

## **INFORMATION NEEDED FOR LICENSE AGREEMENT**

The Monroe County Road Commission uses License Agreements to document where private tiles and utility connections (gas, water, electric, storm drainage etc.) cross county roads. The License Agreements are prepared by the Road Commission and recorded with the Monroe County Register of Deeds, at no cost to the property owner.

1. Name(s), addresses and marital status of all owners of the property (Marital status is required because if married both spouses must sign)
  
2. If property is owned by a business, indicate whether it is a corporation, LLC or sole proprietorship and the name and title of the person signing for the business. If owned by a trust, the Trustee's name and address is required.
  
3. Address/location, legal description and property ID. No. of property that License Agreement pertains and name of road being crossed.
  
4. Description of work/structure requiring License Agreement.
  
5. Survey or sketch of area/structure covered by License Agreement.
  - a. Attach exhibit

**LICENSE AGREEMENT**  
(Private Drainage/Utilities)

This license agreement (Agreement) is effective as of \_\_\_\_\_, 20\_\_\_\_, by and between The Board of County Road Commissioners of the County of Monroe, 840 S Telegraph Road, Monroe, MI, 48161 (referred to herein as Licensor or Road Commission), and \_\_\_\_\_ a Michigan corporation, \_\_\_\_\_, MI \_\_\_\_\_, (referred to herein as Licensee or \_\_\_\_\_), on the following terms and conditions:

**RECITALS**

1. The Road Commission has jurisdiction of and control over the public road known as \_\_\_\_\_ within Monroe County, Michigan.
2. \_\_\_\_\_ is the owner of property bordering either side of in Section \_\_\_\_\_, \_\_\_\_\_ Township, between \_\_\_\_\_ and \_\_\_\_\_ in Monroe County.
3. \_\_\_\_\_ desires to extend a private drainage tile under \_\_\_\_\_ to drain existing farm fields.
4. In order to extend said drainage tile, \_\_\_\_\_ has obtained the necessary permit to work within the road right of way and must comply with all requirements of that permit in addition to signing this agreement to memorialize the authority to extend drainage tile under \_\_\_\_\_.
5. **Grant of license.** The Road Commission grants to \_\_\_\_\_ the right to install and maintain private drainage tile under \_\_\_\_\_ in accordance with the requirements of Permit No. \_\_\_\_\_ issued by the Road Commission.
6. **Reimbursement for damages.** Licensee shall reimburse Licensor for any damages to \_\_\_\_\_ caused by Licensee or Licensee's agent's activities.
7. **Revocation.** This license is revocable at will by Licensor in its sole discretion by giving 30 days' written notice to Licensee of the termination.
8. **MISS DIG System.** Licensee is responsible for reporting and maintaining the tile on the MISS DIG System.

- 9. **Indemnification, release and waiver.** Licensee agrees to indemnify Licensor and hold Licensor harmless against any claims, actions, damages, or liability which arises as a result of Licensee's activities under this license. Licensee is solely responsible for the installation and maintenance of the private drainage tile. Licensee also waives any right of recovery it may now or subsequently have against Licensor and completely releases Licensor for any loss or damage arising out of Licensor's use of the license area.
- 10. **Binding Effect.** The terms and conditions of this license agreement are binding on the parties, their heirs, successors and assigns.
- 11. **Effective date.** This license Agreement is effective as of the date first stated above.

**LICENSOR: Board of County Road Commissioners  
of the County of Monroe**

\_\_\_\_\_  
Randy Pierce, Managing Director

STATE OF MICHIGAN        )  
COUNTY OF MONROE        )

Subscribed and sworn to before me on \_\_\_\_\_, 20\_\_\_\_, by Randy Pierce, Managing Director, for and on behalf of the Board of County Road Commissioners of the County of Monroe.

\_\_\_\_\_, Notary Public  
Monroe County, Michigan  
Acting in Monroe County  
My commission expires: \_\_\_\_\_.

**LICENSEE:** \_\_\_\_\_.

\_\_\_\_\_, President

STATE OF MICHIGAN        )  
COUNTY OF MONROE        )

Subscribed and sworn to before me on \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, President of \_\_\_\_\_, for and on behalf of the corporation.

\_\_\_\_\_, Notary Public

Prepared by and return to upon recording:  
Scott F. Assenmacher, P.E.  
Monroe County Road Commission  
840 S Telegraph Road  
Monroe, MI 48161  
734-240-5143