

MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS - MONROE, MICHIGAN

February 13, 2023

1 At a Regular Meeting of the Board of County Road Commissioners at their offices located at the Monroe County Road Commission (MCRC) 840 S. Telegraph Road, Monroe, Michigan, the meeting was called to order by Chairman Stewart at 5:30pm.

2 **ROLL CALL** by the Deputy Clerk as follows:

Jack Thayer	Present
William Kipf	Present
James Jacobs	Present
Danny Minton	Present
Greg Stewart	Present

A quorum being present, the Board proceeded to transact business.

3 The **PLEDGE OF ALLEGIANCE** was lead by Chairman Stewart.

4 **AN OPENING MOMENT OF SILENCE OR PRAYER** was lead by Chairman Stewart.

5 **REGULAR MEETING AGENDA APPROVAL**

Moved by Commissioner: Minton Supported by Commissioner: Thayer
to approve the regular meeting agenda as presented.

Vote: Ayes: 5 Nays: 0 Excused: 0 Motion Carried

6 **PUBLIC COMMENT** - None

7 **CONSENT AGENDA (with immediate effect)**

7.1 Approval of Minutes: Regular Meeting - January 23, 2023

7.2 Journal Entries

Entry No.	Date	Description	Transfer Amount
54	1/26/2023	Vendor Checks 80131 - 80167 Voided Check 79884	\$ 209,994.03
74	2/1/2023	Payroll Checks 66565 - 66582 Advices 34769 - 34854	\$ 333,457.76
75	2/1/2023	Vendor Checks 80168 - 80200 Bank Service Fee January, 2023	\$ 186,688.87
90	2/8/2023	Vendor Checks 80201 - 80227 Voided Check 79892	\$ 293,244.98

7.3 Township Contracts

Township	Project #	Road	Location	Work Type
Berlin	504.021.232115	Armstrong	Berlin Twp Line to Ready	Single Chip Seal
Berlin	504.003.230304	Armstrong	Brandon to Sigler	Single Chip Seal
Berlin	504.003.230305	Armstrong	Sigler to Village of S. Rockwood	Single Chip Seal
Berlin	504.003.230306	Armstrong	Yoas to Carleton Rockwood	Single Chip Seal
Berlin	504.003.230311	Bomia	Newport to Lilian	Aggregate Lift
Berlin	504.003.230312	Dauncy	Ash Twp. Line to Armstrong	Aggregate Lift
Berlin	504.003.230301	Drew	Swan Creek to Newport	Single Chip Seal
Berlin	504.003.230308	E. Newport	Brandon to Armstrong.	Single Chip Seal
Berlin	504.003.230307	Forrest	Post to Dead End	Single Chip Seal

Berlin	504.003.230313	Newport	Armstrong to N. Dixie	Aggregate Lift
Berlin	504.003.230309	Toledo-Monroe	John L Off Will Carleton	Single Chip Seal
Berlin	504.003.230310	Yoas	Armstrong to Carleton Rockwood	Single Chip Seal
Dundee	504.004.230411	Alford	M-50 to Dixon	Aggregate Lift
Dundee	504.004.230410	Dennison	M-50 to Brewer	Single Chip Seal
Dundee	504.004.230409	Dundee Azalia	Dundee Village Limit to Hatter	Single Chip Seal
Dundee	504.004.230408	Gloff	Railroad to Dixon	Single Chip Seal
Dundee	504.004.230412	Low	Ida West to West Dunbar	Aggregate Lift
Dundee	504.004.230406	Meanwell	Eggert to M-50 Connector	Single Chip Seal
Dundee	504.004.230407	Stewart	Plank to Raisinville Township Line	Single Chip Seal
Dundee	504.004.235204	Various	Various	Mowing
Erie	504.005.230503	Substation	Minx to US-24	Single Chip Seal
Erie	504.005.230502	Cemetery	Erie to Samaria	Single Chip Seal
Erie	504.005.230504	Cemetery	Samaria to Rauch	Single Chip Seal
Exeter	490.006.239100	Finzel	S. Stony Creek to O'Hara	Bridge Replacement
Exeter	490.006.239100	Rescind Previous Contract approved on 01-10-2021		Bridge Replacement
Frenchtown	504.007.230702	Wolmers Subdivision	Various	Single Chip Seal
Frenchtown	504.007.230701	Spaulding	Cole	Single Chip Seal
Ida	504.008.230801	Albain	Geiger to Twp. Line	Single Chip Seal
Ida	474.021.232102	Rauch	Lewis to Crabb	Single Chip Seal
Ida	504.008.235208	Various	Various	Mowing
Ida	504.008.235208	Rescind Previous Contract Approved on 11-14-22		Mowing
London	504.010.231005	Borso	Milan Oakville	Single Chip Seal
London	504.010.231001	Fuller	Darling to Milan Oakville	Aggregate Lift
London	504.010.231004	Sherman	Wells to Plank	Single Chip Seal
London	504.010.231003	Yensch	Ostrander to Hoffman	Aggregate Lift
London	504.010.231002	Wanty	Darling to Milan Oakville	Aggregate Lift
Raisinville	504.013.235213	Various	Various	Mowing
Raisinville	504.013.235213	Rescind Previous Contract approved on 11-14-22		Mowing
Village of South Rockwood	504.021.232115	Armstrong	Berlin Twp Line to Ready	Single Chip Seal

7.4 Approve the Resolution to enter into MDOT Contract No. 22-5576 for the bridge replacement on Finzel Road over Stony Creek and authorize the Managing Director to sign the contract on behalf of the Board.

