

MINUTES OF THE BOARD OF COUNTY ROAD COMMISSIONERS - MONROE, MICHIGAN

October 9, 2023

1 At a Regular Meeting of the Board of County Road Commissioners at their offices located at the Monroe County Road Commission (MCRC) 840 S. Telegraph Road, Monroe, Michigan, the meeting was called to order by Chairman Stewart at 2:12pm

2 **ROLL CALL** by the Deputy Clerk as follows:

Jack Thayer	Excused
James Jacobs	Present
William Kipf	Excused
Danny Minton	Present
Greg Stewart	Present

With a quorum being present, the Board proceeded to transact business.

3 The **PLEDGE OF ALLEGIANCE** was lead by Chairman Stewart.

4 **AN OPENING MOMENT OF SILENCE OR PRAYER** was lead by Chairman Stewart.

5 **REGULAR MEETING AGENDA APPROVAL**

Moved by Commissioner: Jacobs Supported by Commissioner: Minton
to approve the agenda as presented.

Vote: Ayes: 3 Nays 0 Excused: 2 Motion Carried

6 **PUBLIC COMMENT** - None

7 **CONSENT AGENDA** (with immediate effect)

7.1 Approval of Minutes: Regular Meeting September 25, 2023

7.2 Journal Entries

Entry No.	Date	Description	Transfer Amount
670	09/21/2023	Vendor Checks Bank Service Fee	61166 - 81183 August 2023
689	09/23/2023	Payroll Checks Advices K. Lambert Vac. & Sick Payor	66937 - 66952 36313 - 36406 66953
690	09/27/2023	Vendor Checks	81184 - 81218
709	10/03/2023	Vendor Checks Voided Check Bank Service Fee	81219 - 81255 81041 - September 2023

7.3 Approve the Resolution to open the O'Hara Road culvert at the Beaver Swale Drain to all legal loads, in Exeter Township, Monroe County, Michigan.

7.4 Approve the Resolution to open the Martinsville Road culvert at the Beaver Swale Drain to all legal loads, in Exeter Township, Monroe County, Michigan.

7.5 Approve the Resolution to enter into MDOT Contract No. 23-5389 for hot mix asphalt cold milling and resurfacing on Stewart Road and Cole Road and authorize the Managing Director to sign on behalf of the Board.

7.6 Approve the Traffic Control Order #23-01 located at Toben and Exeter Roads on the border of Frenchtown and Raisinville Township.

- 7.7 Approve a one (1) year extension of the HMA Paving contract with Cadillac Asphalt, LLC for the 2024 season.
- 7.8 Approve the Resolution to impose weight limit restrictions on the Knab Road bridge at Otter Creek in LaSalle Township, Monroe County, Michigan.
- 7.9 Approve the Resolution to impose weight limit restrictions on the Laplaisance Road structure at Laplaisance Creek in Monroe Charter Township, Monroe County, Michigan.

Moved by Commissioner: Jacobs Supported by Commissioner: Minton
to approve the consent agenda as presented.

Vote: Ayes: 3 Nays 0 Excused: 2 Motion Carried

8 UNFINISHED BUSINESS

9 NEW BUSINESS

- 9.1 Approve the continuation of legal services and representation with Philip A. Costello, PLLC as General Legal Counsel and authorize the Managing Director to sign the Legal Services Agreement on behalf of the Board.

Moved by Commissioner: Jacobs Supported by Commissioner: Minton
to approve the continuation of legal services with Philip A. Costello, PLLC as presented.

Vote: Ayes: 3 Nays 0 Excused: 2 Motion Carried

- 9.2 Approve the cancellation of the October 23, 2023 regularly scheduled meeting due to the County Road Association Annual Commissioners Seminar.

Moved by Commissioner: Minton Supported by Commissioner: Jacobs
to approve the cancellation of the October 23, 2023 Board meeting.

Vote: Ayes: 3 Nays 0 Excused: 2 Motion Carried

10 REPORT OF OFFICERS

David Leach (Interim Managing Director/Superintendent of Maintenance) -

Mr. Leach reported the Benefits fair was held last week and went over very well. Employees seemed to enjoy themselves and showed much appreciation for the MCRC apparel items.

