. Vote: Ayes: 3 Nays: 0 Excused: 2 Motion carried.

8. Unfinished Business – None.

9. New Business – None.

10. Report of Officers –

*Randy Pierce* (Managing Director/Superintendent of Maintenance) – Mr. Pierce indicated the County Highway Engineer position is still vacant. He also stated the Board had talked about electronic devices for the Commissioner’s use instead of paper and asked for the Board’s direction.

Commissioner Londo suggested the expense be built into the 2019 budget, and felt it wasn’t an urgent issue.

Commissioner Minton stated that if there are staff devices scheduled to be replaced or upgraded in 2018 then the used devices could start to be handed down to the board. The only other discussion item would be whether Word processing would need to be added to the devices.

Commissioner Stewart agreed that it didn’t need to be done all at the same time. He didn’t want to see a major expense for the investment, but agreed that the rotation would be a good start.

*Phillip C. Masserant* (Director of Finance) – Mr. Masserant stated the audit started and the auditors would be doing on-site field work. They were still waiting for the actuary, which is a key piece of information for the final audit. He also stated he would start to provide the fiscal year 2018 monthly statements to the board on a regular basis.

Commissioner Londo inquired if the staff was following the legislation for post-retirement health care. Mr. Masserant indicated there is a lot of talk but no plans on how it would directly impact the Road Commission.

*Keith C. Richard* (Director of Operations) – Mr. Richard has nothing additional to report.

Commissioner Londo inquired about snow removal. Mr. Richard explained everything was ready to go.

Commissioner Minton asked about the night shift. Mr. Richard explained the night shift started November 27<sup>th</sup> and there hasn’t been any problems. They have been training on snow routes and working on I-75 as well.

Commissioner Minton stated he wanted to make sure the crews are highly visible while working at night to keep them safe. It is different environment working nights.

Frank Westenkirchner (Assistant County Highway Engineer) – Mr. Westenkirchner had nothing additional to report.

*Philip Costello* (General Counsel) – Mr. Costello added that the legislature is looking at creating a new office to take over municipalities if they are not pleased with the effort being made to fund retiree health care liabilities.

11. Public Comment – None.

12. Commissioners' Comments -

*Commissioner Pace* was excused.

*Commissioner Stewart* stated he felt the public and employees should have the ability to attend meeting. The Board would be evaluating the 2:00 p.m. meeting time in March, 2018.

*Commissioner Londo* had nothing additional to report.

*Commissioner Minton* echoed Commissioner Stewart's comments about the public being able to attend the meetings in order to be transparent. The Board will evaluate the meeting time in March and look at possibly adjusting the meeting time to one during the day and one in the evening to accommodate all citizens.

Commissioner Londo stated it is interesting that very few people ever attend but there have been lots of complaints about the change in the meeting time.

*Commissioner Iacoangeli* was excused.

13. Closed Session

Vice Chairman Minton moved, seconded by Commissioner Stewart to enter into closed session at 2:16 p.m. for the purpose of negotiations relative to collective bargaining.

Chairman, Paul Iacoangeli	EXCUSED	
Commissioner, Dan Minton	YES	
Commissioner, Charles Londo	YES	
Commissioner, Stephen J. Pace	EXCUSED	
Commissioner, Greg W. Stewart	YES	Motion carried.

Reconvene -

The Board of County Road Commissioners reconvened the meeting at 3:26 p.m. with the following Commissioners present:

Chairman, Paul Iacoangeli	EXCUSED
Commissioner, Dan Minton	YES
Commissioner, Charles Londo	YES
Commissioner, Stephen J. Pace	EXCUSED
Commissioner, Greg W. Stewart	YES

14. Adjournment -

Vice Chairman Minton stated if there are no objections, the meeting is adjourned at 3:27 p.m.

*Cheryl A. U'Ran*

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Cheryl A. U'Ran, Deputy Clerk