Moved by Commissioner: Minton Supported by Commissioner: Kipf
to approve the regular meeting consent agenda as presented.

Ayes: 5 Nays: 0 Excused: 0 Motion Carried

8 UNFINISHED BUSINESS - None

9 NEW BUSINESS - None

9.1 Discussion on participation in the 2023 Monroe County Fair the week of July 30, 2023 through August
With approval of the 2023 Monroe County Fair vendor booth expenditure totaling \$475.00.

Moved by Commissioner: Minton Supported by Commissioner: Thayer
Ayes: 5 Nays: 0 Excused: 0 Motion Carried

10 REPORT OF OFFICERS

Dori Hawkins-Freelain (Managing Director) -

Ms. Hawkins-Freelain reported Mr. Yunus Patel, previous County Highway Engineer, will be returning to employment with the MCRC on February 27, 2023.

Additionally, Ms. Hawkins-Freelain and Ms. Regis have interviewed candidates for the Finance Director's position. Some candidates had second interviews scheduled and have not shown up to the interview, others have declined the second interview because they have gotten offers elsewhere at higher wages.

Ms. Hawkins-Freelain reported the hiring of Ms. Pamela Straka to fill the position of Accounts Record Agent. Within the next few weeks, the assistance provided from Plante and Moran for this position will be phased out.

Philip Costello (Legal Counsel) -

Mr. Costello reported he hopes to have information to report to the Board regarding the VanWashenova lawsuit soon. Nothing further to report.

David Leach (Superintendent of Maintenance) -

Mr. Leach provided an update on the Frost Laws, adding that he understood many questions were posed as to why they were enacted on short notice. Mr. Leach reported himself and Ms. Abar looked into the thaw-cast and spoke with other Road Commissions before the restrictions were enacted in an effort to protect our roads.

Mr. Leach also reported driving many miles of gravel roads on Sunday to check conditions. Supervisors were instructed to complete a trial scraping of the roads which was successful. As a result, all gravel roads will be lightly scraped to help clean them up. The hope is to have all 400 plus miles completed by Wednesday as rain is expected on Thursday.

Commissioner Minton asked if we will be completing around the same miles of chip seals as last year. Mr. Leach reported we will be down approximately 15-20% in comparison to last year judging by the contracts coming in. However last year was the highest number of miles of chip sealing ever completed within the county.

Commissioner Thayer asked if we are holding off on taking more salt given how the winter weather has gone. Mr. Leach reported we received our preseason fill of salt and still have our guaranteed quantities to take delivery of, but the vendor is always willing to work with us.

Commissioner Minton provided comment on the Frost laws, indicating that he understood a lot goes into the decision to enact them. Commissioner Minton requested more than 24 hours notice be given to our contractors and citizens.

Mr. Leach reported that we will do the best we can.

Camden Regis (Human Resources Director) -

Ms. Regis reported receiving notifications of intent to retire from two employees. These two positions have been posted and received applications from internal candidates who will be going through the interview process.

Ms. Regis reported the theme for the 2023 Monroe County Fair was received and is "Neon Lights and Country Nights". The first meeting was set up for employees to gather and start discussing ideas for the parade.

11 PUBLIC COMMENT - None

12 COMMISSIONERS COMMENT

Commissioner Kipf (Member) -

Commissioner Kipf reported hearing comments from the public about how much nicer it seems to be since we are not taking care of State highways. People seem complementary of the MCRC and it's accomplishments.

Commissioner Jacobs (Member) -

Nothing to report.

Commissioner Thayer (Member) -

Commissioner Thayer added to Commissioner Kipf's comment that he thinks the public is finally becoming aware that we do not maintain the major highways. We are devoting our time to our roads, which is good.

Commissioner Minton (Vice Chairman) -

Nothing to report.

Commissioner Stewart (Chairman) -

Nothing to report.

13 CLOSED SESSION

13.1 For purposes relative to collective bargaining negotiations.

Moved by Commissioner: Minton Supported by Commissioner: Thayer
to enter into closed session at 5:45PM

Roll Call Vote as Follows:

Jack Thayer Yes
William Kipf Yes
James Jacobs Yes
Danny Minton Yes
Greg Stewart Yes Motion Carried

Vote: Ayes: 5 Nays: 0 Excused: 0 Motion Carried

Moved by Commissioner: Jacobs Supported by Commissioner: Minton
to reconvene the regular open meeting at 6:29pm

Roll Call Vote as Follows:

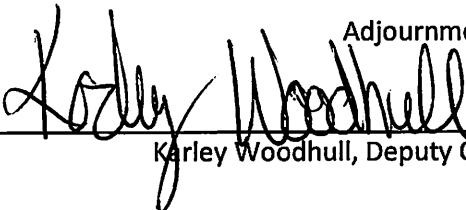
Jack Thayer Yes
William Kipf Yes
James Jacobs Yes
Danny Minton Yes
Greg Stewart Yes Motion Carried

Vote: Ayes: 5 Nays: 0 Excused: 0 Motion Carried

14 ADJOURNMENT

Chairman Stewart adjourned the meeting with no further objection.

Adjournment at: 6:30pm


Karley Woodhull, Deputy Clerk

Monday, February 27, 2023
Date