Mr. Leach reported we are thankful for the willingness to extended contract pricing for HMA paving. Our bid specifies we are permitted three one year extensions.

Mr. Leach reported on our Road Status portal. Samsara is the software application utilized for tracking MCRC vehicles. Etch is an additional layer which allows the public to view vehicle tracking when an event is generated. Etch has continually increased in cost each year. Upon the consultation of staff, it was determined that the Etch software platform is not needed as Samsara now meets all of our functional needs including a delayed public viewing of our vehicles. It is recommended at this time not to renew the utilization of Etch which will be a cost savings of \$6,000.00. There will be no change to the public facing side of the Road Status Portal. The change presented by not utilizing Etch effects internal processes only and includes a notification process to employees. This notification process can be handled by utilizing the current email system. Commissioner Stewart asked if there is a deadline to sign for the Etch expansion. Mr. Leach reported he is fairly certain it is due in November. Commissioner Stewart requested this be a line item on the next agenda for discussion.

Matthew Snell (Director of Engineering/County Highway Engineer) - Excused

Jim Morgan (Assistant Superintendent of Maintenance) -

Mr. Morgan reported he attended the County Road Association Superintendents seminar last week. One of the speakers addressed the topic of dog attacks on utility workers. The speakers information was passed on to Ms. Regis for a future presentation to our staff. Mr. Morgan reported speaking with Samsara at the seminar and confirmed that Samsara will do everything that is needed. Continuous training was offered to maintenance employees with a large amount of staff signing up for training on the gradall, water jet, and other equipment. Mr. Morgan reported it was great to see their ambition for increased knowledge.

Kim LaRocca (Director of Finance) - Nothing to report.

Camden Regis (Director of Human Resources) -

Ms. Regis reported the benefits fair was held last week and had a great presentation on drugs and alcohol. Many employees spoke about how engaging the training was. Ms. Regis reported each commissioner was given a invitation to the employee appreciation banquet which will be held on November 29, 2023. Commissioner Jacobs stated last year he attended the benefits fair and it was a great event. Commissioner Jacobs apologized for missing the event this year and gave thanks to Ms. Regis for putting the event together.

Philip Costello (Legal Counsel) -

Mr. Costello thanked the Board for extending his appointment for at least one more year. Mr. Costello reported there will be new traffic and pedestrian signals going in at Quail Hollow and Sterns and Quail Hollow and Secor. An agreement has been reached with the Bedford DDA in which the MCRC would complete maintenance work and the Bedford DDA would cover the expense. If a traffic accident occurs and we can determine the at fault driver, we will pursue their insurance.

11 PUBLIC COMMENT - None

12 COMMISSIONERS COMMENT

Commissioner Jacobs (Member) -

Commissioner Jacobs reported he received two emails with road related concerns. One was for an encroachment issue on Washington BLVD, and the other was from Jeremy Maddox. The two concerns have been sent to staff to address.

Commissioner Kipf (Member) - Excused

Commissioner Thayer (Member) - Excused

Commissioner Minton (Vice Chairman) - Nothing to report.

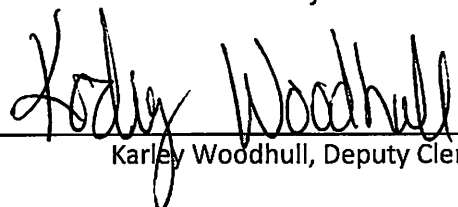
Commissioner Stewart (Chairman) -

Commissioner Stewart stated he also received the emails Mr. Jacobs reported. Several road issues have come up and he is sure they will be taken care of. As a reminder to all, the Board is not in charge of operations. Commissioner Stewart reported these concerns should be forwarded to those in charge of operations.

13 ADJOURNMENT

Chairman Stewart adjourned the meeting with no further objection.

Adjournment at: 2:25pm



Karley Woodhull, Deputy Clerk

Monday, November 13, 2023

Date